



UNIVERSITY OF  
**SOUTH CAROLINA**  
School of Medicine

## **COMMITTEE MEMBERSHIP**

**2019-2020**

1 July 2019

## Table of Contents

	Page
Authority	1
Selection of Student Members	1
Other University and School of Medicine Committees	1
Nomination/Election Process	1
Voting Privileges	2
Minutes of Committee and Subcommittee Meetings	2
Committees Related to the <u>University of South Carolina</u>	3
Committees Mandated by the University of South Carolina <i>Faculty Manual</i>	3
Basic Science Unit Tenure and Promotion Committee	3
Clinical Unit Tenure and Promotion Committee	3
Medical Library Tenure Committee	3
Committees Related Directly to the <u>Office of the Dean</u>	3
Faculty Representation Committee	3
Executive Committee	4
Basic Science Advisory Committee	5
Biomedical Engineering Committee	5
Student Promotions Committee	6
Academic Review Subcommittee	6
Honor Committee	7
Academic Standards Committee	7
Grade Change Subcommittee	8
Women in Science and Medicine Committee	8
Appointment and Promotion Committee for Non-Tenure-Track Basic Science Faculty	9
Appointment and Promotion Committee for Non-Tenure-Track Clinical Faculty	10
Conflict of Interest Committee	10
Committees Related to the Office of the Dean Through the <u>Office of Medical Education and Academic Affairs (Offices of Admissions and Enrollment Services, Curricular Affairs and Media Resources, Graduate Studies, and Student and Career Services)</u> and the <u>Office of the Associate Dean for Research and Graduate Education</u>	11
Through the <u>Office of Admissions and Enrollment Services</u>	11
Admissions Committee	11
Through the <u>Office of Curricular Affairs and Media Resources</u>	12
Curriculum Committee	12
Standing Subcommittees	13
M-I/M-II Subcommittee	13
M-III/M-IV Subcommittee	14
Interdepartmental/Interdisciplinary Integration Subcommittee	14
Core Student Assessment Subcommittee	15
Ad Hoc Subcommittee	16
Curriculum Accommodations Subcommittee	16

## Table of Contents

	Page
<b>Through the <u>Office of the Associate Dean for Research and Graduate Education</u></b>	<b>16</b>
Graduate Education Committee	16
Biomedical Science Graduate Subcommittee	16
Nurse Anesthesia Graduate Subcommittee	17
Rehabilitation Counseling Graduate Subcommittee	17
Genetic Counseling Graduate Subcommittee	18
Physician Assistant Graduate Subcommittee	18
Certificate Program Admissions Committee	18
<b>Through the <u>Office of Student and Career Services</u></b>	<b>19</b>
Leave of Absence Committee	19
Scholarship and Loan Committee	19
Student Services Committee	20
<b>Committee Related to the Office of the Dean Through the <u>Office of Administration and Finance</u></b>	<b>20</b>
Committees Related to the Health and Safety of SOM Faculty Members, Students, and Staff Members	20
Wellness Promotion Committee	20
<b>Committee Related to the Office of the Dean Through the <u>Office of Diversity and Inclusion</u></b>	<b>21</b>
Diversity and Inclusion Committee	21
<b>Committee Related to the Office of the Dean Through the <u>Medical Library</u></b>	<b>22</b>
Library Committee	22
<b>Committee Related to the Office of the Dean Through the <u>Office of Information Technology</u></b>	<b>22</b>
Information Technology Committee	22
<b>Members of the Faculty Senate</b>	<b>23</b>
<b>APPENDIX 1 - SOM Committee Membership Recusal Policy</b>	<b>24</b>

University of South Carolina  
School of Medicine

**Committee Membership  
2019-2020**

**Authority**

Except as otherwise required by USC and/or LCME regulations and policies (e.g., the Student Academic Responsibility Committee, Admissions Committee, Curriculum Committee), all committees and subcommittees are advisory to the Dean and operate in accord with the policies and procedures contained in the USC *Faculty Manual*. All chairs of committees must be faculty.

**Selection of student members**

At the mid-point of the spring semester, the Assistant Dean for Student Affairs sends each enrolled medical student a memorandum in which student self-nominations for service on School of Medicine committees and subcommittees for the next academic year are sought. The Assistant Dean for Student Affairs, in consultation with other personnel in the Office of Medical Education and Academic Affairs, assesses each interested student's eligibility for service, as well as his/her area of personal interest and ability and his/her willingness to serve prior to informing the Dean of eligible nominees. The Associate Dean for Medical Education and Academic Affairs then selects student members of committees and subcommittees from the list of eligible nominees. To be eligible to serve on School of Medicine committees and subcommittees, a student must be currently enrolled and in good academic standing; no student repeating an academic semester or year is eligible for service on School of Medicine committees or subcommittees until the repeat semester/year has been completed successfully.

**Other USC and SOM committees**

The revised committee structure does not relate to membership on other committees of USC, the SOM Educational Trust, of SOM-affiliated hospitals, or the SOM strategic planning process. The process of selection for membership on these committees is distinct from the selection process for faculty, administrative, and joint faculty/administrative committees.

**Nomination/election process**

The Faculty Representation Committee is responsible for developing and administering the procedures for nomination and election of faculty members to committee and subcommittee places designated for elected members. The Faculty Representation Committee will advise the Dean on the selection of faculty members for committee and subcommittee places designated for appointees. It is expected that each faculty member under consideration for nomination for an elected committee and subcommittee position will, prior to the election, discuss his/her nomination with the chair of his/her department.

## **Voting privileges**

All faculty, students, administrators, and non-faculty SOM staff members, who are members of SOM committees and subcommittees, whether elected, appointed, or ex-officio, are eligible to vote unless otherwise specified. Consultants and other individuals specifically identified as staff to committees and subcommittees are not eligible to vote.

[N.B. In the USC *Faculty Manual*, “faculty” is defined as “the President, the Provost and all academic vice presidents and academic associate and assistant vice-presidents; all deans, associate and assistant deans of all schools and colleges; professors, associate professors, assistant professors, all full-time academic instructors and full-time lecturers who are not degree candidates at the University of South Carolina; visiting faculty members, emeriti faculty members, the Vice-President for Student Affairs, Director of University Libraries, professional librarians, Director of Admissions, and such other persons as the faculty sees fit to elect.”

