

Roles and Responsibilities

	Instructor	Co-Instructor
Developing course syllabus	x	
Taking attendance		
Corresponding with students		
Maintaining Blackboard		
Reading and grading student assignments	x	
Facilitating class discussions/activities/icebreakers		
Making arrangements for guest speakers		
Coordinating out of class engagement opportunities		
Deciding what will appear on tests and quizzes		
Meeting one-on-one with students		
Organizing and scheduling community service project		
Integrating using course resources: <i>Transitions</i> , <i>The State</i> newspaper, Gamecock Connection, supplemental readings		
Leading current events discussions		
Preparing materials for class		
Teaching class on various topics, such as:		