



OFFICE OF RESEARCH COMPLIANCE

**INSTITUTIONAL REVIEW BOARD FOR HUMAN RESEARCH  
APPROVAL LETTER for EXEMPT REVIEW**

Vanessa Kitzie, PhD  
College of Information and Communications Science  
School of Library & Information Sciences  
1501 Greene Street, Davis 206  
Columbia, SC 29208

Re: **Pro00105955**

Dear Dr. Vanessa Kitzie:

This is to certify that the research study ***Developing Training for and Establishing Partnerships between Community Health Workers and Medical Librarians for LGBTQIA+ Health Promotion*** was reviewed in accordance with 45 CFR 46.104(d)(3) and 45 CFR 46.111(a)(7), the study received an exemption from Human Research Subject Regulations on **11/12/2020**. No further action or Institutional Review Board (IRB) oversight is required, as long as the study remains the same. However, the Principal Investigator must inform the Office of Research Compliance of any changes in procedures involving human subjects. Changes to the current research study could result in a reclassification of the study and further review by the IRB.

Because this study was determined to be exempt from further IRB oversight, consent document(s), if applicable, are not stamped with an expiration date.

All research related records are to be retained for at least three (3) years after termination of the study.

The Office of Research Compliance is an administrative office that supports the University of South Carolina Institutional Review Board (USC IRB). If you have questions, contact Lisa Johnson at [lisaj@mailbox.sc.edu](mailto:lisaj@mailbox.sc.edu) or (803) 777-6670.

Sincerely,  
Lisa M. Johnson  
ORC Assistant Director and IRB Manager