Additionally, “the following members of the faculty shall have the right to present motions and to vote: the President, the Provost, the academic vice presidents, the deans of schools and colleges, chairs of academic departments, professional librarians, full-time faculty in ROTC programs, and those regularly appointed professors, associate professors, assistant professors, and any administrative official who has tenure as a faculty member.”

Finally, “the faculty of a college, school, or department shall consist of all its members having the rank of professor, associate professor, assistant professor, and all full-time instructors and part-time lecturers. Voting rights within a college, school, or department are based upon the same standards as in the University faculty.”]

## **Minutes of committee and subcommittee meetings**

The Chair of each committee and subcommittee will ensure that minutes of each meeting are kept and distributed to committee and subcommittee members. In addition, records of attendance at committee and subcommittee meetings should be kept for each member. July is designated the first month of the academic year, and June is designated the final month of the academic year.

I. Committees related to the University of South Carolina

Committees mandated by the University of South Carolina *Faculty Manual*

- A. **Basic Science Unit Tenure and Promotion Committee:** formulates specific criteria for tenure and promotion of faculty members in SOM basic science departments, assesses candidates for tenure and/or promotion, and makes recommendations to the SOM Dean.

CHAIR: Elected by members

TERM OF OFFICE: Continuous

MEETING FREQUENCY: As required

MEMBERS: All tenured faculty members in SOM basic science departments

- B. **Clinical Unit Tenure and Promotion Committee:** formulates specific criteria for tenure and promotion of faculty members in SOM clinical departments, assesses candidates for tenure and/or promotion, and makes recommendations to the SOM Dean.

CHAIR: Elected by members

TERM OF OFFICE: Continuous

MEETING FREQUENCY: As required

MEMBERS: All tenured faculty members in SOM clinical departments

- C. **Medical Library Unit Tenure Committee:** formulates specific criteria for tenure and promotion of SOM medical librarians, assesses candidates for tenure and/or promotion, and makes recommendations to the SOM Dean.

CHAIR: Elected by members

TERM OF OFFICE: Continuous

MEETING FREQUENCY: As required

MEMBERS: All tenured medical librarians in the SOM Medical Library

II. Committees related directly to the Office of the Dean:

- A. **Faculty Representation Committee:** coordinates the process of nomination and election of faculty members to SOM committees; advises the Dean on the appointment of faculty members to SOM and University committees; advises the Dean on the number and purpose of SOM committees and subcommittees; and clarifies, with elected and appointed committee chairs, the charges for each SOM committee and subcommittee; addresses with the Dean all matters referred to it by faculty members; and assists the Dean in obtaining faculty members' input into decision making. The members of the FRC elect 3 members (2 of whom must be from basic science departments) of this committee to represent the faculty on the Executive Committee and 3 members (2 of whom must be from basic science departments) to represent the faculty on the Student Promotions Committee.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms; other members are ex-officio

MEETING FREQUENCY: At least once annually in June and additional meetings as required

MEMBERS:

2 elected basic science faculty members:

Shekhar Patel, Cell Biology and Anatomy, 2018-2021

Michy Kelly, Pharmacology, Physiology, and Neuroscience, 2019-2022

2 elected clinical faculty members:

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2018-2021  
Trey Brown, Pediatrics, 2019-2022

2 faculty members elected at large:

James Gambrell, Pediatrics, 2017-2020  
Janet Fisher, Pharmacology, Physiology, and Neuroscience, 2019-2022

2 faculty members appointed by the Dean:

Jay Potts, Cell Biology and Anatomy, 2018-2021  
Erika Blanck, Cell Biology and Anatomy, 2019-2022

Executive Dean: Les Hall

Associate Dean for Medical Education and Academic Affairs: J. T. Thornhill

Associate Dean for Research and Graduate Education: Frank Spinale

Assistant Dean for Executive Affairs: Ruth Riley

Representative from the DVAMC: Sue Haddock

B. **Executive Committee:** advises the Dean about administration of the SOM.

CHAIR: Dean

TERM OF OFFICE: All positions are ex-officio

MEETING FREQUENCY: Monthly

MEMBERS:

Executive Dean: Les Hall (Chair)

Chairs of all departments:

Wayne Carver, Cell Biology and Anatomy  
E. J. Mayeaux, Family and Preventive Medicine  
Helmut Albrecht, Internal Medicine  
Souvik Sen, Neurology  
Meera Narasimhan, Neuropsychiatry and Behavioral Science  
Judy Burgis, Obstetrics and Gynecology  
Chris Mazoue', Orthopaedic Surgery  
Mitzi Nagarkatti, Pathology and Microbiology  
Caughman Taylor, Pediatrics  
Marlene Wilson, Pharmacology, Physiology, and Neuroscience  
Tripp Bell, Radiology  
Daniel Clair, Surgery

3 members elected from the FRC, 2 of who should be from basic science departments:

Jay Potts, Cell Biology and Anatomy, 2018-2021  
Erika Blanck, Cell Biology and Anatomy, 2019-2022  
Trey Brown, Pediatrics, 2019-2022

Associate Deans: William Anderson, Morris Blachman, Carol McMahon, Jeff Perkins, J. T. Thornhill, Frank Spinale, Bernard DeKoning (DVAMC), **Vacancy to replace Mark Williams** (PH), Kathy Stephens (PH) Assistant Deans: Suzanne Bertollo, Falcia Harvey, Robert Rhinehart, Brian Keisler, Ruth Riley, Eric Williams, Derek Payne

Director of Legal Affairs: Craig Stanley

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Assistant Dean for Medical Student Education (Florence): William Hester

Institute Directors: Richard Hoppmann (Ultrasound Institute)

Senior Director of Development: Kim Riggi

Communications Manager: Alyssa Yancey

Associate Director for Alumni Affairs and Development: Holly Jefferson

DVAMC ACOS for Education: James McCallum

Director of Educational Program Assessment and Quality Improvement: Mary Foertsch

- C. **Basic Science Advisory Committee:** advises the Dean about issues related to the basic sciences in the SOM.

