Thunderbird Email Setup (v.38)

This document provides instructions for setting up the Mozilla Thunderbird Email client. Instructions provided are compatible with Thunderbird v.38.

1. Open Thunderbird. You will see the following screen upon initially launching the program.

2. Click "Skip for Now".
3. Click the Email option from "Create a New Email account".

4. The Mail Account Setup screen will appear. Enter your information, then click "Continue".
5. You may see the following, or Thunderbird will be unable to connect. Click "Manual Setup".

![Manual config button in Thunderbird configuration]

6. Enter the settings as they appear below. Note: Enter your network username after ds\.

![Thunderbird configuration settings]

7. Click Done. Your account should now be set up, and ready for use.

Last Updated: 9/1/2015

For further assistance, contact the UTS Service Desk at (803) 777-1800 between 8 A.M. - 6 P.M., Monday-Friday, or visit the Self Service Portal.