



PEAS Minutes
September 25th, 2018 (12:00 – 12:50 p.m.)

Members in Attendance:

William Wright, PhD. (Committee Chair, Director of Assessment, ex officio)
Richard Hodinka, PhD (Department Chair, ex officio, non-voting)
Ann Blair Kennedy, DrPh
James Fulcher, MD
Lisa Green, MD

Members Not in Attendance:

Anna Blenda, PhD
Jennifer Trilk, PhD

Other Attendees:

Kimberly Walker, PhD
Sheldon Herring, PhD
Kimberly Scoles

Members Not Invited Due to Review of Grading Rubric:

Zach Reynolds, M2
Jim Sullivan, M3

I. Meeting Minutes from the 08.28.18 meeting.

A. A motion was made to approve minutes from the 08.28.18 PEAS Committee meetings. The motion was seconded and all were in favor.

II. IPM Rubric – Dr. Sheldon Herring

A. Dr. Herring introduced the revised “IPM 1 and 2 Reflection Student Instructions 2018-2019.” Updated required and optional aspects of reflection. Potential to earn exemplary overall score.

B. A motion was made to approve. The motion was seconded and all were in favor.

III. Timeliness of Grade Reporting – Dr. William Wright

A. Dr. Wright presents the Timeliness of Grade Reporting document.

1. Difference in the time requirement for BMS grades versus clerkship grades noted.

2. New requirement of making comments with any grade accommodations.

3. Dr. Kennedy recommended linking the USC Columbia policy into the USCSOMG policy document.
- B. A motion was made to approve. The motion was seconded and all were in favor.

IV. Formative and Summative Student Feedback – Dr. William Wright

- A. Dr. Wright presented the proposed formative and summative feedback policy change.
 1. Dr. Hodinka suggests keeping the formative exams ungraded but making them mandatory. Being mandatory, all students would receive automatic feedback.
 2. Repercussions for incompleteness discussed. Dr. Hodinka suggests a mark on student's professionalism file.
- B. A motion was made to approve that all formative exams through the M1 – M2 year should be made mandatory. The motion was seconded and all were in favor.
 1. This item will be sent to the Curriculum Committee next.

Meeting adjourned at 12:45.