



**JAMES LOUIS PETIGRU
PUBLIC INTEREST LAW SOCIETY**

SUMMER 2017 FELLOWSHIP APPLICATION

A complete application consists of the following materials:

1. Application Form
2. Employer Form
3. Summary of past and present involvement with public interest and pro bono activities
4. Work Proposal (separate sheet)
The Work Proposal should identify and discuss:
 - The employing organization and its goals;
 - The specific objectives of your work and their benefit to the organization;
 - The scope of your duties with the organization;
 - How many weeks you propose to devote to the organization and proposed weekly schedule;
 - How the work will provide you with public interest law experience;
 - The benefit to the public interest of your work and the extent of the need addressed by your work; and
 - Whether or not your work enables the organization to offer a service that otherwise would not be provided.
5. Statement describing your personal goals and the importance of this work for your personal experience (separate sheet)
6. Resume (separate sheet)
7. A list with three references

Only complete applications will be considered.

**Application Due: Tuesday, March 14, 2017
Recipients Announced: Friday, March 31, 2017**

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**PILS SUMMER FELLOWSHIP PROPOSAL
SELECTION CRITERIA**

Thank you for your interest in the PILS Summer Fellowship Program. PILS is committed to offering students opportunities to explore public interest work and to providing support to those who wish to pursue public interest work as a career.

The PILS Summer Fellowship Program has two major goals: 1) to give USC law students valuable public interest law work experience; and 2) to provide respected public interest organizations with valuable law student assistance.

The amount each PILS fellowship recipient will receive will be determined by the PILS Fellowships Review Committee based on the amount of funding available and the value of each proposal as assessed according to the criteria listed below.

PILS Summer Fellowship Applicants should be selected with the following **non-ranked** criteria in mind, though some criteria has preference:

- Importance to the applicant in terms of personal goals, growth and experience;
- Opportunity for the applicant to achieve, learn and practice skills;
- Applicant's demonstrated interest in public interest law;
- Importance to the organization in terms of impact upon the organization and the public interest;
- Opportunity to provide a new service or enhanced service to/for the organization and the public interest;
- The need addressed by the applicant in his or her work at this organization;
- The amount of funds available;
- The best use of the limited funds in pursuit of the above goals; and
- Potential Service to clients and programs;
- Preference will be given to those actively participating in public interest and pro bono opportunities as outlined in number three of the application – this should be more than attending meetings;
- Preference will be given to proposals for work with legal service organizations and non-profit organizations;
- Preference will be given to students utilizing Federal Work Study.

“Public Interest” for purposes of this application does **not** include:

- The U.S. Department of Education (due to Federal Work Study restrictions);
- Politically Motivated Organizations;
- Religious Organizations;
- any organization that has paid clerks (including the federal and state court systems)

A PILS Fellowship Recipient must be a law student in good academic standing (having a GPA of 2.0 or higher). The applications will be reviewed by a 5 to 6-person Fellowship Review Committee

composed of practicing attorneys, faculty members, and non-competing members of the PILS Board.

PILS Fellowship recipients must be aware that their PILS summer Fellowship income is taxable. State, local and federal taxes apply.

Federal Work Study provides the opportunity to increase the total amount of funds you earn over the summer. The Federal Work Study program provides 75% of your summer stipend to come from the Federal government and the remaining 25% comes from the PILS fellowship. For instance, if you were to receive a total of \$1000 to work over the course of the summer the government provides \$750 and PILS would provide \$250. There are a couple things to keep in mind with respect to the Federal Work Study:

1. You cannot earn Federal Work Study over the summer if you are enrolled in summer courses (including Maymester courses, including London.)
2. It may impact your Grad Plus loans for the 2016-2017 academic year. (The University Financial Aid Office can tell you precisely what that impact may be.)
3. You will receive a set total number of hours you may work per week.
4. Federal Work Study is paid out on an hourly basis. In order to benefit from the entire allotment you need to work all of the hours budgeted for.
5. You may not work overtime and all hours must be submitted and approved weekly.
6. In order to be approved to participate in Federal Work Study you need to fill out your FAFSA form for the 2017-2018 academic year prior to application being due.



UNIVERSITY OF
SOUTH CAROLINA

School of Law

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APPLICATION FORM

Please Type.

