

The University of South Carolina School of Law IT “Cheat Sheet”

Website: <http://law.sc.edu/it>

IT Help Email: lawhelp@law.sc.edu

Student Computer Support Office – Room 202K

CALI Authorization Code for free CALI Exercises – SOUCARstu188 (case sensitive)

Network and Email Password Reset: <http://my.sc.edu>. Under the “Students” tab, click on “View my IDs and manage my passwords” under the personal section on the right-hand side of the page.

Wireless Network: Use the “uscstudent” network for the best wireless service and access to student specific services. The network requires you to have virus protection. As graduate students, law students may also use the “uscfacstaff” network.

Wireless Troubleshooting: If you are having trouble with wireless connectivity, try turning off and on your wireless antenna. If this does not solve your problem, restart your device. If you are still having trouble, please contact us for assistance.

Printing: Use your Network ID and Password to sign-in to the commons area computers. You have \$100 print credit per academic year (August through July of the next year). If you run out of print credit and need to add money to your CarolinaCard you may do so under the “Students” tab on <http://my.sc.edu>. Click on “Manage Carolina Card Account” under the personal section on the right-hand side of the page.

Wireless Printing: When you are ready to print on your laptop/notebook computer, browse to <https://appeal.law.sc.edu/login> (link can also be found on <http://law.sc.edu/IT>). Use your Network ID and Password to login and print with your print credit.

Scanning: The circulation desk can assist you with scanning documents on the first floor of the library, using the Bookeye Scanner, which is free of charge.

PDF Printing: When printing PDF documents from TWEN on the commons area computers, first save your document to the computer and then open it with Adobe Reader to send it to the printer.

Law School IT Seminar Series: We will be offering free Technology Seminars this semester on select Thursdays at 8am in the Judge Karen Williams Courtroom. These seminars will offer you significant insight into the use of technology in legal practice, plus we provide free breakfast and a chance to network with attorneys attending the seminars for free CLE credit!

Office 365: To get Office365 for free, sign-into your student email at <http://outlook.com/email.sc.edu>. Click on the Gear icon in the upper right and select “Office 365”.

Panopto: Panopto is a lecture capture system used throughout the law school for various classes and events. You will be provided instructions for using Panopto when required by your professor.

Multifactor Authentication: The University requires the use of multifactor authentication to access various university systems (such as Self Service Carolina). For more information, visit: <http://uts.sc.edu>.