CHAIR: Elected by members

TERM OF OFFICE: All positions are ex-officio

MEETING FREQUENCY: Quarterly

MEMBERS:

Executive Dean: Les Hall (Chair)

Chairs of all basic science departments:

Wayne Carver, Cell Biology and Anatomy

Mitzi Nagarkatti, Pathology, Microbiology, and Immunology

Marlene Wilson, Pharmacology, Physiology, and Neuroscience

Associate Dean for Research and Graduate Education: Frank Spinale

Assistant Dean for Preclinical Curriculum: Falcia Harvey

Associate Dean for Medical Education and Academic Affairs: J. T. Thornhill

- D. **Biomedical Engineering Committee:** advises the Dean on issues related to biomedical engineering in the SOM.

CHAIR: Elected by members every two year

TERM OF OFFICE: No term limit

MEETING FREQUENCY: As required

MEMBERS:

Faculty who have a research interest in biomedical engineering or who participate in the Biomedical Engineering Program.

Susan Lessner, Cell Biology and Anatomy



Jay Potts, Cell Biology and Anatomy  
Bob Price, Cell Biology and Anatomy  
David Mott, Pharmacology, Physiology, and Neuroscience  
Shekhar Patel, Cell Biology, and Anatomy  
John Eberth, Cell Biology and Anatomy

Associate Dean for Research and Graduate Education: Frank Spinale

- E. **Student Promotions Committee:** advises the Dean about the academic standing of medical students enrolled in the SOM.

CHAIR: Elected by members annually in June

TERM OF OFFICE: All positions are ex-officio

MEETING FREQUENCY: Twice a year in May and December and additional meetings as required

MEMBERS:

Chairs of all departments:

Wayne Carver, Cell Biology and Anatomy  
E. J. Mayeaux, Family and Preventive Medicine  
Helmut Albrecht, Internal Medicine  
Mitzi Nagarkatti, Pathology, Microbiology, and Immunology  
Souvik Sen, Neurology  
Meera Narasimhan, Neuropsychiatry and Behavioral Science  
Judy Burgis, Obstetrics and Gynecology  
Jack Wells, Ophthalmology  
Chris Mazoue', Orthopaedic Surgery  
Caughman Taylor, Pediatrics  
Marlene Wilson, Pharmacology, Physiology, and Neuroscience  
Tripp Bell, Radiology (Chair)  
Daniel Clair, Surgery

3 faculty members elected from the FRC, 2 of who should be from basic science departments:

Jay Potts, Cell Biology and Anatomy, 2018-2021  
Erika Blanck, Cell Biology and Anatomy, 2019-2022  
Trey Brown, Pediatrics, 2019-2022

staffed by Assistant Dean for Student Affairs: Eric Williams

ex officio non-voting member: Associate Dean for Medical Education and Academic Affairs:  
J. T. Thornhill

1. **Academic Review Subcommittee:** makes recommendations for consideration by the Student Promotions Committee regarding the academic standing of medical students enrolled in the SOM.

CHAIR: Chair of Student Promotions Committee

TERM OF OFFICE: 3-year, staggered terms for faculty members; Chair is ex-officio

MEETING FREQUENCY: Twice a year in May and December and additional meetings as required

MEMBERS:

4 elected faculty members:

Michy Kelly, Pharmacology, Physiology, and Neuroscience, 2017-2020  
Emily Lowell, Pediatrics, 2017-2020

Robert Startz, Pathology, Microbiology, and Immunology, 2017-2020  
James Stallworth, Pediatrics, 2019-2022

Student Promotions Committee Chair: Tripp Bell

staffed by Assistant Dean for Student Affairs: Eric Williams

2. **Honor Committee:** encourages the students of the USC SOM to uphold the highest standards of integrity; informs the students of the USC SOM of the expectations set forth by the written Honor Code; informs the students of the USC SOM of the process of the Honor Council; and serves as a pool of hearing panel members for the Honor Council.

CHAIR: Nicholas Harris

TERM OF OFFICE: 3-year, staggered terms for faculty advisors; 1 year for Chair  
(always an M-II)

MEETING FREQUENCY: As needed

MEMBERS:

2 faculty advisors appointed by the Dean:

Larry Reagan, Pharmacology, Physiology, and Neuroscience, 2017-2020

Jeff Holloway, Pediatrics, 2028-2021

Medical Students:

**2022**

Cameron Myers

Kayla Ferguson

Brendan Lutz

Nicholas Harris – Chair 2019-2020

Charlotte Hawkins

**2021**

Timothy Wilkening

Jason Pecorella

Katlyn Taylor

Daniel Altman

Zachary Seymour

Alison.Augsburger

**2020**

Grace DeMarco – M-IV Advisor

Miles Reese

Christian Askew

John Behnke

**Florence Campus Liaison**

Timothy Wilkening – Class of 2021

- F. **Academic Standards Committee:** is responsible for the maintenance of academic excellence in the SOM, establishes criteria for determination of satisfactory academic performance for promotion and graduation of medical students; establishes consistent standards for methods of assessing quality, assigning grades, and correcting academic deficiencies of medical students.

CHAIR: Dean

TERM OF OFFICE: 3-year staggered terms for faculty members and 1-year terms for medical students; other members are ex-officio

MEETING FREQUENCY: Twice a year and additional meetings as required

MEMBERS:

Executive Dean: Les Hall (Chair)

5 elected faculty members:

Christine Wheeler, Pathology, Microbiology, and Immunology, 2017-2020  
Alex McDonald, Pharmacology, Physiology, and Neuroscience, 2018-2021  
Renu Pokharna, Neurology, 2018-2021  
Jack Goldsmith, Cell Biology and Anatomy, 2019-2022  
Robert Nahouraii, Pediatrics, 2019-2022

1 M-IV student (1 M-IV alternate)

Sarah Dobbs (M-IV)  
Chris Toussaint (M-IV) (Alternate)

Associate Dean for Medical Education and Academic Affairs: J. T. Thornhill

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Registrar: Robert Rhinehart

Director of Program Assessment and Quality Improvement: Mary Foertsch

staffed by Assistant Dean for Preclinical Curriculum: Falicia Harvey

1. **Grade Change Subcommittee**: hears, assesses, and decides upon requests from faculty members for grade changes for medical students in courses, clerkships, and electives.

