



PRACTICE ROOM POLICIES

GENERAL INFORMATION

The School of Music has 66 practice rooms available for student use through an online reservation system. Practice times may last up to two-hours per reservation with a maximum daily time allotted per these guidelines.

Graduate students: 3 hours per day

Undergraduate students:

- 4 credit lesson - 3 hours per day
- 3 credit lesson - 2 hours per day
- 1 or 2 credit lesson - 1 hour per day

Non-Music Majors in Ensemble or Methods: 1 hour per day

- In addition to general practice rooms in the School of Music building, string students may also select rooms in the String Project Building: SPB 01-08
- Percussion students will have the following rooms reserved specifically for their use:
MUSIC 057-063. *These rooms adhere to a different schedule, which will be coordinated by Dr. Scott Herring.*
- Pianists will have the following rooms reserved specifically for their use:
MUSIC 017, 038, 042-048, MUSIC 072-076, SPB 206, 220.

RESERVATIONS

Practice room use will only be allowed with an advance reservation through the online [Practice Room Reservations Request Form](#). This form becomes available beginning the first Monday of the 1st or 2nd full week of class, each semester, according to the following schedule:

Monday - Day 1 (12:00 a.m. - 11:59 p.m.) - Graduate Music Majors

Tuesday - Day 2 (12:00 a.m. - 11:59 p.m.) - Junior and Senior Music Majors

Wednesday - Day 3 (12:00 a.m. - 11:59 p.m.) - Freshmen and Sophomore Music Majors

Thursday - Day 4 (12:00 a.m. - 11:59 p.m.) – Electives, Music Minors, Non-Music Majors

Following Day 4, the form will remain open for requests through the remainder of the semester.

After initial authorization, a student may submit a request at any of the designated times. All submissions are time stamped and processed in the order in which they are received. Students may only claim practice room times after receiving confirmation of an approved request.





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USE OF ROOMS

- Students entering a practice room should disinfect any surface they will be touching before using it (keyboard, chair, door handle, light switch, music stand, etc.).
- Disinfectant spray and paper towels will be available in hallway dispensers. Please spray the paper towel with disinfectant and wipe areas clean. Objects should not be sprayed directly.
- A personal music stand may be used if desired. A chair will be provided. Only one student at a time is allowed in a practice room.
- Masks are not required in the practice room, but must be worn in the hallways and any other location in the School of Music building.
- Students are not allowed to switch times or split a practice slot with another student.
- Condensation/spit from instruments should be emptied into a disposable towel or material that is designed to absorb a high amount of moisture (e.g. a puppy pad).
- Please do not wait in the hallway between reservations.
- Students are encouraged to practice outdoors when possible.

EXITING THE ROOM

- Room surfaces should be disinfected after use.
- It is critical that students leave at the scheduled time to allow the mandatory 30-minute window between occupants.
- Rooms reserved for aerosol producers (brass, winds and voice) are equipped with an air purifier. Doors should remain closed for "air scrubbing" between practice sessions and the air purifier switched on at the lowest setting.
- The doors of non-aerosol producing rooms should be left open at the conclusion of the reservation to increase ventilation.
- At the completion of the practice session, students are required to remove ALL belongings from room.

STUDENT INTEGRITY

- Students found not to be following the above guidelines will be issued a warning and further warnings could result in a student's loss of access to these spaces.
- Concerns with the practice rooms should be reported to assistant@mozart.sc.edu

