



# The Graduate School

## UNIVERSITY OF SOUTH CAROLINA

### GRADUATE COUNCIL MINUTES

May 27, 2014

The Graduate Council met on Tuesday, May 27, 2014 at 11:30 A.M. in room 311 of the Byrnes Building.

**Graduate Council members present:** Dr. Stacy Fritz, Acting Chair; Drs. Alexander Beecroft, Nancy Brown, David Darmofal, J. Daniel Jenkins, Thomas Kramer, Julia Lopez-Robertson, DeAnne Messias, Elena Osokina, Tracey Weldon-Stewart, Terrance Weik, Danielle Schoffman (GSA).

**Graduate Council members absent:** Drs. Matt Brown, Wayne Carver, Erik Drasgow, Minuette Floyd, Thomas Hilbish, Caroline Nagel, Paul Solomon

**Graduate School Representatives:** Dr. Jessica Elfenbein, Dr. Murray Mitchell, and Teresa Smith

**Provost Office Representative:** Dr. Kristia Finnigan

**Guests:** Jennifer Arns, Cynthia Davis, Kiel Downey, James Ritter, David Tedeschi, Pam Weiss, Susan Yeargin

**NOTE:** *These minutes will become final on June 26, 2014, if not challenged.*

1. **Call to Order and Approval of Agenda** (Paul Solomon-excused)

Dr. Fritz called the meeting to order at 11:30 A.M.

2. **Approval of Minutes for the meeting on (April 28, 2014).**

The minutes were reviewed electronically and approved by the Council. Minutes are on file at The Graduate School website at:

<http://app.gradschool.sc.edu/gradcouncil/minutes.asp>

3. **Report of the Chair** (Paul Solomon-excused)

No report.

4. **Report of the Dean of The Graduate School** (Jessica Elfenbein)

Dr. Elfenbein reported that Dr. Ford will retain responsibilities for The Graduate School and Graduate Studies through the end of 2014.

5. **Report of the Associate Dean / Secretary of the Graduate Council** (Murray Mitchell)

Dr. Mitchell thanked the Graduate Council for convening on Tuesday rather than Monday to give staff an opportunity to take leave for the Memorial Day holiday.

6. **Report of the Graduate Student Association Representative** (Brittany Walter-excused)

Danielle Schoffman presented for the GSA. She stated that the organization has enjoyed a year and a half of growth in membership and in social media. Brittany Walter was elected the new GSA President and Danielle will be the new GSA representative to Graduate Council.

Dr. Elfenbein added that the GSA's new office is located within the Graduate School in room 304D.

7. **Report of the Academic Policy and Practices Committee** (Stacy Fritz)

Dr. Fritz presented a draft of the Associate Graduate Faculty Nomination Request form, G-AGF and guidelines for use of the form. The form is used to nominate non-tenure track faculty members for teaching and mentoring students for theses and dissertations. A draft copy of the form and guidelines were presented to Graduate Council for vote. Faculty would use the form to nominate; the forms and supporting documents would be reviewed by the Associate Dean and a recommendation would be made that would appear as a report at the next meeting of the Graduate Council for further discussion or a vote of support of the recommendation.

The Council unanimously approved the use of the new form and procedures. Dr. Mitchell mentioned that the final form will be in a fillable .pdf format. Once finalized, the form will be posted in the Graduate School's electronic forms library.

8. **Report of the Committee on 500/600 Level Courses, Distance Education and Special Courses** (Murray Mitchell)

A listing of 500/600 Level Courses was presented to Council. The list was presented to the Council for informational purposes only.

Course Change Proposal and Bulletin Change

[\*\*CPLT 597 Comparative Studies in Film \(3\)\*\*](#) (Cross-listed with FILM 597)

From: Comparative Studies in Film - Topics in film from an international perspective. National cinematic traditions are compared and contrasted.

To: CLPT 597 Special Topics in Comparative Studies in Film and Media (3)

Topics in film and media from an international perspective. National cinematic traditions are compared and contrasted. May be repeated as content varies by title and section.

