



Alumni Job Opportunities Bulletin (AJOB)

The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, genetics, sexual orientation, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504, and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located at 1600 Hampton Street, Suite 805, Columbia, SC; telephone 803-777-3854. Accordingly, the Law School's facilities are available only to employers whose practices are consistent with this policy.

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Office of Career Services
University of South Carolina School of Law
1525 Senate Street
Columbia, SC 29208
803-777-8479
lawcar@law.sc.edu

*****Disclaimer*****

The University of South Carolina School of Law Office of Career Services posts job opportunities as a service to alumni and employers, and does not validate or guarantee the accuracy of the information posted. Further, the Office of Career Services does not endorse or make any representation concerning the opportunities posted or the people or organization posting them. Applicants are encouraged to research employers and employment opportunities independently as part of the job search process. **For Real Estate postings please pay special attention to the South Carolina Supreme Court requirements for closing attorneys.**

Jobs are posted in the order received. Postings will remain on website for approximately three (3) months unless deadline dates are included or employers request removal of postings. Permanent postings and websites are listed at the end.

ATTENTION! USC LAW SCHOOL ALUMNI If you have updated contact information, please notify the Career Services Office by sending the information to the e-mail address above and include your class year.

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Alston & Bird

101 S. Tryon St., Ste 4000
Charlotte, NC 28280

Contact Person: Christy Olsen
Title: Attorney Hiring Coordinator
Email: christy.olsen@alston.com
Website: www.alston.com

Deadline date to apply: 3/30/19

Financial Services & Products - Hourly Attorney

The Charlotte office of Alston & Bird has an immediate opening in our Financial Services & Products Group for an hourly attorney with 2-4 years' experience. Experience working with financial institutions or financial service providers is preferred. Ideal candidates will have strong academic credentials and a solid background in private investment funds, private placements, and alternative investments. An interest in working in a fast-paced and quickly changing area of law is a must. Cover letters may be addressed to Christy Olsen, Attorney Hiring Coordinator. Please apply online at www.alston.com

Materials & Response Method: Email Mail Hand Deliver Apply Online: www.alston.com
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 02/16/19. Job Listing #025

Spilman, Thomas & Battle Law Firm

110 Oakwood Drive, Suite 500
Winston Salem, North Carolina 27103

Contact Person: Sean Lamb
Title: Business Manager - Southern Region
Email: slamb@spilmanlaw.com
Website: www.spilmanlaw.com

Deadline date to apply: 3/22/19
Position start date: immediate

Litigation Attorney

Spilman Thomas & Battle, PLLC is currently seeking an experienced litigation attorney with at least 5 years' litigation experience to work in its Winston-Salem, North Carolina office.

Qualified candidate must have excellent research and writing skills, the ability to effectively handle multiple projects, the ability to articulate legal strategies and courses of action, and the ability and desire to develop business.

Candidate must be licensed in North Carolina; South Carolina and Florida license is a plus.

We offer competitive compensation and a comprehensive benefit package including medical, dental, 401(k) and profit sharing.

Qualified candidates should reply to slamb@spilmanlaw.com

Spilman Thomas & Battle, PLLC is an Equal Opportunity Employer.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 02/16/19. Job Listing #024

Yelverton Law Firm, LLC

60 Folly Road
Charleston, South Carolina 29407

Contact Person: Rob Hadden
Title: Senior Litigation Counsel
Email: rhadden@ylitigators.com
Website: www.yelvertonlitigators.com

Deadline date to apply: March 12, 2019
Position start date: As soon as possible

Attorney
PLAINTIFFS' LITIGATION ATTORNEY ADMITTED IN NORTH CAROLINA AND SOUTH CAROLINA

Yelverton Litigators (www.yelvertonlitigators.com), a plaintiffs' practice located in Charleston, South Carolina, has an immediate opening for a full-time attorney licensed in North Carolina and South Carolina with 3 to 8 years of litigation experience to open a second office in North Carolina or Upstate South Carolina. The attorney filling this position would handle a high volume of personal injury cases in North Carolina on their own and also assist with South Carolina cases in a second chair role. Ideal candidates would have experience or a comfort level serving as first chair at trial. Potential locations for the firm's second office are: North Carolina (Hendersonville, Asheville or Charlotte) and South Carolina (Greenville, Spartanburg, Rock Hill or Columbia).

Interested candidates should submit a resume and cover letter (explaining why they are interested in the position and why they would be a good fit) to rhadden@ylitigators.com. Applicants only licensed in SC or NC will not be considered.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 02/16/19. Job Listing #023

SC Office of the Attorney General

1000 Assembly Street, Dennis Building
Columbia, SC 29201

Contact Person: Katherine Elliott
Title: Human Resources Manager
Email: kelliott@scag.gov
Website: www.scag.gov

Deadline date to apply: 03/01/2019
Position start date: 04/02/2019

Grant Attorney II - VAWA

Duties:

Special Victim grant prosecutor, under general supervision, focused on human trafficking, sexual assault, domestic violence, stalking, harassment and other relationship violence of adult and teen victims. Will provide training statewide for victim service providers, law enforcement, prosecutors and other stakeholders in connection with the grant. Will assist with other duties as assigned by supervising attorney, Chief Deputy Attorney General and/or Attorney General.

Knowledge/Skills/Abilities:

Must be well organized with a demonstrated ability to work independently. Must have a positive attitude and enjoy working with a team. Must have excellent written and oral communication skills. Some travel required.

