

Subject: Continuing Education Activities

Policy Number: A3.25

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POLICY

In accordance with the School's Goals and Objectives, the School will strive to provide for the continuing education and staff development needs of the employees of libraries and information centers through a flexible program consisting of short-term academic and non-academic workshops and seminars. The School will maintain contact with the field to identify, plan, and implement needed continuing education programs.

PROCEDURE

The CE/Alumni Coordinator and the Director have the responsibility to develop and approve all School-sponsored CE activities. CE activities may be initiated by: individual faculty members; the faculty as a whole; the CE Coordinator; the Director; or groups or individuals outside the School.