[Effective Fall 2015]

[Cross-listed with FILM 597]

[Prerequisites: FILM 240 or permission of instructor]

Course Change Proposal and Bulletin Change

[\*\*FILM 597 Comparative Studies in Film \(3\)\*\*](#) (Cross-listed with CPLT 597)

From: Comparative Studies in FILM - Topics in film from an international perspective. National cinematic traditions are compared and contrasted.

To: FILM 597 Special Topics in Comparative Studies in Film and Media (3)  
Topics in film and media from an international perspective. National cinematic traditions are compared and contrasted. May be repeated as content varies by title and section.  
[Effective Fall 2015]  
[Cross-listed with CPLT 597]  
[Prerequisites: FILM 240 or permission of instructor]

Course Change Proposal and Bulletin Change  
[FILM 598 Topics in World Film \(3\)](#) (Cross-listed with FORL 598, MART 594)  
From: Topics in World Film – Intensive study of a specific topic concerning films produced in a country other than the United States.  
To: FILM 598 Special Topics in Global Film and Media (3)  
Intensive study of a specific topic concerning films produced in a country other than the United States. May be repeated as content varies by title and section.  
[Effective Fall 2015]  
[Cross-listed with FORL 598, MART 594]  
[Prerequisites: FILM 240 or permission of instructor]

Course Change Proposal and Bulletin Change  
[FORL 598 Topics in World Film \(3\)](#) (Cross-listed with FILM 598, MART 594)  
From: Topics in World Film – Intensive study of a specific topic concerning films produced in a country other than the United States. Course content varies and will be announced in the schedule of courses by suffix and title.  
To: FORL 598 Special Topics in Global Film and Media (3)  
Intensive study of a specific topic concerning films produced in a country other than the United States. May be repeated as content varies by title and section.  
[Effective Fall 2015]  
[Cross-listed with FILM 598, MART 594]  
[Prerequisites: FILM 240 or permission of instructor]

Course Change Proposal and Bulletin Change  
[MART 595D Media Arts Research: Global Media Culture \(3\)](#) (Cross-listed with FILM 598, FORL 598)  
From: Media Arts Research: Global Media Culture – Research in global media culture.  
[Prerequisites: MART 110 and 210; or instructor permission]  
To: MART 594 Special Topics in Global Film and Media (3)  
Intensive study of a specific topic concerning films produced in a country other than the United States. May be repeated as content varies by title and section.  
[Effective Fall 2015]  
[Cross-listed with FILM 598, FORL 598]  
[Prerequisites: FILM 240 or consent of instructor]

## 9. **Fellowships and Scholarships Committee** (Wayne Carver-excused)

Dr. Darmofal and Dr. Elfenbein reported that the committee has been busy with the Southern Regional Education Board (SREB) nominees. The committee has done yeoman service reviewing the nominations for the award. The SREB provides doctoral or dissertation awards to minority students. Statewide, there were 26 nominees and only five awardees. Two awards went to USC students, two to Clemson students, and one was awarded to an MUSC student.

The two USC students receiving Dissertation Awards are Heather Eaddy-Page from

Clinical-Community Psychology, and Alina Wilson from Electrical Engineering.

Each student will receive a \$20,000 grant from the SREB and tuition and fees paid by their departments.

The Fellowships and Scholarships committee will follow this procedure next year as well.

Dr. Elfenbein mentioned that is an internal program similar to the SREB called the African American Professor Program (AAPP). The Graduate School is partnering with the AAPP to revamp its program guidelines. She thanked Dr. Carver for playing a large role in this new AAPP/Fellowships and Scholarships collaboration.

10. **Report of the Science, Math, and Related Professional Program Committee** (DeAnne Messias)

*Department of Exercise Science*

Academic Program Action

**APPROVED**

[Doctorate of Physical Therapy](#) (124)

To meet accreditation requirements, the Arnold School of Public Health now requires that all its graduate students complete a graduate-level course in Public Health prior to graduation. PUBH 700 meets this requirement. In prior years, DPT students have reported that BIOS 700 provided minimal value to their understanding of the physical therapy field. Since BIOS 700 is not part of the core curriculum for the DPT degree, removing it from the program of study will not have a negative impact on the educational outcomes for the students.