Minimum Training and Experience Requirements:

J.D. Degree and at least two years of experience as a practicing attorney. Must be a member in good standing with the SC Bar and must have completed the 403 requirements.

Materials & Response Method: Email Mail Hand Deliver Apply Online:

[https://www.governmentjobs.com/careers/sc/jobs/2325978/grant-attorney-ii-vawa?category\[0\]=Attorney&sort=PositionTitle%7CAscending&page=3&pagetype=jobOpportunitiesJobs](https://www.governmentjobs.com/careers/sc/jobs/2325978/grant-attorney-ii-vawa?category[0]=Attorney&sort=PositionTitle%7CAscending&page=3&pagetype=jobOpportunitiesJobs)

Resume Cover Letter Transcript Writing Sample References: Application

Posted 02/11/19. Job Listing #022

DuBose Robinson Morgan, PC

2725 Devine Street
Columbia, South Carolina 29205

Contact Person: Jonathan Robinson
Title: Hiring Manager
Email: jon@duboselaw.com
Website: www.duboselaw.com

Deadline date to apply: March 30, 2018
Position start date: Immediate need

Associate attorney

Established midlands firm with offices in Camden and Columbia is seeking an energetic attorney with 1-5 years litigation experience. Judicial clerks also considered.

The position will focus on a wide area of practice with opportunities to work on defense litigation, insurance fraud and bad faith investigation/suits, corporate and local government general counsel support.

Full benefits (health and retirement) and competitive salary offered.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: 2 Application

Posted 02/11/19. Job Listing #021

SC Victim Assistance Network

PO Box 212863 Columbia
South Carolina 29221

Contact Person: Sarah A. Ford

Title: LAV Program Director

Email: sarah@scvan.org

Website: www.scvan.org

Deadline date to apply: 3/31/2019

Senior Staff Attorney

Location: Columbia, South Carolina

Organization Background: The South Carolina Victim Assistance Network (SCVAN) serves as the voice for all victims of crime in South Carolina and the people who serve them. Through its programs and services, SCVAN seeks to fulfill three main objectives: 1) ensure ALL crime victims receive access to and assistance from the criminal justice system; 2) improve the quality of services provided to crime victims by victim advocates; and 3) ensure the criminal justice system adequately serves crime victims. SCVAN currently manages five programs that provide services and resources to our state's crime victims and the professionals who serve them: 1) Faith-Based Victim Services; 2) Emergency Financial Assistance Fund; 3) Legal Assistance for Victims (LAV); 4) Statewide Forensic and Sexual Assault Nurse Examiner Coordinator; and 5) Crime Victim Information Program.

Position Description:

The LAV Staff Attorney will be a full-time, salaried employee who works 37.5 hours per week and devotes 100% of his/her time to this Project. This attorney will report directly to the LAV Project Director. This position will assist with the creation and execution of victims' rights enforcement training to victim service providers, law enforcement, and other community partners, and outreach efforts. The LAV Staff Attorney will also assist in the coordination a pro bono and contract (low bono) attorney program. In addition, the LAV Staff Attorney will provide direct, holistic wraparound legal services to all crime victims including those victims of sexual assault, domestic violence, harassment, stalking, and human trafficking. The Staff Attorney will represent all victims in order of protection/restraining order hearings, family law, housing, employment, Title IX education issues (higher and lower education), victims' rights, and other related civil legal matters.

Preferred Qualifications:

- Experience with both civil and criminal matters
- 5+ years Knowledge of South Carolina’s criminal justice system,
- 5+ particularly from a crime victim’s standpoint
- Demonstrated experience working with diverse clients Bilingual (English/Spanish) Familiarity with Box and Clio file management/storage systems Reports to: LAV Director

Salary: Commensurate with experience

To apply, please send a cover letter with resume to sarah@scvan.org Job Type: Full-time

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 02/01/19. Job Listing #020

Law Office of Jonny McCoy

1240 21st Ave. N.
Myrtle Beach, SC 29577

Contact Person: Jonny McCoy
Title: Owner/Attorney
Email: jonnymccoy@gmail.com
Website: www.jonnymccoylelaw.com

Deadline date to apply: March 1, 2019
Position start date: ASAP

Attorney

Firm in Myrtle Beach, SC seeking a full-time attorney. Applicant must have court room experience as well as a general knowledge of criminal and personal injury law. Firm handles a wide variety of highly publicized cases as well as local legal correspondence work. Professionalism, competence and personality are a must. Salary will be commensurate with experience. Willing to discuss relocation expenses.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/28/19. Job Listing #019

SC Department of Revenue

300 Outlet Pointe Blvd
Columbia, SC 29210

Contact Person: Angela Stroud
Title: Recruitment Manager
Email: employment.scdor@dor.sc.gov
Website: <https://dor.sc.gov/>

Deadline date to apply: 3/29/2019

Tax Policy Manager

The Policy Division has two open management positions. One position is responsible for managing the federal and state individual and business income tax matters for the Policy Division. The other position is responsible for managing the sales and miscellaneous tax and regulatory matters assigned to the Policy Division.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
<https://www.governmentjobs.com/careers/sc/scdor/jobs/2241437/tax-policy-manager>
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/28/19. Job Listing #018

Collins & Lacy

1330 Lady Street, 6th Floor
Columbia, South Carolina 29201

Contact Person: Christian Stegmaier
Title: Shareholder/Retail Hospitality Practice Group Leader
Email: cstegmaier@collinsandlacy.com
Website: www.collinsandlacy.com

Defense Attorney (Retail & Hospitality Law)

Collins & Lacy's Retail & Hospitality group seeks an attorney in Columbia. The position is 100% litigation representing the national and regional leaders in retail & hospitality that do business in South Carolina.

Qualifications

- 3-4 years of experience
- Organized and focused
- Desire to build a business

The ideal candidate will have completed a judicial clerkship and have real litigation experience.

Our legal team gives much deference to veterans of the armed forces, particularly combat veterans.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/25/19. Job Listing #017

Charleston Legal Access

1630 Meeting Street Rd Suite 106
Charleston, SC 29405

Deadline to apply: 02/28/2019

Email: shelli@charlestonlegalaccess.org

Executive Director

The Organization: CLA is South Carolina's first and only sliding-scale, nonprofit law firm. We provide low-cost legal representation to the working poor and others of modest means who do not qualify for free legal services but who cannot afford a private attorney. We believe—and are demonstrating—that affordable legal assistance at critical moments in people's lives preserves homes, income streams, and other assets that keep families out of poverty. We also engage in projects to create systemic change, which are informed by our direct services work.

The Position: The Executive Director is responsible for envisioning, communicating, and leading the continued growth of Charleston Legal Access's innovative legal services model. Key duties include fundraising—from individuals, law firms, and businesses—grant writing, developing staff, community outreach, and working with the board of directors to plan for long-term growth and sustainability.

Required qualifications:

- have a J.D. and several years of legal experience;
- be located in or willing to relocate to the Charleston, SC area;
- be admitted, or be willing and able to be admitted, to the South Carolina bar;
- experience and comfort with fundraising and grant writing;
- dedication to and competency in serving a diverse range of clients with a variety of financial, racial, educational, and physical characteristics;
- a commitment to our team values.

Other valuable qualifications:

- proven track record of effectively working with marginalized persons and communities;
- experience delivering high quality legal services in the nonprofit context;
- excellent relationship-building skills and experience collaborating across organizations;
- experience in project management, multitasking, and working in a start-up environment;
- prior experience as an Executive Director of, or other senior level position with a non-profit organization.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/25/19. Job Listing #016

University of South Carolina School of Law

1525 Senate St.
Columbia, SC 29208

Contact Person: Associate Dean Susan Palmer
Email: spalmer@law.sc.edu
Phone: 803-777-6843

Deadline date to apply: ASAP

Associate Director in our Career Services Office

The Associate Director of Career Services works with law students and alumni to achieve employment objectives in all areas of law, with particular responsibility for students seeking judicial clerkships. The Associate Director counsels students on opportunities in Federal and state judicial clerkships; assists in all aspects of the judicial clerkship application process, and develops and maintains relationships with judges, judicial clerks, and court staff to maximize clerkship placements. The Associate Director counsels individual students and presents programs to groups on opportunities in the legal profession, professional development and job search strategies, and preparation for the job search process. The Associate Director also will assist in data collection, reporting, and preparation of web and print publications on topics relating to legal careers.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
<http://uscjobs.sc.edu/postings/49584>

Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/25/19. Job Listing #015

Shannon Jones Law Firm, LLC

3 State Street
Charleston, South Carolina 29401

Contact Person: Shannon Jones
Email: shannon@shannonjoneslaw.com

Downtown Charleston law firm seeking full-time associate attorney. Minimum of 3 years' experience preferred, but willing to train the right candidate. Strong work ethic as well as excellent communication and writing skills required. Salary plus retirement plan.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/22/19. Job Listing #014

South Carolina Access to Justice Commission

PO Box 608
Columbia, SC 29202-0608

Contact Person: Alexis Reynolds
Title: Administrative Assistant/Law Clerk to the Honorable John C. Few
Email: areynolds@sccourts.org
Website: <https://www.scattj.org/>

South Carolina Access to Justice Commission Executive Director

The South Carolina Access to Justice Commission was established by the Supreme Court of South Carolina in 2007. The Commission is part of a national effort, led by the American Bar Association, to expand access to civil legal representation for low-income and disadvantaged people.

The Commission's priorities are to: assess essential civil legal needs of South Carolinians with low income and modest means; foster collaboration and coordination among legal service providers; promote education and

outreach on the gap in civil legal services; encourage greater pro bono participation by members of the bar; support increased funding to expand access to justice; support programs and resources to assist self-represented litigants; and recommend new initiatives and technology to expand civil access to justice.

The Executive Director is responsible for:

- (1) Leading the organization and ensuring the strategic plans and visions of the Commission are achieved;
- (2) Identifying impediments to access to justice and strategies to overcome them;
- (3) Developing close relationships with other legal services agencies;
- (4) Planning Commission meetings, including sending notice of meetings to Commission members, preparing meeting Agendas, and recording meeting minutes;
- (5) Running and consistently updating the Commission's social media accounts;
- (6) Writing grants; and
- (7) Keeping records of receipts and all monies spent by the Commission.

