

Subject: Distance Education and Instructional Support Policy  
Policy Number: D10  
Date: April 25, 2003  
Revised: December 15, 2008

**POLICY:**

The School will use the services provided by the University's Office of Distance Education and Instructional Support to assist with class presentations and professional work.

**PROCEDURE:**

If the faculty has needs for services not available within the School, faculty members should consult with the Dean to discuss budgetary implications. The Dean's Administrative Assistant will coordinate the work with Instructional Service.