CHAIR: Associate Dean for Medical Education and Academic Affairs

TERM OF OFFICE: 3-year terms for faculty members; other member is ex-officio

MEETING FREQUENCY: As required

MEMBERS:

1 faculty member of the Academic Standards Committee selected by Academic Standards Committee members as the representative to the Grade Change Subcommittee

Alex McDonald, Pharmacology, Physiology, and Neuroscience

3 elected faculty members:

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2019-2022  
Sara Sheehan, Pediatrics, 2019-2022  
Katie Stephenson, Pediatrics, 2019-2022

Associate Dean for Medical Education and Academic Affairs: J. T. Thornhill (Chair)

staffed by Director of Enrollment Services/Registrar: Robert Rhinehart

- G. **Women in Science and Medicine Committee**: advises the Dean on issues related to women students, faculty, and staff of the SOM.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty and staff members and 1-year terms for

graduate and medical students; other members are ex-officio

MEETING FREQUENCY: Monthly

MEMBERS:

2 elected faculty members from basic science departments:

Michy Kelly, Pharmacology, Physiology, and Neuroscience, 2018-2021 (Chair)

Sue Lessner, Cell Biology and Anatomy, 2018-2021

3 elected faculty members from clinical departments:

Jennifer Hucks, Internal Medicine, 2017-2020

Rita Dixon, PA Program, 2018-2021

Yuliya Rekhtman, Pediatrics, 2019-2022

1 representative appointed by the Dean:

Falicia Harvey, Curricular Affairs, 2019-2021

2 SOM alumni/ae appointed by the Dean:

Antoinette Williams, Internal Medicine, 2017-2020

Julie Anderson, Pediatrics, 2019-2022

2 SOM non-faculty staff members appointed by the Dean:

Kim Riggi, Development, 2017-2020

Shelley Streeter, Admissions and Enrollment Services, 2019-2022

Medical Students:

Kylie Stevens (M-IV)

Charlotte Hawkins (M-II)

Whitney Kellett (M-IV)

Graduate Student:

Brandy Somera (PhD student)

PA Student:

Bailey Holbrook

SOM's AAMC Women's Liaison Officer serve as ex officio, non-voting member: Jennifer Hucks

- H. **Appointment and Promotion Committee for Non-Tenure-Track Basic Science Faculty:** evaluates the curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor of Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms

MEETING FREQUENCY: As required

MEMBERS: Associate Professor or Professor (non-tenure track) from each basic science department appointed by the Faculty Representation Committee; Professor (tenure track or non-tenure track) from each basic science department appointed by the Department Chair

Faculty members appointed by the Faculty Representation Committee

Bob Price, Cell Biology and Anatomy, 2017-2020 (Chair)

James Catroppo, Pathology, Microbiology, and Immunology, 2019-2022

Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2019-2022

Kevin LeBlanc, Nurse Anesthesia Program, 2019-2022  
Faculty members appointed by the Department Chair  
Erika Blanck, Cell Biology and Anatomy, 2017-2020  
Claudia Grillo, Pharmacology, Physiology, and Neuroscience, 2017-2020  
Carol McMahon, Pathology, Microbiology, and Immunology, 2018-2021

- I. **Appointment and Promotion Committee for Non-Tenure-Track Clinical Faculty:** evaluates the curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor or Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for departments with more than one full professor

MEETING FREQUENCY: As required

MEMBERS: Associate Professor or Professor (non-tenure track) appointed by the Department Chair from each clinical department

Janice Edwards, Obstetrics and Gynecology, 2018-2021

James Nottingham, Surgery, 2018-2021 (Chair)

Chuck Carter, Family and Preventive Medicine, 2018-2021

Frank Voss, Orthopaedic Surgery, 2018-2021

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2019-2022

David Rotholz, Pediatrics, 2019-2022

Swamy Venkatesh, Neurology, 2019-2022

Sharon, Weissman, Internal Medicine, 2019-2022

- J. **Conflict of Interest Committee:** addresses situations when outside financial interests may overlap or conflict with their activities at the USC SOM and manage compliance with University, SOM, and national policies regarding intellectual or financial conflicts of interest. The committee will provide oversight for recognizing the importance of the research and educational missions to the University and acknowledge that it is enhanced when members of the University community interact with other groups and organizations, including businesses, government entities, not-for-profit groups, professional societies, and other academic institutions, and reasonably address potential conflicts of interest.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for appointed faculty members; all other members are ex officio

MEETING FREQUENCY: As needed. Since the group meets via email and most issues are clinical, most of the COI questions get sent to the Medical Group, which has some overlap with the SOM. If there is COI question that is strictly SOM, then it will be sent to the SOM Conflict of Interest Committee.

MEMBERS:

2 faculty members from clinical departments appointed by the Dean after consultation with the FRC:

Susan Lamb, Pediatrics, 2017-2020

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2019-2022

1 faculty member from a basic science department appointed by the Dean after consultation with the FRC:

Mohamad Azhar, Cell Biology and Anatomy, 2017-2020

Director of Legal Affairs: Craig Stanley

Assistant Dean for Executive Affairs: Ruth Riley

Associate Dean for Clinical Affairs/Chief Medical Officer: Bill Anderson

Associate Dean for Continuous Professional Development and Strategic Affairs: Moss Blachman

Chief Contracting Officer: Tan Platt

III. Committees related to the Office of the Dean through the Office of Medical Education and Academic Affairs (Offices of Admissions and Enrollment Services, Curricular Affairs and Media Resources, Graduate Studies, and Student and Career Services):

Through Office of Admissions and Enrollment Services:

- A. **Admissions Committee:** establishes application/admissions policies and procedures for the SOM; evaluates and recommends to the Dean applicants for admission.  
CHAIR: Associate Dean for Medical Education and Academic Affairs  
TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex-officio  
MEETING FREQUENCY: Weekly from September through March  
MEMBERS:

Up to 12 faculty members elected at large:

