

Subject: New Courses and Course Changes

Policy Number: A3.60

Date: 5/7/96

Revised: 4/15/16

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**POLICY**

Any change to the curriculum, either in the form of a new course proposal or as a change to existing courses, may be originated by faculty of the School.

**PROCEDURE**

The initiator will submit the required proposal and all supporting documentation through the Academic Programs Proposal System (APPS): <http://www.sc.edu/programproposal/>. The Curriculum Committee will review the proposal and present a recommendation to the entire faculty at the next scheduled faculty meeting. Faculty may approve the proposal in which case it will move forward to the appropriate Faculty Senate or Graduate Council committee. Faculty may also disapprove the proposal and refer it back to the initiator for revision.