



# UNDERGRADUATE INDEPENDENT STUDY CONTRACT

ALL required signatures must be obtained prior to registration.

\*\*Students - Once this form is signed by your advisor, keep a copy for your records.

Student's Name (Print) \_\_\_\_\_ Phone \_\_\_\_\_

Student ID Number : \_\_\_\_\_ E-Mail \_\_\_\_\_

Course        Major   
Department Prefix Course Number Suffix Section Credits Schedule Code

Term  Fall  Spring  Summer I  Summer II \_\_\_\_\_ Year

Instructor (Print) \_\_\_\_\_

*Section below to be completed by the instructor who will supervise the study*

Student will be conducting undergraduate research for this course?  YES  NO

Course Topic:   
The course topic will appear on Academic Record

Course Summary:

Objectives: (What new skills and/or information will the student acquire?)

Textbooks, Readings or other Resources to be used:

Method of Evaluation:

\_\_\_\_\_  
Instructor's Signature Date

I certify that this Independent Study:  
( ) will be used as part of my: ( ) Major.  
( ) Minor.  
( ) Cognate.  
This grade will be computed in my Grade Point Average (GPA)  
( ) will not be used as part of my major, minor, or cognate.  
I will receive a pass-fail grade. (Pass-fail grades do not affect your GPA.)

**Completion of this form does not constitute registration. Present completed form to the Office of the University Registrar and then register via VIP.**

**GPA:** \_\_\_\_\_  
Grade Point Average of 2.5 or greater required to enroll in independent study courses. (Dean should verify GPA before signing.)

Only students who take independent study as a part of their major, minor, or cognate may receive grade point credit for independent study.  
Independent study credits applied toward any undergraduate degree may account for no more than 10% of the total required credit hours for that degree. The total amount of independent study credit per term is limited to six hours.

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Department Chairperson/Area of Course Head Date

\_\_\_\_\_  
Advisor's Signature Date

\_\_\_\_\_  
Student's Dean's Signature Date