Jack Goldsmith, Cell Biology and Anatomy, 2017-2020

Mohit Datta, Neurosurgery, 2018-2021

Garrett Helms, Family and Preventive Medicine, 2019-2022

Robert Startz, Pathology, Microbiology, and Immunology, 2019-2022

Up to 12 faculty members appointed by the Dean after consultation with the FRC:

James McCallum, Dorn VA Medical Center, 2017-2020

Roy Wilson, Neuropsychiatry and Behavioral Science, 2018-2021

Donald Wouri, Retired Faculty Member, 2019-2022

Stephen Osaguona, Dorn VA Medical Center, 2019-2020

Eric Williams, Assistant Dean for Student Affairs, 2019-2020

LaDonna Young, Pediatrics, 2019-2020

Medical Students:

Graham Hall (M-II)

Michael Mckeighen (M-II)

Lauren Cook (M-IV)

Jessica Muse (M-IV)

Andrea Nillas (M-IV)

Peter Siegel (M-IV) – Florence

Nolan Villani (M-IV)

Associate Dean for Medical Education and Academic Affairs: J. T. Thornhill

Associate Dean for Diversity and Inclusion: Carol McMahon

Director of Medical Student Recruitment: James Stallworth

staffed by Director of Enrollment Services/Registrar: Robert Rhinehart

Through Office of Curricular Affairs and Media Resources:

- B. **Curriculum Committee:** is responsible for the development of and oversight over the content, structure, and pedagogy of the curriculum leading to the M.D. degree and for ensuring that students learn the knowledge, skills, attitudes, and behaviors necessary for the successful practice of medicine.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex-officio

MEETING FREQUENCY: Monthly

MEMBERS:

1 faculty member from each clinical department and 2 faculty members from each basic science department:

Tripp Bell, Radiology

Gregg Talente, Internal Medicine, 2017-2020

Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2017-2020

Jim Fadel, Pharmacology, Physiology, and Neuroscience, 2017-2020

Holly LaVoie, Cell Biology and Anatomy, 2017-2020

Pete Loper, Neuropsychiatry and Behavioral Science, 2019-2021

Ioulia Chatzistamou, Pathology, Microbiology, and Immunology, 2018-2021

Dan Brown, Pediatrics, 2018-2021

Alexa Gandy, Pathology, Microbiology, and Immunology, 2019-2022

Andrew Vaughn, Family and Preventive Medicine 2019-2022

James Cook, Obstetrics and Gynecology, 2019-2022 (Chair)

Martin Evaldi, Florence Campus, 2019-2022

David Koon, Orthopaedic Surgery, 2019-2022

Samantha Cox, Surgery, 2019-2022

Anil Yallapragada, Neurology, 2019-2022

Medical Students:

Bria Burris (M-IV) – Florence representative

Erin Gatrone (M-II)

Kristen Logan (M-IV)

Brendan Lutz (M-II)

Caleb Yelton (M-IV)

Associate Dean for Medical Education and Academic Affairs: J. T. Thornhill (non voting)

Assistant Dean for Preclinical Curriculum: Falcia Harvey (non voting)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (non voting)

Assistant Dean for Medical Student Education (Florence): William Hester (non voting)

Consultants:

Director Faculty Development: Donna Ray

Assistant Dean for Student Affairs: Eric Williams

Director of Library Services: Ruth Riley

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Director of Enrollment Services and Registrar: Robert Rhinehart

Executive Director of the South Carolina Area Health Education Consortium: David Garr

Associate Dean for Diversity and Inclusion: Carol McMahon

Director of Educational Development – GME: Renee Connolly

Director of Educational Program Assessment and Quality Improvement: Mary Foertsch

staffed by Administrative Assistant, Office of Curricular Affairs and Media Resources:  
Freda McCray

1. Standing subcommittees:

- a. **M-I/M-II Subcommittee:** is responsible for periodic review and update of all required M-I and M-II courses.  
CHAIR: Elected by members  
TERM OF OFFICE: 1-year terms for faculty members and 1-year terms for medical students; other members are ex-officio  
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.  
MEMBERS:  
At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical Curriculum Committee members who have expressed interest in this subcommittee:  
Erika Blanck  
Ioulia Chatzistamou  
Lindsie Cone  
Jim Fadel  
Alexa Gandy  
Holly LaVoie  
Gregg Talente  
Britt Wilson (Chair)

Medical Student:  
Erin Gatrone

Assistant Dean for Preclinical Curriculum: Falcia Harvey (ex officio)

Course Directors (ex officio)



Representation from both basic science and clinical departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Preclinical Curriculum.

- b. **M-III/M-IV Subcommittee:** is responsible for the periodic review and update of all required M-III and M-IV courses.

CHAIR: Elected by members

TERM OF OFFICE: 1-year, terms for faculty members and 1-year terms for medical students; other members are ex-officio

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:

At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical Curriculum Committee members who have expressed interest in this subcommittee:

Tripp Bell  
Dan Brown  
Renee Connolly  
Martin Evaldi  
Peter Loper  
Renu Pokharna  
Andrew Vaughan  
Anil Yallapragada

Medical Students:

Bria Burris  
Caleb Yelton

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (ex officio)

Assistant Dean for Medical Education (Florence): William Hester (ex officio)

Clerkship Directors (ex officio)

Andy Sides (Chair)

Representation from both basic science and clinical departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Clinical Curriculum.

- c. **Interdepartmental/Interdisciplinary Integration Subcommittee:** is responsible for the periodic review and update of vertical curricula and for the integration of interdepartmental and interdisciplinary educational efforts.

CHAIR: Elected by members

TERM OF OFFICE: 1-year terms for faculty members; other members are ex-officio

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:

Samantha Cox  
David Koon  
Roz McConnaughy (Chair)  
Donna Ray  
Robert Rhinehart  
Eric Williams

Medical Student:

Brendon Lutz

Course Directors (ex officio)

Suzanne Bertollo – Assistant Dean for Clinical Learning  
Jack Goldsmith – Evidence in Medicine  
Christ Goodman – Health and Society  
Ashley Jones – Screening and Treatment of Substance Use Disorders

- d. **Core Student Assessment Subcommittee**: is responsible for serving as consultants for assessment projects and otherwise serving as leaders to support a culture of assessment throughout the SOM; regularly reviewing SOM assessment policies and procedures and recommending improvements to the SOM Curriculum Committee; supporting SOM assessors with information and resources, including technology recommendations, to maintain and carry out assessment plans--this includes recommending or providing assistance in the development of specific assessments of student learning outcomes.

