

Subject: Transfer Credit

Policy Number: A5.75

Date: 4/18/86

Reviewed: 4/15/16

POLICY

A student will be allowed to transfer up to six hours of courses to apply toward the Master of Library and Information Science degree.

PROCEDURE

A maximum of six hours of graduate credit taken at other accredited institutions prior to or subsequent to full admission to the School or credit taken within USC prior to full admission to the School may be transferred under the following conditions:

1. the credit may not be more than six years old at the time the student will graduate;
2. course work in library science must be earned at an ALA accredited library school;
3. the credit must be germane to the student's career objectives;
4. the course must have been taken for graduate credit and must be recorded as such on an official transcript which is sent from the granting institution to the USC Graduate School;
5. courses which have been used to earn another degree will not be accepted;
6. the grade received must be a B or higher;
7. the student must provide a course description comparable to that produced in the University catalog
8. SLIS required courses (SLIS 701, 705, and 707) may not be transferred;
9. Students must fill out the appropriate paperwork to be approved by SLIS and the Graduate School.