The candidate should have a law degree and substantial legal experience.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/22/19. Job Listing #012

Committee on Indigent Defense

Post Office Box 11589
Columbia, South Carolina 29211-1589

Contact Person: Robert Dudek
Title: Chief Appellate Defender
Email: Rdudek@sccid.sc.gov
Website: www.sccid.sc.gov

Deadline date to apply: Until filled
Position start date: Immediate

Appellate Defender (Attorney III)
Represent clients convicted of criminal offenses on direct appeal and in post-conviction appeals before the Court of Appeals and the South Carolina Supreme Court. Must be a member of the South Carolina Bar and have all Rule 403 (b) requirements completed. Trial or appellate experience preferred but not required.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application
<http://tinyurl.com/y95qfir6>

Posted 01/22/19. Job Listing #011

Ogletree Deakins Law Firm

The Ogletree Building, 300 North Main Street
Greenville, South Carolina 29601

Contact Person: Whitney Dickey
Title: Attorney Recruiter
Email: whitney.dickey@ogletree.com
Website: www.ogletree.com

Deadline date to apply: 4/14/2019
Position start date: ASAP

Traditional Labor Attorney

Our Greenville, SC office has an opportunity for an traditional labor associate to join the firm's expanding practice and assume an important role in traditional labor matters, including advising employers on their rights and legal obligations involving union organizing activities; providing employee relations training and advice; and representing employers in unfair labor practice and union representation proceedings before the National Labor Relations Board. This position will involve direct contact with client representatives and opposing counsel. We can provide multiple writing, publishing and speaking opportunities.

Office Perks: Remodeled office space located conveniently in beautiful downtown Greenville, including firm-paid covered parking. There is an on-site gym and sauna, plus a YMCA Corporate Discount. Dry cleaning services are available. We focus on engagement and satisfaction through collegial and philanthropic activities as well as providing effective support services.

Requirements:

- Juris Doctor. Qualified candidates must be and remain licensed to practice law and in good standing in South Carolina. During employment, must meet requirements for continuing licensure for law practice.
- 1-4 years of traditional labor law and employment experience preferred, but comparable experience may be considered.
- Excellent analytical, writing and communication skills are required.
- Outstanding academic credentials preferred (Top 25% of class).

Benefits:

Ogletree Deakins offers a robust suite of benefits for our attorneys including: comprehensive training and development programs including an annual firm-wide Attorney Retreat, CLE and bar admission expense reimbursement, several competitive annual bonus programs, 401(k) plan, affordable health and life insurance including dental and vision coverage, flexible spending accounts to help offset the cost of dependent care and/or health care expenses, Teladoc to provide 24/7 access to a doctor by phone or online video, employee assistance program, back-up childcare program and a paid parental leave on-ramping program.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
https://lawcruit.micronapps.com/sup/lc_supp_app_frm.aspx?%40PI3%3CKWEX%40=2%5e71&%3fa8=1%60&B1%3f1%3EJo%3fyE%60=1n2ko%60&%3db8=5%60%3bO
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/14/19. Job Listing #010

Hanson Law Firm, PA

6156 St. Andrews Rd., Suite 101
Columbia, SC, 29212

Contact Person: KEN HANSON
Title: PRESIDENT
Email: khanson@hansonlawfirm.net
Website: www.hansonlawfirm.net

Deadline date to apply: March 1st, 2019
Position start date: two to three weeks thereafter

Associate Attorney

Some work experience is preferred in the area of real estate law, as a loan closer, general civil litigation, elder law and family law. (but not required) We are a firm of 3 lawyers, 7 staff persons and 1 dog. We are looking for a person that's personality displays a like to work with others and clients alike. A self motivated person. Compensation is negotiable

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: 2 Application

Posted 01/14/19. Job Listing #009

McKay Law Firm

PO BOX 7217
Columbia, South Carolina 29202

Contact Person: Mark McGill
Title: Office Manager
Email: mmcgill@mckayfirm.com
Website: www.mckayfirm.com

Deadline date to apply: 3/1/2019
Position start date: ASAP

Insurance Defense Litigation Attorney

The McKay Firm, PA is seeking an Insurance Defense Litigation Attorney for our growing practice.

We are looking for an attorney with at least 3 years experience. Experience does not necessarily need to be related. Please email resume and cover letter to Mark at mmcgill@mckayfirm.com

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: 2 Application

Posted 01/10/19. Job Listing #008

Carlock Copeland & Stair, LLP

40 Calhoun Street, Suite 400
Charleston, SC 29401

Contact Person: Michelle Mattox

Title: Marketing Coordinator

Email: SCAttyJobs@carlockcopeland.com

Website: carlockcopeland.com

Carlock, Copeland & Stair, LLP is seeking associate attorneys with civil litigation experience for the firm's Charleston office. Candidates must currently be members of the South Carolina Bar, have their Rule 403 requirements completed, and must have excellent academic credentials. Candidates should have 2-4 years of experience in civil litigation, outstanding research and writing skills, and the ability to handle complex legal matters.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 01/08/19. Job Listing #007

Sweeny Wingate & Barrow P.A.

1515 Lady Street
Columbia, SC 29201

Contact Person: Bonnie Moffat
Title: Human Resources Manager
Email: bgm@swblaw.com
Website: www.swblaw.com

Deadline date to apply: March 1, 2019
Position start date: Immediately

Litigation Associate

Our Columbia office is seeking an Associate to assist members of the firm with litigation matters.