[Effective Fall 2015]

*Department of Health Services Policy and Management*

New Course Proposal

**APPROVED**

[HSPM 776 Physician Practice Management](#) (3)

Builds on prior MHA coursework on health care management to focus on specific knowledge and skills applicable to the management of physician practices.

[Effective Fall 2014]

[Prerequisites: HSPM 731 and HSPM 769]

Distributed Education Delivery

**APPROVED**

[HSPM 791 Management of Non-Profit Community Health Organizations](#) (3)

Introductory course will develop the essential competencies necessary for managing community-based, non-profit health organizations including governance, financial operations, staffing, planning and evaluation.

[Effective Summer 2014]

[Prerequisites: NONE]

*Department of Electrical Engineering*

Course Change Proposal and Bulletin Change

**APPROVED**

[ELCT 870 Computational Simulation](#) (3)

From: Computational Simulation

Computational tools and techniques for simulation of physical systems with emphasis on

excitation, diffusion, and scattering problems.

To: Computing Methods for System Simulation (3)

Use and development of computer software applications for modeling and simulation of energy systems.

Course title and description are being changed to reflect current content. Course was created to accommodate advancements in electrical engineering concepts and applications.

[Effective Fall 2015]

[Prerequisites: From - ELCT 761, 766, 771, 775. To - NONE]

*Department of Mechanical Engineering*

New Course Proposal/Distance Education Delivery

**APPROVED**

[EMCH 780 Energy Storage](#) (3)

Introduction to the principles and mechanisms of thermal, mechanical, chemical and electrochemical energy storage methods and technology.

[Effective Fall 2015]

[Prerequisites: EMCH 394 or consent of instructor]

**11. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (J. Daniel Jenkins)

*Department of Anthropology*

Course Change Proposal/Bulletin Change

**APPROVED**

[ANTH 711 Ethics and Anthropology](#) (1)

From: ANTH 711 Ethics and Anthropology (1)

This course has been offered for years as a 1-credit required course covering ethics in Anthropology. We are changing the course to a 3-credit course addressing professionalization and ethics, 1) in response to student requests for additional training in professionalization, 2) continued desire to offer training in ethics, and 3) to improve its articulation (as a 3-credit course) with faculty teaching loads and student course loads.

To: ANTH 711 Professionalism and Ethics (3)

Presentations of critical skills to achieve career goals in a variety of anthropological applications, develop portfolios, prepare competitive job applications, and produce effective grant proposals. Ethics issues in anthropological research publishing and teaching.

[Effective Fall 2015]

[Prerequisite: NONE]

*Department of Political Science*

Academic Program Actions/Bulletin Change

**APPROVED**

[International Studies, MA](#) (30)

The Masters of Arts degree with a major in international studies provides students with a strong foundation in the theory and practice of international studies.

The proposed revisions are intended to enhance the attractiveness and intellectual and professional value of the Master of International Studies (MAIS) program by increasing the flexibility of the program, emphasizing the interdisciplinary character of the degree, and emphasizing the professional orientation of the program.

[Effective Fall 2015]

[Prerequisite: NONE]

### *Hospitality, Retail & Sport Management*

Distance Education Delivery

**APPROVED**

#### **[ITEC 745 Telecommunications for Health Information Technology](#) (3)**

Telecommunications is core to the success of business in today's dynamic global environments. Traditionally, telecommunications encompasses WANs, MANs, LANs, PANs and DANs. It includes wired and wireless transmission as well as PSTN and Internet-based networking, telehealth, telemedicine, mobile health, electronic health, etc., application and technologies are built on the telecommunications infrastructure. Employees of health enterprises, such as medical practices, hospitals, medical vendors, insurance firms, and regulatory agencies, should have an understanding of the role telecommunications plays in IT and in efficient and effective medical and health delivery. Telecommunications issues also affect the delivery of services, business strategies, government regulations, and the economy. This course will focus on the public networks and telecommunications issues specifically impacting the health industry.

