McCausland College of Arts and Sciences
UNIVERSITY OF SOUTH CAROLINA

Tenure-Progress Review Calendar 2026-2027

The ***Faculty Manual*** is the final authority on tenure-progress review (TPR) policies and procedures, along with policy **ACAF 1.05: Tenure Progress Review of Faculty: Third-Year Review [pdf]**. Faculty undergoing tenure-progress review, and those involved in faculty evaluations, should familiarize themselves with the procedures described therein.

Green denotes	Dean's Office action
Red denotes	Department Chair/School Director action
Black denotes	Candidate/Faculty Committee action

2026

August 18	**Department Chair/School Director notifies eligible candidates in writing to prepare the tenure-progress review file for review and advises candidates of the timetable for submission.**
August 26	**Department Chairs/School Directors will submit the names of all faculty who will be considered for TPR via the online portal or via the link to the form that was included in the email with this calendar. Mid-Year (January 1) hires follow same calendar as regular (August 16) hires.**
Sept 16	**Deans Office will submit online to the Office of the Provost the names of all faculty members who will undergo tenure-progress review.**
October 23	**Candidate's files should be completed and ready for unit review.**
November 20	**Unit faculty will have reviewed each case by this date.**

2027

January 6	**All files should be submitted to the Dean's Office electronically via email to the Dean, appropriate Associate Dean, and the HR and Faculty Affairs Director. The subject of the email should be the faculty's last name_first name – Tenure-Progress Review 2026-2027 (e.g. Potter_Harry – Tenure-Progress Review 2026-2027). Supplemental materials are to remain with the Unit unless requested by the Dean's Office.**
April 15	**All recommendations of non-reappointment of probationary faculty must be forwarded to the Provost for approval on or before this date.**
April 30	**Dean's written evaluation to candidate and Department Chair/School Director no later than this day.**
May 12	**In cases of non-reappointment of probationary faculty, notification must be mailed certified mail no later than this date.**

CRITERIA REQUIRED FOR SUBMISSION OF FILE

****HARD COPY TENURE-PROGRESS REVIEW FILES ARE NO LONGER REQUIRED****

Tenure-Progress files are not uploaded to the Dean's Office in Blackboard. The file should be submitted via email to the Dean, appropriate Associate Dean, and the HR and Faculty Affairs Director by January 6, 2027. Supplemental materials are to remain with the Unit unless requested by the Dean's Office.

The e-file must be a single PDF document and contain bookmarks (see the **CAS Document Library - T&P Bookmarks/Tabs** for the template for bookmarks). Please do not use the auto feature as they will not place the bookmarks in the correct location. Please be sure that the file includes appropriate bookmarks; files without navigable bookmarks will be returned to the unit for revision.

Last updated: December 3, 2025