

**Minutes
College of Education
Steering Committee
November 18, 2013**

Attendees: Lemuel Watson, Mitchell Yell, Joshua Gold, Eva Monsma, Kathy Evans, Christine Lotter, Toni Torres-McGehee, and Patrick Kelly

Absent: Lucy Spence (excused) and Colin Webster (excused)

1. Approval of Minutes: The minutes of the November 18, 2013, meeting were unanimously approved.

2. Dean Update: Dean Watson provided an overview of the Language and Literacy Retreat that was held on 15 November 2013.

3. Committee Reports:

Faculty Welfare: Dr. Lotter made the following announcements and comments on behalf of the committee.

The committee met with the department chairs and APR chairs on 13 November 2013. The committee plan to meet again with department chairs to review the criteria and how to streamline the APR process. The committee will meet on 21 November 2013 to review the rubric for faculty to use when submitting proposals for research grants.

Student Affairs: Dr. Evans stated that the Student Affairs committee met last week. The committee focused on the fact that students do not have an orientation. The committee reviewed the grievance policy. The evaluation process for Student Affairs will be conducted next year.

Diversity: Dr. Torres-McGehee stated that the Diversity committee will meet with the department chairs to discuss how to integrate diversity into their assessment plans.

4. Old Business: None

5. New Business: Dean Watson made the following comments and announcements. Attended the APLU conference on 8 November 2013. The focus across the country is: technology, infrastructure, faculty and student life, finance, and competency base vs curriculum base. Many states are trying to keep their brightest students in-state.

6. Meeting adjourned at 1:35 PM.