Configuring Outlook Anywhere (Formerly RPC/HTTPS) with Outlook 2010

For the following instructions, we will use a fictitious person with the following parameters. You, of course, will substitute your specific information.

Full Name:  Ned Nash
Neds e-mail address is: nedn@mailbox.sc.edu
Neds network username is: NEDN

1. On a profile where Outlook has never been used, the startup wizard should initialize by default after selecting the Microsoft Outlook icon.
2. Select Next.
3. If the wizard does not initialize by default, browse to Start\Control Panel\Mail\Show Profiles then create a new profile tab. and create a new profile.
4. Select **Yes** and click **Next** to continue.

5. Select **manually configure server settings or additional server types**.
6. Click **Next**.
7. Select **Microsoft Exchange or compatible service**.
8. Click **Next**.
9. Enter **CAE145CARP01.DS.SC.EDU** in the Microsoft Exchange Server field.
10. Enter the **USERNAME** for the profile being setup in the User Name field.
11. **Check** “Use Cached Exchange Mode”.
12. Click the **More Settings** button. (ignore and close any error pop-ups until the connections screen appears)

13. Click the **Connection** tab.
14. Select **Connect using my Local Area Network**.
15. Check **Connect to my Exchange mailbox using HTTP**.
16. Click the **Exchange Proxy Settings** button.
17. Enter **webmail.sc.edu** in the https:// field.
18. Check **Connect using SSL only**.
19. Check **On fast networks, connect using HTTP first, then using TCP/IP**.
20. Check **On slow networks, connect using HTTP first, then using TCP/IP**.
21. Select **Basic Authentication** for the proxy authentication setting.
22. Select **OK** to close the Exchange Proxy Settings window.
23. Select **OK** to close the Connection settings window.

24. You may get a restart notice. If so, click **OK** to continue. If you do not get a notice then skip this step and go directly to step 25.
25. Click **Next**.

![Server Settings](image)

26. Click **Finish**.

![Congratulations](image)