



PEAS Minutes

November 28, 2017 (12:00 – 12:50 p.m.)

Voting Members in Attendance:

Bill Wright, PhD
Anna Blenda, PhD
Allison Young, MD
Jennifer Trilk, PhD
Ann Blair Kennedy, DrPh
Mark Carithers, MD
Jim Sullivan, M2
Jamie Zink, M3

Other Attendees:

Richard Hodinka, PhD
Kimberly Walker, PhD
Anne Green
Kimberly Scoles

- I. Meeting Minutes from October 24, 2017**
 - A. Minutes were reviewed and approved
- II. M3 End Year Clerkship Report_AY2016-2017_August 16 2017 – REV- Anne Green Buckner**
 - A. Anne Green Buckner spoke on behalf of Dr. April Buchanan, who was unable to attend the meeting.
 - B. The purpose of presenting this report was to highlight improvements to clerkships for students and improvements to faculty development for providing feedback to students.
 - C. Feedback was provided for the following areas:
 1. Grade Distributions for Final Grades, Clinical Evaluations, Adjusted Shelf, and OSCE.
 2. Evaluation of Clerkships
 3. Of note was the increase in the number of students earning A's for the Surgery and OB OSCEs.
 - D. A question was raised about incompletes. It was explained that students with incompletes for whatever reason (e.g., illness, death in family, etc.) would be completing parts of the year over a second time. Dr. Wright commented that any student who remediates can earn nothing higher than a C grade.
 - E. Clarification was made that Shelf Exams are subject exams. A non-passing score for this exam is a score below the 5th percentile.
 - F. The adjusted shelf grade distribution calculation was explained as “on a curve”, where the raw score was subtracted from 82.5 (mid B) to come up with an adjusted score.
 - G. For OSCEs, 70 percent is passing.
 - H. Over the past year, Dr. April Buchanan has emphasized faculty development for providing feedback to students, which resulted in better student experiences.
- III. Development process – Kimberly Walker, PhD**
 - A. The Learning Outcomes Assessment will go to M1, M2, M3, and M4 subcommittees next.
 - B. This report needs to be in the system February 1st—now a 2-year cycle per SACS accreditation.

- C. Plan goes into repository and is then reviewed via a rubric (posted at USC).
- D. Feedback based on Rubric, dictates what SACS will look at during the next accreditation visit.
- E. Kimberly Walker explained that changes were needed to M1, M2, and M3 goals. She clarified that learning outcomes differed from measures in that outcomes looked at specific understanding, skills, or competencies that students need to understand, demonstrate, or master. She suggested the following goals need to become measures and new goals created to list specific skills for students to demonstrate.
 - 1. M1:
 - a) Goal 1: Learning Outcome 1
 - b) Goal 2: Learning Outcome 2 - The skill or competency is "Professionalism". OSCE is measure for student demonstration of professionalism.
 - a) Goal 6: Learning Outcome 2 is written as a measure rather than a learning outcome. The skill or competency is not listed that students demonstrate at OSCE.
 - 2. M2:
 - a) Goal 1: Learning Outcome 1
 - b) Goal 1: Learning Outcome 2
 - c) Goal 1: Learning Outcome 4
 - d) Goal 5: Learning Outcome 2
 - 3. M3:
 - a) Goal 1: Learning Outcome 5
 - b) Goal 5: Learning Outcome 2
 - c) Goal 6: Learning Outcome 2
- F. Further changes were that CBSE would be removed from M1 and added to the end of M2.
- G. Move OSCE into measures.
- H. Proposed correct wording changes go to subcommittee meetings for faculty involved, followed by one final review at PEAS committee. Assessment plans go into system by February 1.

Meeting adjourned at 12:46.