[Effective Summer 2014]

[Prerequisite: NONE]

### *Department of English*

Academic Program Actions/Bulletin Change

**APPROVED**

#### **[English, MA, PhD; MFA Creative Writing](#)**

(MA) 30 hours - To eliminate the English MA comprehensive exam for the Emphasis in English and American Literature, Emphasis in Composition and Rhetoric, and the Emphasis in Speech Communication has the following justifications: 1) Of the 17 peer and peer-aspirant institutions reviewed for the sake of comparison, only two (UNC and Kentucky) require an MA comprehensive exam, while one (UVA) offers it as an option. Eliminating this exam requirement would bring us in line with most of our peer and peer-aspirant institutions (UT-Austin, Colorado, Illinois, Indiana, Florida, Maryland, Michigan, NYU, Ohio State, Pen State, Rutgers, SUNY-Albany, Vanderbilt and Wisconsin, i.e.) 2) The MA exam distracts students from their coursework and from the important work of writing a thesis, a recognized genre (i.e. an article) in the profession. 3) The MA thesis fulfills the assessment required by the Graduate School.

(PhD) Philosophy in English with an Emphasis on English and American Literature - 36 hours

(PhD) Philosophy in English with an Emphasis in Composition and Rhetoric - 42 hours - To eliminate the PhD qualifying exam for both literature and composition/rhetoric emphases and substitution of a meeting and oversight in its stead. Revision to the written portion of the PhD comprehensive exam so that it becomes a 72 hours take-home exam.

Change the written portion of the PhD comprehensive exam as follows: The new model retains both a written and an oral comprehensive exam even though only a few of the 17 peer and peer-aspirant institutions we researched require both formats. The goal in reformatting the written portion as a 3-day take-home exam was to allow the exercise to serve as a better indicator of a student's comprehensive knowledge of field(s) and as a more useful exercise for students themselves since a lengthier process of composition and revision is closer to normative practice for scholars in the discipline.

(MFA: Creating Writing) 45 hours - To eliminate the MFA comprehensive exam and the foreign language requirement. The most recent external review of the English department recommended that the department undertake a review of our graduate Program curricula and degree requirements relative to those of peer and peer-aspirant institutions. In response, the MFA in creative writing program examined its requirements against the Poets & Writers 2012 Top Fifty MFA programs list, which is the closest thing graduate creative writing programs have to a ranking system. (2012 is the year that we broke into the top fifty, making this particular list an excellent snapshot of our peer and – predominately – peer-aspirant programs.)

The MFA/Creative Writing Committee voted in favor of these changes unanimously (with one abstention). After the changes were approved by the English department's Graduate Committee and discussed with the Faculty Advisory Committee, a vote of the full department was taken. The English faculty voted heavily in favor of eliminating the language-proficiency requirement (with one abstention and one opposed).

[Effective Fall 2015]

[Prerequisite: NONE]

Dr. Messias asked if the department is actually eliminating the comprehensive exam for the master's program. Dr. Jenkins clarified by stating that the comprehensive exam is being eliminated and will be replaced with an assessment.

Dr. Mitchell mentioned that language such as qualifying/comprehensive exam/assessment is problematic across all units. Some units refer to the qualifying assessment as in qualifying for candidacy and other refer to as comprehensive. We are still working toward a consistency in language across units. A qualifying assessment that is used to mean an assessment upon entry as to whether or not a candidate is likely to be successful in the program is not required, but is strongly advised, particularly for students who are unsure or who have been out of school for a long time. It can be a helpful way for the faculty to insure that a student is likely to be successful in the program. It is an equitable way to assure students have a good idea about what they are getting into before they find themselves buried under student loans.

Qualifying Assessment is a good idea, but there is very little specification as to what that assessment needs to be because it is so discipline specific as in the skill sets needed to be successful in any given program.

A comprehensive assessment at the Doctoral level is required, but exactly what it has to be is not specified that it does have to be other than there has to be a written and oral component to it. Exactly what that looks like is again open to discipline interpretation but there does need to be as assessment that is effectively an exit exam as a way to affirm that a student has mastered the relevant content of the discipline. It may take a variety of different formats that is defined by the individual unit.

Dr. Cynthia Davis from the English department stated to further clarify the issue that PhD level students need the opportunity to produce the level of work needed as academics. The PhD take home exam will allow the students to thoughtful without the restraint of a timed exam. Also we have researched what other peer and peer-aspirant institutions are doing. We are in the minority by far by still administrating the exam.

