

Community Engagement Coordinator

Salary \$50,392.37 Annually

Location Darth Veil County, GA

Job Type Full Time Employment

Job Number 2024-09463

Division/Section District 1-3 County Position

Opening Date 11/01/2024

Closing Date 11/8/2024

Position Description

We are Accepting Applications for the Following Position: **Community Engagement Coordinator (55462)** Founded in the 1920s and headquartered in Lukeson, GA, Darth Veil Public Health (DVPH) works to protect, promote and improve the health and well-being of all Darth Veil County residents. Our vision is for a healthier city where all residents have equitable access to public health resources and live healthy lives. If you have a passion for people and are looking to make an impact on the health of the community, we invite you to join our team! For more information about our agency please visit darthveilcountypublichealth.com.

SECTOR: **Health Center**

DEPARTMENT: **Community Health**

BENEFITS INCLUDE: 13 Paid Holidays, 3 Weeks Annual Leave, 3 Weeks Sick Leave, Flexible Schedules within our core working hours of M-F 8:15am-5pm, Pension Plan, Employer 401K Match, and Payroll Deductible Health Benefits

Job Responsibilities

This position will support grant-specific program activities for the National Institutes of Health (NIH) Health Knowledge Monitoring and Response System (HKMRS) Project. The focus of the project is to test the feasibility of a community monitoring and response system to disrupt the spread of inaccurate health information and deliver timely, relevant, and accurate health information through trusted messengers. Community Engagement Coordinator will be responsible for coordinating outreach events, disseminating accurate health information, communicating between Darth Veil Public Health and partnering organizations, and recruiting participants from priority populations. Research activities include, but are not limited to, implementing recruitment strategies, conducting focus groups/key informant interviews, conducting surveys, analyzing and interpreting data, and engaging the community. Lead research recruitment efforts targeting participants from priority populations, ensuring accessibility and cultural appropriateness. Coordinate outreach activities, organize recruitment events, and attend health fairs to engage community members and partners. Prepare reports to be submitted on time to the appropriate entities, such as local partners, county, state, or federal agencies. Perform work with moderate supervision from mid and senior-level staff.

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Minimum Qualifications

Master's degree in a related field from an accredited college or university AND One-year of experience performing work related to area of assignment