Applicant Information

NAME:

ADDRESS:

E-MAIL:

PHONE NUMBER:

Organization Information

NAME:

ADDRESS:

E-MAIL:

PHONE NUMBER:

DESCRIPTION OF JOB TASKS (this can be attached on a separate page):

PILS INVOLVEMENT:

Please describe the nature and extent of your involvement with PILS/ProBono and its projects.

ESTIMATED AMOUNT OF TIME AT ORGANIZATION:

Please check the identifying option of the total number of hours you anticipate working over the course of the summer: (please note, you will NOT be paid for any hours over 360, which is the maximum.) With this grant, you will only be paid 29 hrs/week.

Full-time (360 hours)

Part-time (180 hours)

ARE YOU PURSUING ALTERNATE EMPLOYMENT PROSPECTS IF YOUR APPLICATION IS DENIED IN PART OR IN WHOLE? YES: NO:

ARE YOU PLANNING TO APPLY FOR THE KONDUROS FELLOWSHIP? YES: NO:

ARE YOU CURRENTLY ENROLLED/PLAN TO ENROLL IN MAYMESTER/SUMMER CLASSES?
YES: NO:

I HAVE COMPLETED THE 2016-2017 AND 2017-2018 FAFSA: YES: NO:

Note: Federal Work Study is governed by Federal Financial Aid regulations and your Federal Work Study may be affected by a working spouse

Signature:

Date:

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PUBLIC INTEREST LAW SOCIETY
STATEMENT OF UNDERSTANDING**

I, _____ (insert name) , promise that I will provide an evaluation detailing my activities with the public interest law organization for which I received any financial support through the Public Interest Summer Fellowships Program.

I further promise to submit these documents to the Director of Student Affairs within one month of the first day of classes of the Fall Term following the summer for which I received financial support through the Public Interest Summer Fellowships Program.

I understand that these documents (Work Report, Letter of Appreciation, and Letter of Benefit to Organization from Employer) are submitted to the Public Interest Law Society and the USC Pro Bono Program for unlimited publication in furtherance of the Summer Fellowship Program. I agree that these documents become the property of the Public Interest Law Society. I retain no rights whatsoever in these documents.

I understand that I am responsible for complying with state and federal income tax laws as they may apply to these funds.

I certify that the information in my Public Interest Summer Fellowship Application is correct to the best of my knowledge and that I am a student in good standing and eligible for this Fellowship.

I agree to certify to the University of South Carolina Educational Foundation (USCEF) my eligibility for these funds. I agree to cooperate with the USCEF and provide it with my Social Security Number and any other documentation which the USCEF might require.

I agree to return to the Public Interest Law Society any funds which are disbursed to me for which I did not fulfill my work obligations.

I understand that if I am registered or register for Maymester (including London) or summer courses I will not be eligible for summer federal work study.

I acknowledge that once I have accepted a PILS fellowship I am obligated to participate. I will not withdraw from the program after Friday, April 7, 2017 at 5:00pm.

I make and fulfill these promises as part of the consideration for which I receive any Summer Fellowship financial support.

Printed Name:

Signature:

Date:

EMPLOYER FORM

NOTE: This is not required to be completed until a funding decision has been made

The Applicant's proposed supervising attorney should complete this form or otherwise document that there is adequate structure and that supervision will be provided. Please type this form.

STUDENT APPLICANT:

NAME OF ORGANIZATION:

SUPERVISING ATTORNEY, TITLE AND CONTACT INFORMATION:

DESCRIBE HOW THE STUDENT WILL BE EMPLOYED, AND HOW THE STUDENT WILL BE SUPERVISED:

DESCRIBE HOW THE PILS SUMMER FELLOWSHIP POSITION WILL BE OF VALUE TO THE ORGANIZATION:

WHAT OPPORTUNITIES CAN YOU OFFER THE STUDENT TO ENHANCE THE STUDENT'S PROFESSIONAL DEVELOPMENT?

As employer, I agree to provide an evaluation at the conclusion of the summer work experience describing how the student's work benefited the organization.

Further, I agree to contact Heather Beatty, Director of Student Affairs, pembleto@law.sc.edu, if a problem arises over the course of the summer.

Signature of Attorney Supervisor:

Date: