

**Law School Building, 1525 Senate Street, Rooms (17 classrooms) and Seating Capacity**

6/13/2018

Building Hours during the academic year (hours in which doors will be unlocked)

	M-F	Saturday	Sunday
Senate Street entrance	7 AM-9 PM	9 AM-9 PM	1 PM-9 PM
Gervais Street entrance	7 AM-6 PM	9 AM-6 PM	1 PM-6 PM

All other exterior doors are not accessible for entry

Room Number	Room Type	Technology	Notes	Seating Occupancy	USC partner's Cost (1)	Non-profit Organizations Cost (1, 2)
101	Perrin Family Event Space	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player, 1 microphone, 2 digital signs	Arranged as 3 sitting areas, add'l cost charged for moving furniture out/in & using alternate tables & chairs	130	\$275	\$500
100	Lobby	1 interactive display, 1 digital signage display	No more than 4 tables allowed, no food service seating allowed in this space	0	\$150	\$250
103	Karen Williams Courtroom	3 Digital Array Screens, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. Multiple wired microphones for judges' bench, attorney tables & witness stand along with multiple wireless microphones	no stage, stationary Judges bench	300	\$225	\$500
130	Courtroom	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		24	\$225	\$300
131	Classroom	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		50	\$225	\$300
133	Seminar	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		24	\$225	\$300
135	Historic Courtroom	Screen, confidence monitor, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. Several wired microphones for attorney tables & judge's bench. 1 wireless microphone		24	\$225	\$300
136	Classroom	Screen, confidence monitor, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		90	\$225	\$350
204	Seminar	Screen, three flat screen displays, smart podium w Computer, laptop input, videoconference, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		20	\$225	\$300
283	Seminar	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		20	\$225	\$300
284	Classroom	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		50	\$225	\$300
286	Seminar	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		24	\$225	\$300
288	Classroom	Screen, confidence monitor, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		76	\$225	\$350
289	Classroom	Screen, confidence monitor, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		75	\$225	\$350

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Room Number	Room Type	Technology	Notes	Seating Occupancy	USC partner's Cost (1)	Non-profit Organizations Cost (1, 2)
388	Courtroom	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		24	\$225	\$300
389	Classroom	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		50	\$225	\$300
393	Seminar	Screen, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		24	\$225	\$300
395	Classroom	Screen, confidence monitor, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		76	\$225	\$350
397	Classroom	Screen, confidence monitor, smart podium w Computer, laptop input, Sharelink, Apple TV, DVD/Blu Ray player & document camera. 1 wireless microphone		75	\$225	\$350

**Notes:**

- Costs are per day or for any portion thereof.
- Organizations are limited to those focused on law or policy.
- Fees above include the use of the technology in the room; instructional support services are not available. Information about using the classroom technology can be found at: <http://itsthelaw.scschooloflaw.org/2017/08/classroom-technology-training-2017/>. USC Partners can contact UTS for technology support services.
- Reservations not accepted for weekends and days in which the university is closed or during exam weeks.
- Fees above are for space only as the space exists. Additional fees are charged for furniture moves and rentals.
- Perrin event space rugs and credenzas cannot be moved. Classroom seating cannot be rearranged.
- Hallways cannot be reserved.
- Use of space by outside organizations requires a minimum of 4 weeks advance notice, a lease agreement and receipt of certificate of insurance. Payment must be received in advance of the event. Reservations cannot be accepted more than four months in advance.
- Digital displays are for law school use only. The law school does not provide advertising services. Portable signage is allowed, but not provided (signage may not be affixed to walls or doors).

**Other services and charges**

1	Moving furniture in/out of Perrin event space, fee varies depending upon availability of movers	\$425-\$800	\$500-\$875
2	Table rental and set-up/tear down (does not include linens)	\$5	\$10
3	Chair rental and set-up/tear-down	\$2	\$4
4	Alcohol service fee, Outside Org.- hourly charges apply due to USC's requirement for the presence of trained personnel. The Law School must be notified of alcohol requests at the time of the reservation.		\$50/hr
5	Limited linens are available for rent (in black, white and garnet), per table charge	\$35	\$35