With no further discussion, Dr. Jenkins asked for a vote on the proposal. The Council unanimously approved the proposal.

New Course Proposal

**APPROVED**

[ENGL 691 Teaching of Literature in College](#) (2)

Introduction to the methods of teaching literature, with emphasis on current pedagogical practice, theory and applications of electronic media. This course meets during the first seven weeks of the term and provides supervision of graduate students teaching English 101. Enrollment restriction: New-1<sup>st</sup> year Graduate Teaching Assistants.

New Pedagogy course to make available to undergraduates. Submitted to Graduate Council instead of University Curricula & Courses Committee.

[Effective Fall 2014]

[Prerequisite: NONE]

New Course Proposal

**APPROVED**

[ENGL 692 Teaching of Composition in College](#) (1)

Introduction to the methods of teaching composition, with emphasis on current pedagogical practice, theory and application of electronic media. This course meets during the first seven weeks of the term and provides supervision of graduates students teaching English 102. Enrollment restriction: New-1<sup>st</sup> year Graduate Teaching Assistants.

New Pedagogy course to make available to undergraduates. Submitted to Graduate Council instead of University Curricula & Courses Committee.

[Effective Fall 2014]

[Prerequisite: NONE]

Course Change Proposal

**APPROVED**

[ENGL 701A Teaching of Composition in College \(Course deletion\)](#) (3)

Deletion of the pedagogy courses.

[Effective Fall 2015]

[Prerequisite: NONE]

Course Change Proposal

**APPROVED**

[ENGL 701B Teaching of Literature in College \(Course deletion\)](#) (3)

Deletion of the pedagogy courses.  
[Effective Fall 2015]  
[Prerequisite: NONE]

*Department of Education*

New Course Proposal **APPROVED**  
**EDTE 841 Genre Study: Academic Writing in Education** (3)  
An overview of academic writing in education as a genre. Emphasis is on learning to understand and critique the genre and produce papers, articles, proposals and/or dissertations.  
[Effective Fall 2014]  
[Prerequisite: Admission to a PhD program in Education]

*Moore School of Business*

Bulletin Change **TABLED**  
**Doctor of Philosophy in Economics**  
The proposed change in bulletin language brings it into agreement with the Economics PhD Policy Statement.  
*From:* Second year field courses (18 Hours)  
~~There will be six field courses offered in the second year. All students will be required to take these six courses. These offerings will take advantage of the department's strengths in international economics and applied microeconomics. The six courses will include international trade, international monetary economics, economics growth and development, and three courses in three separate applied microeconomics areas (selected from public choice, experimental economics, health economics, industrial economics, microeconomics and labor economics).~~  
*To:* Second-year field courses (18 Hours)  
There will be six field courses offered in the second year. The course offerings will be jointly determined by student interest and faculty expertise. Up to two courses may be taken outside the department with the approval of the student's advisory committee and the graduate director. If this option is chosen, the student is required to take the remaining field courses from those offered by the department.

**12. Report of the Grievances, Appeals and Petitions Committee** (Erik Drasgow-excused)

No report

**13. Other Committee Reports**

No report

**14. Old Business**

No report

## 15. New Business

Dr. Mitchell mentioned that there are six people completing Graduate Council service, and six new members are coming onboard. When there are as many nominees as there are openings on the council, there is no need for a formal ballot.

The six new members are Jennifer Arns, Caroline Nagel, James Ritter, David Tedeschi, and Susan Yeargin. Danielle Schoffman will replace Brittany Walter as the new GSA representative.

The Graduate Council voted to accept the full ballot of new Council Members.

## 16. Good of the Order

Dr. Mitchell mentioned that there are two upcoming issues for Graduate Council consideration in the 2014-2015 academic year. The first issue is to refine the Residency requirement for all graduate degree programs. The second issue is to revisit the guidelines for thesis and dissertation work to help programs avoid requesting 'forever embargoes'. This happens for a variety of reasons including external funding, patentable work developed during research, and student authors who may want to publish their work. Regarding publicly funded institutions, guidelines need to be established for free access to supported work and how best to make that available publicly.

