

College of Education (COE) Boilerplate Language

The following details about the College of Education (COE) offices, programs, and resources; and the University of South Carolina (UofSC) are provided as basic “Boilerplate” information and serve as an overview of the functions and resources related to research, contracts, and grant-seeking activities that are typically requested in Sponsored Award Proposals. Please feel free to use and include the information provided as you deem appropriate. When deciding what information to use in your grant, please consider the following guidelines:

- *Use only what you need. **Include the information that is pertinent to your proposal.***
- Be sure to add specific department, lab, equipment, and collaboration information as needed for your proposal and edit out what is not relevant.
- Other UofSC units and external institutions/organizations should be able to supply you with their information upon request.
- Overview and contact information about other COE centers and programs are at: [https://sc.edu/study/colleges_schools/education/research/units/]

The College of Education

The UofSC College of Education is dedicated to preparing diverse educators and to serving as a state and national leader in providing comprehensive, world-class preparation for teachers, counselors, education administrators, higher education professionals, researchers, and policymakers. The college mission includes research as a fundamental priority and focus for the faculty, staff, and students. Diversity, equity, and inclusion are essential to the achievement of our teaching, research, and service missions locally, regionally, nationally, and internationally.

Degree Programs. The College of Education is divided into four [academic departments](#): Educational Leadership and Policies, Educational Studies, Instruction and Teacher Education, and Physical Education.

Educational Leadership and Policies

The Department of Educational Leadership and Policies focuses on two areas: CD-12 educational administration and higher education and student affairs. Their instructional programs prepare administrators and professionals to provide educational leadership in both public and private sectors in the areas of educational administration and higher education and student affairs.

Educational Studies

The Department of Educational Studies comprises four areas: counselor education; educational psychology and research; educational foundations and inquiry; and special education. A fifth program, educational technology, is jointly governed by UofSC Aiken and UofSC Columbia.

Instruction and Teacher Education

The Department of Instruction and Teacher Education is a dynamic, nurturing, collaborative learning community that supports the growth of aspiring and practicing educators. The department provides instruction, scholarship and outreach for the instruction and professional development of teachers, both pre- and in-service.

Physical Education

The Department of Physical Education offers undergraduate degrees in physical education teacher certification, three master's degrees and a doctorate in physical education. It also offers a minor in athletic coaching and provides physical activity classes for students across the university.

Faculty Offices. Each faculty member has a private office with a printer and personal computer with Microsoft Office and additional software relevant to his or her teaching and research, Internet access, telephone, and general office support. Faculty members are furnished with additional office and laboratory space as needed for project support.

Research Capacity. The Office of Research has a staff dedicated to assisting COE faculty and staff with proposal development and post-award related activities. They are committed to promoting and supporting efforts to increase grant awards and contract funding for the College. The Office serves as a liaison to the UofSC's Sponsored Awards Management office, which reviews and signs off on all grant and contract proposals prior to submission.

Office of Research Boilerplate Language

The Office of Research

The Office of Research provides resources, supports, and services to promote faculty excellence in grants, awards, and research. The leadership team includes the Associate Dean for Research and Faculty Affairs (Interim), Dr. Susan Bon and the Director of Grants and Contracts, Ms. Brittany Hammond. Our mission is to support research and activities that advance learning and education knowledge base in our field while

pursuing scholarly endeavors that advance the college's goal to attain national prominence as a leader in educational research.

Dean for Research and Faculty Affairs (Interim), Dr. Susan Bon

Dr. Bon directs the overall functioning of the COE Office of Research, ensuring coordination of efforts and resources to support the college research efforts, including pre-award and post-award activities for individual researchers and for the research-intensive Centers, the Child Development Research Center and the Research, Evaluation, and Measurement Center. Dr. Bon supports faculty, staff, and students in their award and grant-seeking activities through the identification of potential internal and external grant funding sources. Through the Office of Research, she leverages COE resources, supports the procurement of technical grant reviewers and writers, reviews budget development efforts, and assists with an array of research-related endeavors.

Director of Grants and Contracts, Ms. Brittany Hammond

Ms. Hammond assists in the pursuit and submission of research grants, contracts, and funding awards. She oversees the overall operation of the Grants and Contract operation within the Office of Research, which includes seeking funding opportunities (internal, external, local, state, federal, private, etc.) and preparing proposal and contracts submissions. She operates as the primary liaison between COE and the Sponsored Awards Management Office (SAM). Her team includes three post-award specialists, who focus on all aspects of post grant management, including salary actions, time and effort, cost-sharing, purchasing, budget allocations, etc....

