



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL MINUTES

August 25, 2016

The Graduate Council met on Monday, August 22, 2016 at 2:00 P.M. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Matt Brown, Chair; Drs. Drucilla Barker, Bobby Brame, Jr., Blaine Griffin, Dirk den Ouden, Jason Hattrick-Simpers, Sali Li, Caryn Outten, David Tedeschi, Kellee White, Scott White, Susan Yeargin, and Mark VanDriel.

Graduate Council members absent: Drs. Swann Adams, Cathy Brant and David Stodden

Graduate School Representatives: Drs. Cheryl Addy, Jessica Elfenbein and Murray Mitchell, Dale Moore, and Wanda Barr

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Heather Brandt and Hiram McDade, Andy Graves

NOTE: *These minutes will become final on September 26, 2016 if not challenged.*

1. **Call to Order and Approval of Agenda** (Matt Brown, Chair)

Dr. Brown called the meeting to order at 2:00 P.M. and received Council approval of the agenda.

2. **Approval of the [Minutes from May 23, 2016](http://app.gradschool.sc.edu/gradcouncil/minutes.asp).** The minutes were reviewed electronically and approved by the Council. Minutes are on file at The Graduate School website at:
<http://app.gradschool.sc.edu/gradcouncil/minutes.asp>

3. **Report of the Chair** (Matt Brown)

Six new members of the Council were voted upon unanimously and introduced. They are as follows: Cathy Brant, Blaine Griffin, Jason Hattrick-Simpers, Sali Li, David Stodden, and Kellee White. Three members who for scheduling reasons that cannot continue to serve this term and will need to be replaced by the September meeting are as follows: Christina Andrews, Jennifer Arns, and Lorne Hofseth. Dirk den Ouden was nominated and elected as Vice Chair of Graduate Council. He will fill in for Dr. Brown in the event that he is out and/or cannot fulfil his duties as Chair. Dr. den Ouden will also chair

the Academic Policy and Practices Committee this year.

4. Report of the Dean of Graduate School (Cheryl Addy)

Dr. Addy spoke briefly about the Blue Ribbon Committee Panel recommendations. She doesn't see all of their recommendations coming into place right away. That said, Dr. Heather Brandt has been hired as a part time Associate Dean for Professional Development, in spite of the fact that the NEH proposal was not funded this year.

Global Carolina is campus wide initiative support system for our international students. Shorelite is an outside external partner/contractor that recruits international students to come to USC. These students receive a year of language skills assistance before they are fully admitted into a degree program. This program was formerly reserved for the undergraduate level. Hopefully, in January 2017, we will be admitting our first cohort of graduate students in Business. There will be an increase in numbers since a several additional programs have been included in this discussion.

In addition, as Vice Provost Allen Miller and colleagues across campus continue to visit various institutions around the world, many of these institutions want to establish Dual Degree Programs and other variations that would benefit their students as well as ours here at USC in exchange programs and research collaborations. We need to consider whether the Graduate School needs to enhance the infrastructure and create a standard language for these exchanges. She would like to see the Graduate School's input and would expect the faculty to set the admissions standards for the curriculum and also facilitate these partnerships to make them work as efficiently as possible. There will be more ongoing discussion about this endeavor among the Graduate School, faculty, and Global Carolina. Global Carolina will go forward whether we do anything or not.

5. Report of the Secretary of the Graduate Council / Associate Dean (Murray Mitchell)

Dr. Mitchell distributed an updated version of the Graduate Council Manual which had not been updated since 2013. This Manual will help explain what the Graduate Council does and outline our responsibilities and guidelines. The Manual is available on the Graduate School's website already.

There are several Graduate Council committees that require Graduate Council members to Chair, that can then be staffed by Council members, which is helpful, but membership can extend to regular and associate graduate faculty members. The manual gives a description for graduate faculty and the criteria to apply for regular, associate, and term appointments. Both "regular" and "associate" graduate faculty are eligible to serve on various committees, but it needs to be a Graduate Council member that chairs these committees.

The Academic Policy and Practices Committee will be chaired by the Vice Chair (Dr. den Ouden). Usually, two additional members in addition to the past chair (Julia Lopez-Robertson) will serve on this committee. Senior faculty members are solicited for some representation on this committee.

Fellowships and Scholarships Committee was previously chaired by Heather Brandt who now has assumed the duties as Associate Dean for Professional Development part time in the Graduate School

along with duties to her home department. We will be searching for a new member to chair that committee, preferably by someone who has served on that committee before and has some knowledge of it.

David Tedeschi will continue to chair the Science, Math, and Related Professional Programs Committee.

Drucilla Barker will continue to chair the Humanities, Social Sciences, Education, and Related Professional Programs Committee.

The Grievances, Appeals and Petitions Committee still needs a chair. We already have a few concerns that require attention. Mark VanDriel (Graduate Student Association Representative) will be a committee member of this group to ensure some balance of perspective. We will need two additional members along with a chair. Your participation on any of these committees is welcomed. Any questions or interest should be sent to Dr. Mitchell by email. He hopes to generate a roster of these committees by the end of August.

In an effort to make the Graduate Council a more relevant business unit, we are depending upon you to take information back to your college's associate dean, dean or graduate director for broader dissemination. You can then bring back your colleagues' concerns before the Graduate Council to generate more substantive content for discussion.

There was a memo forwarded from Vice President of Research regarding the Fair Labor Standards Act with particular attention to overtime rules. If your department is grant funded and have graduate assistants who work extended hours over official school breaks and summers or post-docs, please be advised that those employees who work over 40 hours per week and make \$47,400 per year or less, they must be paid overtime. You may contact Dr. Mitchell or the Office of the Vice President for Research if you would like a copy of this memo sent to you.

Dr. Mitchell reminded the Graduate Council and visitors to sign in on the Attendance Sheet for inclusion in the Minutes.

6. Report of the Graduate Student Association Representative (Mark VanDriel)

Mr. VanDriel informed the Graduate Council that new officers have been elected for the GSA. They are as follows: Mason Branham, President; Victoria Nkemadu, Vice President; Dorothy Collins, Treasurer; and Mark VanDriel, Graduate Council Representative. Mason is a Masters student and the others are doctoral students; so, they once again have managed to have representation for all graduate students.

GSA will probably operate a little differently this coming year with a lot of opportunity for new things. If you have any particular ideas on things you would like to see the GSA cover, August is a good time to let them know.

GSA spent a good deal of time discussing the recommendations suggested by the Blue Ribbon Panel. GSA collectively was extremely negative towards the idea of the continuous enrollment policy. They didn't see it as a benefit to USC or to the graduate students. They were fairly neutral on the other suggestions.

7. Report of the Academic Policy and Practices Committee (Dirk den Ouden)

No report.

8. Report of the 500/600 Level Courses, Distance Education and Special Courses
(Murray Mitchell)

A listing of 500/600 Level Courses is presented to Council for informational purposes only.

500/600 Level Courses

ANTH 545 Delete Course

ANTH 550 Delete Course

CSC 522 Change to Prerequisite

CSC 548 Change to Prerequisite

CSC 572 Change to Prerequisite and Course description

Distance Education Delivery

No report. Meeting was held on August 26th.

Special Topics Courses

BADM 790 (3) Recruitment (Fall 2016)

COMD 710 (2) Speech Path Management of Patients with Trach & Vent Dependency (Spring 2017)

CRJU 591 (3) Law and Lyrics (Spring 2017)

CRJU 591 (3) Perspectives on At-Risk Youth (Spring 2017)

CRJU 591 (3) Crime Over the Life Course (Spring 2017; Fall 2017)

CRJU 591 (3) Perspectives on At-Risk Youth (Spring 2017)

CRJU 591 (3) The Death Penalty (Summer 2017)

EMCH 791 (3) Nuclear Analysis using Computer Codes for the Nuclear Industry (Summer 2016)

ENCP 789 (1) IGERT 700 – Overview (Fall 2016)

ENCP 789 (1) IGERT 717 – The Energy Landscape (Fall 2016)

ENCP 789 (1) IGERT 721 – Opportunities for Entrepreneurial Commercialization (Fall 2016)

EDRM 878 (1-3) SEM II – Advanced Latent Variable Modeling Techniques (Fall 2016)

EXSC 555 (3) The Planning and Development of the Explosive Athlete (Fall 2016)

EXSC 755 (3) Research Methods in Athletic Training (Fall 2016)

EXSC 755 (3) Research Methods in Exercise Science (Fall 2016)

HSPM 791 (3) Models in Patient and Provider Choice (Fall 2016)

MKTG 712 (3) Social Media Marketing and Analytics (Fall 2016)

PHYS 750 (3) Special Topics in Solid State Physics (Fall 2016)

PHYS 755 (3) Theoretical and Experimental Issues in Axion Physics (Fall 2016)

POLI 591 (3) The Media and Foreign Policy (Fall 2016)

POLI 591 (3) Politics of European Integration (Spring 2017)

SOWK 768 (3) Crisis Intervention (Fall 2016)
SOWK 768 (3) International Social Work (Fall 2016)
SOWK 768 (3) Secondary Data Analysis (Fall 2016)

9. Associate Graduate Faculty Nominations (Murray Mitchell)

Name: **Mark Macaуда**, Ph.D.
Program: Health Promotion, Education, and Behavior
Term: Fall, 2016 – Fall, 2022

Name: **Steven D. Smith**, Ph.D.
Program: Department of Anthropology
Term: Fall, 2016 – Spring, 2022

Both nominations were unanimously approved by Graduate Council.

The Graduate Council unanimously agreed to continue to allow Dr. Mitchell review the nomination paperwork and details for Associate Graduate Faculty Nominations and inform the Council of the nominations at each meeting.

10. Fellowships and Scholarships Committee (TBD)

Dr. Brandt (previous chair of this committee), reported that the past Spring semester was a very busy semester as they had a large number of Fellow applications (26). The pool is extremely competitive and thorough. Dr. Jessica Elfenbein added that this committee also vetted for the SREB awards, as well as, the Carolina Diversity Professors Program.

11. Report of Science, Math, and Related Professional Programs Committee (David Tedeschi)

There was no business to report for this committee at this meeting. Once the committee is formed, reviews will be addressed either electronically, or, if needed, on second Mondays at 3:00 pm in Byrnes 311.

12. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Drucilla Barker)

There was no business to report for this committee at this meeting. Once the committee is formed, reviews will be addressed either electronically, or, if needed, on second Mondays at 10:00 am in Byrnes 311.

13. Report of the Grievances, Appeals and Petitions Committee (TBD)

Dr. Mitchell stated that there are a few items of concern that need to be addressed. As soon as a

committee is identified, this will be an action item for the next meeting.

14. Other Committee Reports

None

15. Old Business

None

16. New Business

None

17. Good of the Order

Dr. Heather Brandt, in her new role as Associate Dean for Professional Development, with the assistance of Dr. Brown, is envisioning an Ad Hoc committee to begin to address professional development short and long term needs for our graduate students. She is looking to establish some infrastructure to support professional development programming over the longer term. One ideal way to do this is to offer an Ad Hoc committee in conjunction with the Graduate Council. Graduate Council is very involved with the Provost Blue Ribbon Committee work and the recommendation was made for a focus on professional development. There will be regular reporting back and sharing with educational units. If anyone has questions about this Ad Hoc committee, please contact Dr. Brandt. If you have an interest in serving on this committee, please contact Dr. Mitchell.

18. Adjournment

The meeting was adjourned at 2:42 p.m.

Murray Mitchell, Secretary

CC:

Harris Pastides, President
Joan Gabel, Provost
Cheryl Addy, Vice Provost & Dean of the Graduate School
Deans
Department Chairs
Graduate Directors
Aaron Marterer, University Registrar
Elaine Belesky, Office of the Registrar
Andrew Graves, Office of the Registrar