

Subject: Reinstatement to the School of Library and Information Science Graduate Programs (See also A5.80)

Policy Number: A5.02

Date: 11/8/13

Revised: 4/15/16

POLICY

A graduate student who is dismissed from a SLIS program for academic reasons may request reinstatement to the program after one year. If three or more years have passed since dismissal, the student must also re-apply for admission through the Graduate School. The student is disqualified from enrolling in any SLIS courses for a minimum of one year from the date of his/her dismissal from the SLIS program regardless of the student's status in another degree program of the University.

Once a student is reinstated they may receive no grade lower than a B in any course. If a student receives a grade below a B after being reinstated their academic record will be reviewed by the SLIS Student Services Committee to determine their eligibility to continue in the program. Students who are dismissed from SLIS a second time are not eligible for reinstatement. A student's cumulative grade point average on all courses attempted for graduate credit must be at least 3.00 (B) in order for the student to graduate from the SLIS program.

PROCEDURE

To request reinstatement, a student must write a formal letter to the SLIS Director. The letter must include at least the following information:

- Why the student is seeking reinstatement into the program;
- An explanation of what happened to cause the student to be academically dismissed;
- A statement indicating the changes the student will make to ensure future success in the program;
- An academic plan that outlines which courses will be taken and when.

Send the letter to:

Director SLIS

University of South Carolina

1501 Greene Street

Columbia, SC 29208

The letter will be presented to the SLIS Student Services Committee. If the Student Services Committee cannot reach an agreement or if the decision is made to not reinstate the student, the letter will be taken in front of the full SLIS faculty. Once a decision has been made, the Graduate School and the student will be notified in writing.