Center for Innovation in Higher Education (CIHE)

The CIHE supports interdisciplinary projects that are designed to advance public intelligence on trending issues in higher education through innovation, collaboration, and education.

Museum of Education

The Museum of Education serves as a museum with exhibitions, publications and programs portraying the perennial issues of education as a means to generate thoughtful discussion among members of the university community and general public.

Research Evaluation, and Measurement Center (REM Center)

The REM Center offers education-related evaluation, assessment, and research services to internal and external entities, including public and private agencies, educational institutions, government agencies, museums, and other organizations. Our faculty and staff work with teams of research assistants and affiliated University faculty to plan, develop, and carry out program evaluation, assessment, and research projects.

South Carolina Educational Policy Center (SCEPC)

The SCEPC faculty and staff research policy issues related to pre-kindergarten through high school and postsecondary education and disseminates that information to educational decision makers at all levels.

Yvonne & Schuyler Moore Child Development Research Center (CDRC)

The CDRC focus includes data collection from primary and secondary source, cutting-edge applied research, professional development for education practitioners, community-based research, professional development and technical assistance, active collaboration with traditional and nontraditional education partners, information dissemination and active mentoring of new scholars.

The University of South Carolina (UofSC) Boilerplate Grant Language

The University of South Carolina (UofSC) was established in 1801 and is a full-service, state-assisted research university that includes the 358-acre Columbia campus and seven regional campuses, with a total full-time student body population of more than 50,000. Located in the capital city of Columbia in the geographic center of the state, UofSC's main campus is part of a thriving metropolitan area of more than 800,000 inhabitants. UofSC offers a broad spectrum of educational opportunities with 14 colleges and schools that encompass 311 undergraduate and graduate degree-granting programs. UofSC confers 25% of all bachelors, graduate, and professional degrees awarded at institutions of higher education in South Carolina.

UofSC Research Capacity

UofSC Research Capacity. In fiscal year 2020, UofSC was awarded nearly \$280 million in extramural sponsored award funding, 57% percent of which was for research. UofSC is listed in the Carnegie Classification of Institutions of Higher Education as one of the Very High Research Activity universities. The University provides researchers with a full range of grant and contract-related services through its Sponsored Awards Management and Grants and Funds Management offices. UofSC's Office of Research Compliance oversees the institutional review processes for human and animal subjects as well as disclosure and management of financial conflicts of interest, and it assists with scientific misconduct regulation and export controls.

The SC SmartState Program and Economic Excellence Program

The SC SmartState Centers of Economic Excellence program was established by the state's General Assembly in 2002 with \$180 million of non-tax revenue funds generated from the South Carolina Education Lottery. These funds, along with legislatively

mandated dollar-for-dollar matching non-state funds, provide support for hiring world-class researchers who serve as the endowed chairs of the SmartState Centers. The 51 Centers are grouped into six industry-focused Smart Clusters to facilitate engagement with business, students, potential faculty, and the public. Each Center includes one or more endowed chair, research infrastructure, technical staff, and sustainable funding sources. UofSC is home to 26 SmartState Centers, including 18 that are headquartered at UofSC's Columbia campus and eight, located at the Medical University of SC and Clemson University, in which UofSC is an active research collaborator working with other SC research institutions.

UofSC Libraries

UofSC Libraries. Thomas Cooper, the University's main library, is centrally located on the Columbia campus, and adjacent to the College of Education. The main library maintains an extensive collection of education-related resources, including books, journals, and indices. Access to online databases and full-text journals is available through the Thomas Cooper Library Web page.

UofSC Division of Information Technology

UofSC's Division of Information Technology (DoIT), under the direction of the Vice President for Information Technology and Chief Information Officer, oversees centralized and distributed computing and telecommunications services for academic, research, and administrative use to meet the needs of UofSC faculty, staff, and students. DoIT provides the UofSC community with computing, voice, and data communications, networking, data security, video transport, information technology training, Web services, customer support, desktop and server support, installation and maintenance of IT infrastructure, policies and procedures assistance, PC labs, software licensing and distribution, IT planning, applications development and support, and operational systems. The Columbia campus is covered by wireless service. UofSC has a licensing agreement with Microsoft that includes 5TB of secure cloud storage space for every faculty and staff member on OneDrive. Microsoft has signed legal agreements with the University that hold them liable for the security and protection of data stored on OneDrive. OneDrive provides UofSC researchers with the capability to share data and results with external partners by emailing them a link to securely download the data.