The essential functions include, but are not limited to the following:

- Advising and representing clients before tribunals on litigation matters
- Holding meetings with clients in order to discuss details of a case
- Conducting research and analysis of legal problems
- Analyzing the probable outcomes of cases, using knowledge of legal precedents
- Interpreting laws, rulings, and regulations for clients
- Writing and oral advocacy on behalf of clients
- Overseeing paralegal, law clerk, and legal assistant work product
- Taking depositions
- Sitting as first, second, or third chair on bench or jury trials
- Performing other duties as assigned

MINIMUM REQUIREMENTS

- Juris Doctorate Degree from an ABA accredited institution
- Member of the South Carolina Bar
- Member of the United States District Court for the District of South Carolina

- Certificate of Completion of Rule 403 of the South Carolina Appellate Court Rules (SCACR)
- Minimum 1-5 years of experience in civil litigation
- Strong negotiation, analytical, writing, and oral advocacy skills
- Proficiency in legal research
- Strong computer skills and proficiency in MS Office applications
- Ability to work as a “self-starter” and handle litigation matters from pleadings to appeal
- Ability to be flexible, to adapt, and act quickly when urgent matters require it
- High ethical standards consistent with Rules of Professional Conduct
- Ability to maintain confidentiality consistent with Rules of Professional Conduct

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: 2 Application

Posted 01/08/19. Job Listing #006

State Fiscal Accountability Authority

1201 Main Street, Suite 440
 Columbia, South Carolina 29201

Contact Person: Stephanie Boozer
 Title: Human Resources Specialist
 Email: stephanie.boozer@sfaa.sc.gov
 Website: www.sfaa.sc.gov/jobs

Deadline date to apply: Continuous

Attorney / 60013729 - Insurance Defense Counsel Related Position

The Job: The agency is seeking a staff attorney to serve in the Office of General Counsel as both primary counsel to the Insurance Reserve Fund and general staff lawyer to the State Fiscal Accountability Authority, its executive offices, and its governing board.

The Employer: Formerly part of the Budget and Control Board, the Fiscal Accountability Authority is the State agency charged with administering the State’s self-insurance fund (the Insurance Reserve Fund); with operating the State’s central office for the acquisition of information technology, supplies, services, and construction; and with approving major government transactions (capital improvements, bonds/debt, real property transactions, etc.). For more information, visit our website at www.sfaa.sc.gov.

Location: Columbia, SC

The Opportunity: This position offers a stimulating practice, while allowing you to maintain work/life balance and practice in a collegial environment. It also offers the employment stability and benefits package associated with state government employment. The Agency’s hiring range runs from \$80,000 to \$110,000. Salary offered will be commensurate with experience.

Preferences: Substantial experience serving as insurance defense counsel is highly preferred and should be highlighted on your application. Also highlight your experience trying civil cases to a jury in state or federal

court, addressing insurance coverage issues, or managing complex business transactions. Please indicate whether you are admitted to practice before the United States District Court for the District of South Carolina. In order to be considered, an applicant must have a juris doctor degree or its equivalent from an accredited law school, must have been licensed as an attorney in the United States for at least 6 years, and must be a member in good standing of the South Carolina Bar.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
www.sfaa.sc.gov/jobs

Resume Cover Letter Transcript Writing Sample References: 3 Application

Posted 01/07/19. Job Listing #005

Meredith Law Firm, LLC

1901 Assembly Street, Suite 360
Columbia, SC 29201

Contact Person: Robert Meredith
Title: Managing Member
Website: meredithlawfirm.com
Email: rm@meredithlawfirm.com

Associate Attorney
Deadline date to apply 4/01/2019

Established bankruptcy law firm seeking associate attorney for Columbia office. Please send a resume with a cover letter specific to this position for consideration.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: 2 Application

Posted 01/03/19. Job Listing #004

Bruner, Powell, Wall & Mullins, LLC

1735 St. Julian Place, Suite 200
Columbia, SC 29204

Contact Person: Wade Mullins
Title: Managing Partner
Email: wmullins@brunerpowell.com
Website: www.brunerpowell.com

Associate Attorney
Bruner Powell Wall & Mullins seeks associate attorney to assist in litigation practice. Litigation experience of 1-3 years preferred with substantial exposure litigation matters. Judicial clerkship experience also considered. This position requires excellent analytical and writing skills, as well as the ability to communicate effectively with clients, staff, and colleagues.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application
Posted 01/03/19. Job Listing #002

Sodoma Law

114 E. Main Street, Suite 101
Rock Hill, SC 29730

Email: careers@sodomalaw.com

Experienced Family Law Attorney

Sodoma Law is a family-focused and family-driven firm. The foundation of the practice is family law; however, practice areas include trusts and estates, business law, employment law, adoption and assisted reproductive technology. Sodoma Law is headquartered in Charlotte, North Carolina, with additional offices in Charlotte, Monroe, Union County, North Carolina and Rock Hill, York County, South Carolina. The firm's York County office is seeking an ambitious and motivated family law attorney licensed to practice in South Carolina for a minimum of three years. Experience in other areas of practice and/or additional bar license in North Carolina a plus.

Candidates must have the following qualifications and experience:

1. Licensed and in Good standing with the South Carolina Bar for a minimum of three years with a concentration in the area of family law;
2. Excellent work ethic with the drive to "get the job done";
3. Great attitude and ability;
4. MUST work well with support staff and have strong organizational skills;
5. Ability to maintain and develop a practice; and
6. Sense of humor....a must!

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application
Posted 01/03/19. Job Listing #001

McCutchen, Mumford, Vaught & Geddie, P.A.