There are two members present who have completed Graduate Council service: Dr. Darmofal and Dr. Jenkins. Dr. Mitchell gave these members umbrellas as a token of Councils' appreciation for their service. The remaining members rotating off of the council will be contacted in the near future to present this same token.

## 17. Adjournment

The meeting adjourned at 12:28 P.M.

**Murray Mitchell, Secretary**

cc:  
President Harris Pastides  
Senior Vice Provost & Dean of Graduate Studies Lacy Ford  
Provost Michael Amiridis  
Deans  
Department Chairs  
Graduate Directors  
Hannah Spicher, The Graduate School  
Aaron Marterer, University Registrar  
Jodie Morris, Office of the Registrar  
Andrew Graves, Office of the Registrar  
Nancy Floyd, Office of Institutional Assessment and Compliance

**ASSOCIATE GRADUATE FACULTY NOMINATION REQUEST**

GUIDELINES FOR USING THE G-AGF FORM

Non-tenure-track USC faculty members and scholars who hold the PhD or other terminal degree in their respective field of study may be appointed to associate membership in the Graduate Faculty. Requests for associate membership require nomination by the nominee's academic unit that grants the PhD (or other terminal degree that requires a dissertation or thesis) to the Graduate Council. If the nominee does not belong to an academic unit, then the nomination may be from an academic unit that grants the PhD (or other terminal degree that requires a dissertation or thesis) with which the nominee's area of research aligns. These nominations shall include a report that the nominee received a majority favorable vote by both the unit's current regular Graduate Faculty and by the unit's current combined regular and associate Graduate Faculty. The granting of associate membership is by vote of the council, subject to its procedures and criteria, and is based on the candidate's scholarly credentials, involvement in graduate academic affairs (such as teaching of graduate courses, serving as a member of thesis or dissertation committees, and serving on committees overseeing the department's academic programs), and expected continual appointment at USC. Associate membership is valid for a period of 6 years, also expiring if the faculty member leaves USC. Persons with associate membership are eligible for renomination and reappointment. Associate membership is appropriate for **full-time** USC clinical faculty, research faculty, and other USC scholars holding an appropriate terminal degree.

Associate membership in the Graduate Faculty does not grant voting rights in the University Faculty or Faculty Senate. Voting rights in the academic unit are determined by local policies independent of Graduate Faculty status.

Regular and associate membership in the Graduate Faculty confers the right to teach graduate courses, direct theses and dissertations and participate in graduate student committees (subject to the policies of the unit and university), serve on Graduate Council <sup>1</sup> or its committees, and to vote on matters coming before the Graduate Faculty. The Graduate Faculty shall meet as called by the Graduate Council or on the written request of any ten members of the Graduate Faculty. The dean of Graduate Studies shall serve as the presiding officer, assisted by the chair of the Graduate Council. The Graduate Faculty shall have the right to act on new graduate programs, Graduate School regulations, and related academic matters brought before it by individual members, the Graduate Council, or the administration.

Note

1. No more than six members of Graduate Council may have associate membership.

**ASSOCIATE GRADUATE FACULTY NOMINATION REQUEST**

Name of Nominee:

Current Position:

Program Affiliation:

Nominated by (Academic Unit):

Name of Degree and Date:

Attach a copy of the nominee’s curriculum vitae and a memo of nomination that provides justification for the appointment, addressing the nominee’s qualifications and verification that the unit’s current regular graduate faculty and the unit’s current combined and regular associate graduate faculty support this nomination (by a majority vote).

---

**Period of Associate Graduate Faculty Status (not to exceed 6 years):**

<u>Term</u>	<u>Year</u>	<u>Term</u>	<u>Year</u>
Beginning Term		Ending Term	

---

I support this associate graduate faculty nomination

Endorsed:

Chair of department/program

Date

Academic Dean of College/School:

Date

Approved

Dean of Graduate Studies:

Date

Approval of this nomination does not offer any financial commitment on the part of The Graduate School and does not grant any voting rights in the University Faculty or Faculty Senate. Voting rights in the academic unit are determined by local policies independent of Graduate Faculty status.