Communications for Return to Work

Effective communication can help us ensure that all employees returning to work are prepared to follow guidelines that can limit the risk of infection.

Signs

The university and the college designed several signs for your use. You may print them, or email David Mullaney to request posters to be printed for you. Click a poster image below to be taken to the printable PDF. Or, find the posters in the document library. Note: Some UofSC posters (the second line) will be printed by facilities services for you. They should be delivered by mid-June.

Please note: The One Way/Wrong Way signs could cause problems such as traffic jams as people get turned around. Check with John Moring if you think you might use those signs to enforce traffic flow.

Feedback: Please tell us whether these signs work or whether you need additional signage. As we prepare for the return of students, we may update or replace these signs based on your feedback.

Messaging

Please use the following vocabulary:

- Physical distancing (not social distancing)
- Face coverings (not masks)

If your department uses social media, consider posting positive messages as people return to work.

Information Flow

Sometimes information seems to be coming from multiple areas, depending on when and how a decision is reached. If members in your department have a question and you do not have the answer, check the university’s Return to Work page and COVID-19 response page. If that does not answer it, pass the question to the college Return to Work team.