CHAIR: Elected by members

TERM OF OFFICE: Chairs of the curriculum committee's four subcommittees will serve 3 year staggered terms. The medical student will serve a 1 year term. The assistant deans and director of program assessment are ex-officio.

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS: Chairs of the subcommittees:

Britt Wilson, Chair, MI/MII Subcommittee  
Andy Sides, Chair, MIII/MIV Subcommittee  
Roz McConnaughy, Chair, Interdisciplinary/Interdepartmental Integration Subcommittee  
Mary Foertsch, Chair, Core Student Assessment Subcommittee (Chair)  
Renee Connolly, Director of Educational Development USC PH

Medical Student:

Kristen Logan

Assistant Dean for Preclinical Curriculum: Falcia Harvey (ex officio)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (ex officio)

Assistant Dean for Medical Student Education-Florence: William Hester (ex officio)

Program Coordinator: TBD (ex officio)

Representation from both basic science and clinical departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee Chair, minutes will be taken and distributed by the Director of Program Assessment.

2. *Ad hoc* subcommittees

- a. **Curriculum Accommodations Subcommittee:** establishes policies and procedures for testing under non-standard conditions, reviews applications, and selects qualifying students.  
CHAIR: Assistant Dean for Preclinical Curriculum  
TERM OF OFFICE: 1-year terms for faculty member; other member is ex-officio  
MEETING FREQUENCY: Once per year in July/August and additional meetings as required  
MEMBERS: Appointed as needed

Assistant Dean for Preclinical Curriculum: Falcia Harvey (Chair)

Through Office of the Associate Dean for Research and Graduate Education:

- C. **Graduate Education Committee:** Oversees all of the Graduate Programs in the SOM. Establishes policies and procedures for the graduate programs consistent with USC and SOM guidelines.  
CHAIR: Elected by members  
TERM OF OFFICE: All members are ex-officio  
MEETING FREQUENCY: As required  
MEMBERS:  
All directors of SOM graduate programs  
Edie Goldsmith, Biomedical Science Graduate Programs  
Shekhar Patel, Biomedical Science Certificate Program  
Kevin LeBlanc, Nurse Anesthesia Program  
Kerry Lachance, Rehabilitation Counseling Programs  
Janice Edwards, Genetic Counseling Program  
Greg Mangione, Physician Assistant Program

Associate Dean for Research and Graduate Education: Frank Spinale

- D. **Biomedical Science Graduate Subcommittee:** Develops and oversees the content, structure, and pedagogy of the curriculum leading to the M.S., Ph.D., and Post-Baccalaureate Certificate in Biomedical Sciences degrees and for ensuring that students have solid knowledge and skills in biomedical sciences. Ensures that program requirements are met by departments, research focus groups, and students.  
CHAIR: Academic Director for Biomedical Science Graduate Programs  
TERM OF OFFICE: All faculty members are ex-officio  
MEETING FREQUENCY: As required  
MEMBERS:  
Academic Director for Biomedical Science Graduate Program: Edie Goldsmith

2 appointed representatives from each basic science department:  
Holly LaVoie, Cell Biology and Anatomy  
Angela Murphy, Pathology, Microbiology, and Immunology  
Traci Testerman, Pathology, Microbiology, and Immunology  
David Mott, Pharmacology, Physiology, and Neuroscience  
Claudia Grillo, Pharmacology, Physiology, and Neuroscience  
Shekhar Patel, Cell Biology and Anatomy

Associate Dean for Research and Graduate Education: Frank Spinale

Director of the Biomedical Certificate Program: Shekhar Patel

Consultant: Jerel Arceneaux, Assistant Director of Student and Career Services

- E. **Nurse Anesthesia Graduate Subcommittee:** establishes policies and procedures for the Biomedical Science Graduate Nurse Anesthesia Program consistent with USC and SOM guidelines. Ensures that program requirements are met.

CHAIR: Academic Director of Graduate Nurse Anesthesia Program

TERM OF OFFICE: All faculty members are ex-officio

MEETING FREQUENCY: Twice per year and additional meetings as required

MEMBERS:

Academic Director of Graduate Nurse Anesthesia Program: Kevin Leblanc (Chair)

Assistant Program Director – Columbia Site: Catherine Gutshall

Assistant Program Director – Greenville Site: Richard Wilson

Faculty of Graduate Nurse Anesthesia Program: Tab King

Nurse Anesthesia Program Clinical Coordinator (Columbia): Catherine Rhea

Consultant: Jerel Arceneaux, Assistant Director of Student and Career Services

- F. **Rehabilitation Counseling Graduate Subcommittee:** establishes policies and procedures for the Biomedical Science Graduate Rehabilitation Counseling Program consistent with USC and SOM guidelines. Ensures that program requirements are met.

CHAIR: Rehabilitation Counseling Graduate Program Director

TERM OF OFFICE: All faculty members are ex-officio

MEETING FREQUENCY: As required

MEMBERS:

Academic Director of Rehabilitation Counseling Graduate Program: Kerry Lachance, Neuropsychiatry and Behavioral Science (Chair)

3 appointed faculty members:

Michael Walsh, Neuropsychiatry and Behavioral Science

Robert Dawson, Neuropsychiatry and Behavioral Science

David Leach, Neuropsychiatry and Behavioral Science

Consultant: Jerel Arceneaux, Assistant Director of Student and Career Services

- G. **Genetic Counseling Graduate Subcommittee:** establishes policies and procedures for the Biomedical Science Graduate Genetic Counseling Program consistent with USC and SOM guidelines. Ensures that program requirements are met.  
CHAIR: Genetic Counseling Graduate Program Director  
TERM OF OFFICE: All faculty members are ex-officio  
MEETING FREQUENCY: As required  
MEMBERS:  
 Director: Janice Edwards (Chair)
- 4 appointed faculty members:  
 Richard Ferrante, Director, University Affiliated Programs, Pediatrics  
 Emily Jordon, Obstetrics and Gynecology  
 Victoria Vincent, Obstetrics and Gynecology  
 Jessica Fairey, Obstetrics and Gynecology
- Consultant: Jerel Arceneaux, Assistant Director of Student and Career Services
- H. **Physician Assistant Graduate Subcommittee:** establishes policies and procedures for the Physician Assistant Program consistent with USC and SOM guidelines. Ensures that program requirements are met.  
CHAIR: Physician Assistant Program Director  
TERM OF OFFICE: All faculty members are ex-officio  
MEETING FREQUENCY: As required  
MEMBERS:  
 Director: Greg Mangione (Chair)
- 4 appointed faculty members:  
 Rita Dixon, PA Program  
 Greg Mangione, PA Program  
 James Stallworth, PA Program Medical Director  
 Frank Spinale, Associate Dean for Research and Graduate Education
- Consultant: Jerel Arceneaux, Assistant Director of Student and Career Services
- I. **Certificate Program Admissions Committee:** establishes admissions policies/procedures and evaluates applications for the Post-Baccalaureate Certificate in Biomedical Sciences at the SOM; makes recommendations to the Dean for admission of students.  
CHAIR: Associate Director of the Certificate Program  
TERM OF OFFICE: 3-year, staggered terms for faculty members  
MEETING FREQUENCY: Once every two months  
MEMBERS  
 3 appointed faculty members representing each of the three Basic Science departments:  
 Daping Fan, Cell Biology and Anatomy, 2018-2021  
 Narendra Singh, Pathology, Microbiology, and Immunology, 2018-2021  
 David Mott, Pharmacology, Physiology, and Neuroscience, 2019-2022
- Associate Director of the Certificate Program: Shekhar Patel

Through Office of Student and Career Services:

- J. **Leave of Absence Committee:** makes recommendations to the Associate Dean for Medical Education regarding leaves of absence from the SOM for medical students.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members

MEETING FREQUENCY: As required

MEMBERS:

4 elected faculty members:

Caroline DiBattisto, Pediatrics, 2017-2020

Swamy Venkatesh, Neurology, 2017-2020 (Chair)

Karen McMullen, Library, 2019-2022

Ana Pocivavsek, Pharmacology, Physiology, and Neuroscience, 2019-2022

1 appointed faculty member in the Department of Neuropsychiatry and Behavioral Science:

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2019-2022

staffed by Assistant Dean for Student Affairs: Eric Williams

- K. **Scholarship and Loan Committee:** awards all SOM scholarships and awards all long-term loans administered by the SOM.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex-officio

MEETING FREQUENCY: Twice a year in the spring and fall semesters

MEMBERS:

5 elected faculty members:

Ioulia Chatzistamou, Pathology, Microbiology, and Immunology, 2017-2020

Swapam Ray, Pathology, Microbiology, and Immunology, 2017-2020

Marjorie Cloninger, Pediatrics, 2018-2021

Mark Humphrey, Family and Preventive Medicine, 2018-2021

Jason Kubinak, Pathology, Microbiology, and Immunology, 2019-2022

Medical Students:

Daniel Vo (M-II)

Supriya Juneja (M-II)

Kelan Drake-Lavelle (M-II)

Consultants:

Bank of America Representative: Pam Carroll

Douglas Scholarship Representative: Claude Smith

Cantey Scholarship Representative: William Cantey

Educational Foundation Representative: Susan Butler

Chief Business Officer and Senior Director of Budget, Finance, Facilities, and Research Administration: Jeff Perkins

staffed by Assistant Dean for Student Affairs: Eric Williams and Assistant Director of Student

Affairs/Financial Aid: Jerel Arceneaux

- L. **Student Services Committee:** makes recommendations to the Assistant Dean for Student Affairs-Columbia on ways to improve or implement services to students; selects recipients of annual SOM student awards; makes recommendations to the Assistant Dean for Student Affairs-Columbia and the Associate Dean for Medical Education and Academic Affairs regarding SOM student publications and the SOM *Bulletin*; hears appeals regarding student assignment to Greenville program and lottery issues.

**CHAIR:** Assistant Dean for Student Affairs-Columbia

**TERM OF OFFICE:** 3-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex-officio

**MEETING FREQUENCY:** As needed or twice a year in the Spring and Fall semesters

**MEMBERS:**

5 elected faculty members:

Emily Lowell, Pediatrics, 2018-2021

John Eberth, Cell Biology and Anatomy, 2019-2022

Jason Hawn, Pediatrics, 2019-2022

Christine Wheeler, Pathology, Microbiology, and Immunology, 2019-2022

Medical Students:

Keenan Dunkley (M-II)

Cameron Myers (M-II)

Connor Wise (M-II)

Assistant Dean for Student Affairs: Eric Williams (Chair)

Assistant Director of Student and Career Services/Financial Aid: Jerel Arceneaux

Consultant: Associate Director for Alumni Affairs and Development: Holly Jefferson

- IV. Committees related to the Office of the Dean through the Office of Administration and Finance:

Committees related to the health and safety of SOM faculty members, students, and staff members:

- A. **Wellness Promotion Committee:** coordinates and promotes wellness activities for SOM faculty, staff, and students.

**CHAIR:** Elected by members

**TERM OF OFFICE:** 3-year, staggered terms for faculty and staff members, 1-year terms for medical and graduate students

**MEETING FREQUENCY:** Six times per year

**MEMBERS:**

2 elected faculty members

Karen McMullen, Library, 2018-2021 (Co-Chair)

Morgan Adams, Family and Preventive Medicine, 2019-2022

1 appointed faculty member

Lauren King, Internal Medicine, 2019-2022 (Co-Chair)

3 non-faculty SOM staff members appointed by the Dean:

Robin Todd, PA Program, 2017-2020

Nicki Holt, Pathology, Microbiology, and Immunology, 2017-2020  
Alyssa Yancey, Marketing and Communications, 2019-2022

Medical Students:

Ben Kubas (M-II)  
Jordan Cone (M-IV)  
Stuart Gilreath (M-IV)  
Madi O'Leary (M-II)

Graduate Students:

Madison Yemc (MS student)  
Hannah Sorensen (PA student)

Director of the Student Success and Wellness Center: Falcia Harvey (ex officio)

V. Committee related to the Office of the Dean through the Office of Diversity and Inclusion:

- A. **Diversity and Inclusion Committee:** plans and implement means of increasing the number of students from groups under-represented in the medical profession who are prepared for, recruited to, matriculate at, and graduate from the SOM and who continue their training in residency programs available throughout the state of South Carolina and plans and implements means of increasing the number of under-represented minority faculty in the SOM.

