

Subject: Transfer Credit
Policy Number: T40
Date: April 25, 2003
Revised: December 15, 2008

POLICY:

Students may receive credit for coursework completed at prior institutions.

PROCEDURE:

All students who transfer into the School from other institutions will have their previous work evaluated by the Undergraduate Student Services Manager under terms of general USC policies as well as policies of the School. Where possible, academic courses from other institutions will be equated to USC equivalents by examining course titles and content (descriptions). If there is no equivalent, the Undergraduate Student Services Manager will determine appropriate placement in the curriculum.

Journalism and Mass Communications courses from institutions accredited by the journalism and mass communications accrediting body, the ACJEMC, may be accepted either as equivalents of required college courses or as elective courses, up to a maximum of 15 semester hours.

Courses from other institutions not accredited by ACEJMC may be accepted as journalism and mass communications electives only, up to a maximum of 12 semester hours.

In some cases, students may take a competency examination to establish equivalency. This can be attempted by those who completed the course at their prior institution with a grade of "B" or better and the validation score must be completed within one semester of transfer.