

Memorandum of Understanding

Date: May 1, 2008

Project: Teaching Excellence Grants on Service Learning

Partners: Center for Teaching Excellence (CTE)
Office of Student Engagement
System Affairs and Extended University
Provost's Task Force on Service-Learning

Timeline: May 1, 2008 – April 30, 2009

Purpose:

Enable faculty to implement service learning strategies in their courses to improve student content knowledge. This will be accomplished by a competitive grants program that fosters interdisciplinary discussion on varying approaches to service learning.

Partnership Roles:

The Center for Teaching Excellence will:

- Initiate the announcement and manage the application process.
- Act as primary information provider for grant recipients and review and select successful applicants with project partners.
- Fund grants for selected Columbia Campus applicants.
- Provide meeting coordination for grant meetings.
- Provide a venue for sharing the teams' outcomes upon completion of the grant period.

The Office of Student Engagement will:

- Review and select successful applicants with CTE.
- Plan and implement a kick-off event on April 22, 2008.
- In partnership with the Office of Student Involvement and Leadership:
 - Develop a list of specific community organizations and agencies that align with grantee service-learning projects and interests
 - Provide support for grantees in establishing partnerships with the community agency or organization selected for their project
- Provide support for service-learning assessment and research by administering surveys and sharing results with grantees.

System Affairs and Extended University will:

- Review and select successful Regional Two-Year Campus applicants with CTE.
- Fund grants for selected Regional Two-Year Campus applicants.

Provost's Task Force on Service-Learning will:

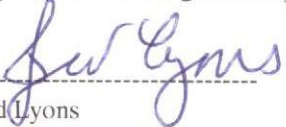
- Upon request, locate and share service-learning resources and strategies with grantees during summer cohort meetings.

Risks:

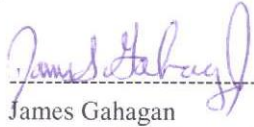
- Faculty may not produce effective service learning mechanisms to promote disciplinary content gain.
- Demand may exceed the ability of University support units to provide contact and placement services.

Agreement:

Each party has reviewed and approves this MOU and the attached Request for Proposals and Application documents that describe expectations of the grant recipients.



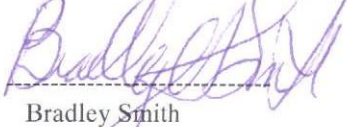
Jed Lyons
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Center for Teaching Excellence



James Gahagan
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Bradley Smith
Chair
Service-Learning Task Force