4610 Oleander Dr., Ste. 203
Myrtle Beach, SC 29577

Contact Person: Linda Seeger

Title: Office Manager

Email: lks@lawyersatthebeach.com

Website: www.YourLawyersAtTheBeach.com

Deadline date to apply: 03/31/19

Position start date: asap

Real Estate Attorney

Established, respected Myrtle Beach Law Firm seeking an intelligent, energetic and ambitious Real Estate attorney who prefers the transactional practice and is committed to a successful career to manage and expand existing practice base. Training available as needed.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: 3 Application

Posted 12/21/18. Job Listing #192

McAngus Goudelock and Courie LLC – Charleston, SC

735 Johnnie Dodds Blvd Suite 200
Charleston, SC 29464

Contact Person: Courtney Williams
Title: Legal Recruiter
Website: www.mgclaw.com

Deadline date to apply: n/a
Position start date: ASAP

Employment Law Attorney

MGC is a growing, highly-respected firm with fifteen locations in the Southeast. MGC offers a dynamic workplace, long-term career opportunities and a generous compensation package for candidates motivated to achieve excellence in the business of law.

We are seeking an attorney with two to four years of employment law experience in our Charleston, SC office. An ideal candidate will also have prior experience in federal court litigation and must be licensed to practice in South Carolina.

All responses will be kept in strictest confidence.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
<https://mgclaw.com/careers/positions/>
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 12/19/18. Job Listing #191

McAngus Goudelock and Courie LLC – Columbia, SC

1320 Main St
Columbia, SC 29201

Contact Person: Courtney Williams
Title: Legal Recruiter
Website: www.mgcreatestate.com

Deadline date to apply: n/a

Position start date: ASAP

Real Estate Attorney

MGC is a growing, highly-respected regional insurance defense firm with fifteen locations in the Southeast. MGC offers a dynamic workplace, long-term career opportunities and a generous compensation package for candidates motivated to achieve excellence in the business of law.

Attorneys with an interest in workers' compensation law and/or attorneys with established relationships in the insurance defense industry are encouraged to apply. Candidates must be licensed to practice in South Carolina.

All responses will be kept in strictest confidence.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
<https://mgclaw.com/careers/positions/>
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 12/19/18. Job Listing #190

Clarkson, Walsh & Coulter, PA

PO Box 6728
Greenville, South Carolina 29606

Contact Person: Jona Carver
Title: Firm Administrator
Email: JCarvere@ClarksonWalsh.com
Website: www.clarksonwalsh.com

Deadline date to apply: 02/28/18

Insurance Defense Litigation Attorney

Clarkson, Walsh, & Coulter, a well-established insurance defense litigation firm with offices in Greenville, South Carolina and Charleston, South Carolina, seeks to hire a licensed South Carolina attorney for its Greenville office. (www.clarksonwalsh.com) We are a fast paced litigation office that specializes in the defense of individuals and businesses in all areas of civil litigation, including products liability, automobile negligence, construction, civil rights, professional negligence, insurance coverage and bad faith defense and premises liability. The firm is looking for an individual who can work well within a team structure, but can also work independently as the lead lawyer in litigated matters. Please submit a cover letter, resume, and writing sample in confidence to jcarver@clarksonwalsh.com.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 12/11/18. Job Listing #189

South Carolina Bar

950 Taylor St.

Columbia, SC 29201

Nichole Davis

ndavis@scbar.org

Risk Management Counsel

Provide staff support to assigned committees, prepare case summaries, and spade articles.

Major Duties:

- Provide substantive and administrative staff support to committees and other assigned entities (e.g. Ethics Advisory Committee, Professional Responsibility Committee, Professional Liability Committee, and Unauthorized Practice of Law Committee).
- Prepare case summaries for E-Blast.
- Spade articles for the SC Lawyer Magazine.
- Provide backup support for Ethics Hotline.
- Other duties as assigned.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application

Posted 12/11/18. Job Listing #188

Gordon Rees Scully Mansukhani

40 Calhoun Street, Suite 350
Charleston, SC 29401

Contact Person: A. Victor Rawl, Jr.

Title: Managing Partner - SC & NE Offices

Email: vrawl@grsm.com

Commercial Litigation/Employment/Construction Attorney (4-6 yrs)

Gordon Rees Scully & Mansukhani, a dynamic national firm, has an opening for a mid-level litigation associate in our Charleston office. We are a national litigation and business transactions firm with more than 850 lawyers in 52 offices throughout the United States. We are looking for candidates with 4-6 years of experience in commercial litigation, employment litigation and/or construction litigation. Ideal candidates should have:

- Strong analytical, research and writing skills
- Be able to handle depositions and court appearances with minimal supervision
- Federal or state judicial clerkship is preferred

We offer a friendly business-casual environment and a comprehensive employee benefits package. Salary is competitive and based on experience. For consideration, please submit a cover letter, resume, and unedited legal writing sample to chsrecruiting@grsm.com, with Charleston Associate Attorney in the subject line.

No recruiter or telephone calls please.

GRSM is an equal opportunity employer.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
 Resume Cover Letter Transcript Writing Sample References: Application
Posted 12/05/18. Job Listing #186

Fox Rothschild LLP

2 W. Washington St. Suite 1100
Greenville, SC 29601-2784

Contact Person: Natalie Quinn
Title: Director of Associate Recruitment
Email: recruitment@foxrothschild.com

Litigation Associate

Fox Rothschild LLP has an opening in the Greenville, SC office for an associate with 1 – 3 years of litigation experience. The ideal candidate will have a strong interest in trucking and transportation litigation matters. A strong academic record and excellent writing skills are required. Clerkship experience is preferred. Must be licensed to practice in the State of South Carolina. EOE. We are currently not accepting resumes from search firms for this position.

