March 23, 2020

TO: Department Chairs and Directors

FROM: Office of the Dean

RE: Remote Test Proctoring

Please distribute to all teaching faculty within your unit.

The University of South Carolina has secured unlimited use of two products to assist faculty ensure academic integrity during exams through May 30. These products are compatible with and already integrated in Blackboard, and available for use at no cost to students, instructors, or academic departments.

- LockDown Browser by Respondus. Discourage and prevent digital cheating on computers. LockDown Browser ensures assessments are displayed full-screen and cannot be minimized, removes browser menu and toolbars, and prevents access to other applications during assessment. For a full list of features see LockDown Browser.

- Exam Proctoring - Monitor, by Respondus. Monitor provided automated exam proctoring and enables students to take assessments within Blackboard. After a one-time installation of a plugin, each student follows a startup sequence that guides them through completion of requirements set by the instructor (these requirements are entered when you set up your assessment in Blackboard). Monitor records each student's session for later review and applies monitoring algorithms to notify instructors of the timestamp of any suspicious activity for their review. For a full list of features see Monitor.

Respondus is offering daily training webinars for instructors and staff on LockDown Browser and Respondus Monitor. Additional training resources are available here.

This information has been posted to the Keep Teaching page (see “Ensuring Academic Integrity during Exams” under “Academic Integrity”) so feel free to share the information about these two resources to your faculty.

Again, thank you for all you are doing to provide an excellent educational experience for our students!

c: Associate Deans