CHAIR: Associate Dean for Diversity and Inclusion

TERM OF OFFICE: 3-year, staggered terms for faculty members, alumni, and HBCU, community, and AHEC representatives; 1-year terms for medical students; other member is ex-officio

MEETING FREQUENCY: As Needed

MEMBERS:

1 clinical faculty member appointed by the Dean after consultation with the Associate Dean for Diversity and Inclusion:

Suchita Pancholi, Internal Medicine, 2019-2022

1 basic science faculty member appointed by the Dean after consultation with the Associate Dean for Diversity and Inclusion:

Jim Fadel, Pharmacology, Physiology, and Neuroscience, 2019-2022

2 minority SOM alumni/ae appointed by the Dean:

Crystal Johnson  
Cedric Rivers

1 representative of Historically Black Colleges and Universities (HBCUs) appointed by the Dean:

Karen Rutherford, Benedict College

1 community representative appointed by the Dean:

Everett Dargan

1 representative of the SC Area Health Education Consortium:

Angelica Christie



Medical Students:

Joel Land (M-II)

Niki Patel (M-II)

Vida Yousefian (M-IV)

Associate Dean for Diversity and Inclusion: Carol McMahon (Chair)

VII. Committee related to the Office of the Dean through the Medical Library:

- A. **Library Committee:** advises Director of Library Services on policy matters, especially relating to the collection and staffing of the Medical Library.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for graduate and medical students; other members are ex-officio

MEETING FREQUENCY: Twice per year and as needed

MEMBERS:

7 elected faculty members:

Mohamad Azhar, Cell Biology and Anatomy, 2017-2020

Renu Pokharna, Neurology, 2017-2020

Paul Bornemann, Family and Preventive Medicine, 2018-2021

Stuart Cramer, Pediatrics, 2019-2022

Laura Pirich, Pediatrics, 2019-2022

Christine Wheeler, Pathology, Microbiology, and Immunology, 2019-2022

James Catroppo, Pathology, Microbiology, and Immunology, 2019-2020

Medical Students:

Caroline Stanek (M-IV)

Emily Gullette (M-II)

Graduate Student:

Hannah Burzynski (PhD student)

Director of Library Services: Ruth Riley

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone (ex officio)

VIII. Committee related to the Office of the Dean through the Office of Information Technology:

- A. **Information Technology Committee:** advises the Assistant Dean for Information Technology and Chief Information Officer on policy matters, especially relating to computer needs of students and faculty as they relate to educational programs and research activities and to the structure and function of the SOM computer network and communication systems.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex-officio

MEETING FREQUENCY: Twice per year and as needed

MEMBERS:

5 elected faculty members:

Mary Foertsch, Medical Education and Academic Affairs, 2017-2020  
EJ Mayeaux, Family and Preventive Medicine, 2017-2020  
Scott Strayer, Family and Preventive Medicine, 2017-2020  
Ioulia Chatzistamou, Pathology, Microbiology, and Immunology, 2018-2021  
Pavel Ortinski, Pharmacology, Physiology, and Neuroscience, 2018-2021

Medical Students:

Huu Vo (M-IV)  
Robert Wylie (M-II)

Assistant Dean for Preclinical Curriculum: Falcia Harvey

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Manager of Computer Resources: Robert Watson

Director of Library Services: Ruth Riley (ex officio)

IX. Members of the Faculty Senate

**Faculty Senate:** 5 SOM tenure-track faculty members and 3 clinical faculty members are elected to the Faculty Senate of the USC.

CHAIR: None

TERM OF OFFICE: 3-year, staggered terms

MEETING FREQUENCY: Monthly

MEMBERS:

Carole Oskeritzian, Ph.D., Pathology, Microbiology, and Immunology, 2017-2020  
Jay Potts, Ph.D., Cell Biology and Anatomy, 2017-2020  
Traci Testerman, Ph.D., Pathology, Microbiology, and Immunology, 2017-2020  
Robert Dawson, Ph.D., Neuropsychiatry and Behavioral Science, 2018-2021  
Alexa Gandy, Ph.D., Pathology, Microbiology, and Immunology, 2018-2021  
Ali Rizvi, M.D., Internal Medicine, 2018-2021  
Ana Pocivavsek, Ph.D., Pharmacology, Physiology, and Neuroscience, 2019-2022  
Taixing Cui, Ph.D., Cell Biology and Anatomy, 2019-2022

## APPENDIX 1

### SOM Committee Membership Recusal Policy May 2015

**Purpose:** The purpose of this policy is to formally state those instances when committee members should recuse themselves from voting on actions specifically aimed at applicants and current students in the School of Medicine.

**Rationale:** While participation, particularly of faculty, on SOM committees is not only encouraged, but necessary for the SOM to function and conduct business; there are instances, specifically involving actions concerning applicants or current students, where the faculty member is expected to recuse his/herself from voting. This is necessary to protect the applicant/student from unfair bias in the process. While the list of committees and potential conflicts is not meant to be all inclusive it is expected that committee members will exercise good judgement and will recuse themselves from the committee prior to the discussion of the applicant/student. A faculty member's recusal should be noted as part of the official minutes of the committee meeting.

#### Academic Review Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Admissions Committees

- Current or former close personal relationship with applicant
- Current professor of applicant
- Relative of applicant

#### Honor Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Leave of Absence Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Student Promotions Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Student Services Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

Endorsed by the Faculty Representation Committee – 5/29/15; Approved by the Executive Committee – 7/07/15