Materials & Response Method: Email Mail Hand Deliver Apply Online:
<https://www.foxrothschild.com/careers-for-attorneys/open-positions/>
 Resume Cover Letter Transcript Writing Sample References: Application
Posted 12/04/18. Job Listing #185

SC Attorney General's Office

P.O. Box 11549
Columbia, SC 29211

Contact Person: Krystal Hart
Title: HR Specialist
Email: khart@scag.gov
Website: www.scag.gov

Deadline date to apply: Continuous
Position start date: 01/02/2019

Attorney II - Sexually Violent Predator (Job #83284)
Pay Range: \$39,960 - \$73,935

Duties:

Will represent the State in civil actions involving the Sexually Violent Predator Act. Will review records and reports of each individual referred to the Sexually Violent Predator Section by the Prosecution Review Committee. Will prepare and file court petitions against each referred person, and represent the State at all stages of the proceeding, including probable cause hearings, trials, appeals and annual review actions. Will

coordinate as necessary with the circuit court, the South Carolina Department of Corrections, the South Carolina Department of Mental Health, other State agencies, and local law enforcement, regarding expert and other witnesses, the detention of individuals during the proceedings, and the transportation of detained individuals for hearings and trials. Will perform additional duties as assigned by supervisor, Chief Deputy or Attorney General.

Requirements/Skills/Abilities:

Must be well organized with a demonstrated ability to work independently. Must be able to work with minimum supervision. Position requires some overnight and travel.

Minimum Training Experience:

A J.D. degree is required and at least two years of practicing experience. You must be a member of the SC Bar and have satisfied the 403 requirements.

Materials & Response Method: Email Mail Hand Deliver Apply Online:

[https://www.governmentjobs.com/careers/sc?department\[0\]=Attorney%20General%27s%20Office&sort=PositionTitle%7CAscending&page=1](https://www.governmentjobs.com/careers/sc?department[0]=Attorney%20General%27s%20Office&sort=PositionTitle%7CAscending&page=1)

Resume Cover Letter Transcript Writing Sample References: 3 Application

Posted 11/30/18. Job Listing #180

SC Attorney General's Office

P.O. Box 11549
Columbia, SC 29211

Contact Person: Krystal Hart

Title: HR Specialist

Email: khart@scag.gov

Website: www.scag.gov

Deadline date to apply: Continuous

Position start date: 01/02/2019

Attorney II – Securities (Job #80773)

Pay Range: \$39,960 - \$73,935

Duties:

Under general supervision, provides representation for the State in securities matters, litigation and administrative hearings. Will analyze evidence, make recommendations, draft appropriate documents, and present the State's position in administrative and civil proceedings. Will work with enforcement specialists and auditors on cases, administrative hearings, trial preparation and other assigned projects. Will assist with other related duties as assigned by the Assistant Deputy Attorney General, Deputy Attorney General, Chief Deputy Attorney General, and/or Attorney General.

Minimum Training and Experience:

A J.D. Degree and at least two years of practicing experience. Must be a member of the South Carolina Bar and have completed the 403 requirements.

Knowledge/Skills/Abilities:

Must have ability to interpret securities laws applicable in the State of South Carolina. Ability to analyze and correctly interpret and apply statutes and regulations, including federal and state securities laws and case law; ability to analyze evidence of all types, to form an educated legal opinion, and to clearly express the same both orally and in writings including charging documents, briefs, memoranda, and more. Some knowledge or familiarity with the securities industry preferred.

Materials & Response Method: Email Mail Hand Deliver Apply Online:

[https://www.governmentjobs.com/careers/sc?department\[0\]=Attorney%20General%27s%20Office&sort=PositionTitle%7CAscending&page=1](https://www.governmentjobs.com/careers/sc?department[0]=Attorney%20General%27s%20Office&sort=PositionTitle%7CAscending&page=1)

Resume Cover Letter Transcript Writing Sample References: 3 Application

Posted 11/30/18. Job Listing #179

PERMANENT POSTINGS

SCBar.org – (recent graduates/alumni)

Columbia, SC

For all attorney/legal positions posted with the South Carolina Bar please go to the following link:

<https://www.scbar.org/careers-classifieds/>.

Fragomen – (recent graduates/alumni)

Various Locations

Associate Positions

For all information please go to: <https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs>

Thomson Reuters – (recent graduates/alumni) Various Locations

To access all available positions: <http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/>

U.S. Department of Justice – (alumni)

US Dept. of Justice seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere is open, diverse, collegial, and inclusive. There are active affinity groups for African-American; Asian-American; Hispanic; lesbian, gay, bisexual and transgender (LGBT); and Native American employees, which are open to all DOJ employees regardless of background. Justice fosters a work environment where people of all backgrounds and experiences may reach their full potential. Attorney vacancy announcements may be found at: <http://www.justice.gov/legalcareers/attorneys-vacancies>.

U.S. Attorney's Office – (alumni)

For all employment opportunities please go to <http://www.justice.gov/legal-careers/attorneysvacancies>

U.S. Office of the Attorney General – (alumni)

Various Locations

To view all attorney positions please go to <http://oag.dc.gov/page/oag-careers>.

U.S. Securities and Exchange Commission – (alumni)

For all employment opportunities please go to <https://www.usajobs.gov/>

State of New York Unified Court System – (alumni)

NY

For all postings and information go to: <http://www.courts.state.ny.us/careers/statewide>

Veteran Employment Opportunities

Veterans may access future job opportunities on our *VA for Vets* website; from the right side of the homepage, scroll to the end under the header -- Featured Jobs: <http://vaforvets.va.gov/>.

