

Subject: Auditing of Courses

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### **POLICY**

None of the SLIS courses required for the MLIS degree (SLIS 701, SLIS 705, and SLIS 707) may be audited. SLIS 706 can be audited if the student met the technology competency requirements by successfully passing the Competency Exemption Exam.

Degree-seeking students always are given priority over students who are auditing. No record of audit shall appear on a transcript unless a student attends 75 percent (75%) of the classes. No course taken for audit may be used on a program of study to satisfy degree requirements. Students who have registered for a course on an audit basis and who wish to change their registration to take the course for credit (or who wish to change from credit to audit) must do so no later than the last day to change course schedule or drop without a grade of W being recorded.

### **PROCEDURE**

Students wishing to audit graduate courses must obtain permission from SLIS Director. The faculty shall ensure that policy on auditing courses shall be followed.