

Subject: Auditing of Courses
Policy Number: A140
Date: April 25, 2003
Reviewed: December 15, 2008

POLICY:

Auditing a course consists of attending classes and listening without responsibility for any assignments or examinations.

PROCEDURE:

A student must have been admitted to the University to be eligible for auditing any course. All auditors must be admitted to the University and go through the regular registration process. Those who are not full-time students will be charged the same fees as for courses taken for academic credit.

No credit may be earned in an audited course by examination or otherwise. No audited course may be repeated for credit at a later date except by those students who have been verified as learning disabled by the Office of Educational Support Services and whose academic advisory plan recommends auditing a specific course before it is taken for credit.

The applicant must complete the prescribed procedure for enrollment through the Office of the University Registrar before class attendance will be permitted.

Students who have registered for a course on an audit basis and who wish to change their registration to take the course for credit (or who wish to change from credit to audit) must do so no later than the last day to change course schedule or drop without a grade of W being recorded, as published in the Master Schedule of Classes.