City of Chicago Department of Law – (recent graduates/alumni)

Chicago, IL

PLEASE GO TO www.cityofchicago.org/careers FOR A COMPLETE LISTING OF CURRENT JOB ANNOUNCEMENTS AND INFORMATION.

Carolina Legal Associates – (recent graduates/alumni)

1330 Lady Street, Suite 503

Columbia, SC 29201

Attention: Marsha Silver, President

Carolina Legal Associates specializes in the placement of attorneys for private law firms, corporate legal departments, and governmental entities on a permanent or contractual basis. We can offer you increased exposure in areas in the legal profession that you may not have considered or did not previously have an opportunity. After evaluating your qualifications and needs, we can assess the best positions for you based on your experience and interest. There is never a fee to you to work with Carolina Legal Associates. For more information and additional job opportunities, please visit our website www.carolinalegalassoc.com or contact our office at **(803) 799-8835**.

Contract Attorneys (Document Review)

Carolina Legal Associates is actively seeking licensed attorneys and recent law school graduates to work on ongoing and upcoming document review projects. Short and long term projects are available in Charleston and Columbia, SC. These projects are fulltime with flexible hours to include possible weekend hours and opportunities for bonuses. Previous document review and Relativity experience is helpful, but not required. Resumes will be held in strict confidence and should be forwarded along with three (3) professional references to msilver@carolinalegalassoc.com, tkelley@carolinalegalassoc.com or rwest@carolinalegalassoc.com for immediate consideration.

United States Department of Justice – (alumni) Washington, D.C.

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

LinkedIn (Search for Jobs) www.linkedin.com

LinkedIn has a Jobs section and people seeking jobs are encouraged to join. A PROFESSIONAL picture is needed. Please contact the Career Services Office if you have any questions.

American Civil Liberties Union Foundation

Various Locations

Please go to <http://www.aclu.org/careers> to view all open positions, including Staff Attorney – Racial Justice Program, NY and Legislative Counsel/Lobbyist in Washington Legislative Office, Washington, D.C.

University of South Carolina – (recent graduates/alumni)

Columbia, SC

If you are interested in applying for University of South Carolina jobs, visit: <https://usciobs.sc.edu/>

WEBSITE INFORMATION

Carolina Legal Staffing LLC

South Carolina: Columbia, Greenville, and Charleston

North Carolina: Charlotte, Raleigh,

CAROLINA LEGAL STAFFING provides full service permanent and temporary placement of attorneys, paralegals, document review and legal support in every major market in the Carolinas. Law firms and legal departments from sole practitioners to Fortune 500 companies and national law firms have come to value the caliber and quality of both our services and our candidates. Our reputation is dependent on the integrity and value of our placements whether for a few days or a career. For all information on available positions go to: www.carolinalegal.com

Federal Bureau of Investigation

Job postings for this agency are continually listed at www.fbijobs.gov Please visit website for information.

IRS Office of Chief Counsel – (recent graduate/alumni)

USAJOBS link for the tax attorney positions: <http://jobsearch.usajobs.gov/>

Millennium Challenge Corporation (MCC)

The MCC is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing counties that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Website: www.mcc.gov Job postings for this agency are listed at www.avuedigitalservices.com Please visit website for information.

South Carolina Government Jobs – (recent graduates/alumni)

To view the full job posting for any opening at State of South Carolina, click here:

<http://agency.governmentjobs.com/sc/default.cfm>

Click on a job title to view the complete job posting of any position listed. After you have reviewed the job posting, you can apply for the position by clicking on the "Apply" button and completing the online application.

USDOJ – (alumni)

Various Locations

Attorney Vacancies at the U.S. Department of Justice

There are current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

To learn more about Justice and our legal careers, please visit our website:

www.justice.gov/careers/legal/.

BarBri Bar Review <http://www.barbri.com>

Department of Justice <http://www.usdoj.gov>

Directories/Job Boards <http://www.airsdirectory.com>

Earthjustice Legal Defense Fund <http://www.earthjustice.org>

Equal Employment <http://www.eeoc.gov>

Federal Communications Commission <http://www.fcc.gov/jobs>

Find a Firm Profile <http://www.lawperiscope.com>

Florida State Jobs <https://peoplefirst.myflorida.com>

Glassdoor <https://www.glassdoor.com/index.htm>

Institute for Justice <http://ij.org>

Landmen www.landmen.net

Martindale-Hubbel Law Directory <http://www.martindale.com>

National Labor Relations Board <http://www.NLRB.gov>

North Carolina Conference of District Attorneys <http://www.ncdistrictattorney.org/jobopportunities.html>

New Jersey Court System <http://www.judiciary.state.nj.us/jobs/index.html>

Office of the Attorney General for the District of Columbia <https://oag.dc.gov/page/supervisory-and-staff-attorney-positions>

Richland County Bar Association <http://www.richbar.org>

Political and Legislative News www.rollcall.com

South Carolina Bar
<http://www.scbar.org>

The Law Clerk Hiring Plan <http://www.cadc.uscourts.gov>

Top Nonprofits www.topnonprofits.com

U.S. Patent & Trademark Office <https://oedci.uspto.gov/OEDCI/>

United States Court of Appeals for the Ninth Circuit <http://www.ca9.uscourts.gov>

United States Bankruptcy Court - District of South Carolina <http://www.scb.uscourts.gov>

END OF ALUMNI JOB OPPORTUNITIES BULLETIN