

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY/OWNER: University of South Carolina Upstate
PROJECT NAME: Smith Science Building Renovations
PROJECT NUMBER: H34-9548-JM
PROJECT LOCATION: Spartanburg SC
DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: A/E services to provide Mechanical Design to replace entire mechanical system. Electrical design for lighting, minor FA upgrades and affiliated mechanical equipment. Additional information can be found at: https://sc.edu/about/offices_divisions/purchasing/solicitations_awards/index.php
RESUME DEADLINE DATE: 3/12/2020 **TIME:** 3:00 PM **NUMBER OF COPIES:** 9
ANTICIPATED PROJECT DELIVERY METHOD: **Design-Bid-Build** **CM-R** **N/A**
AGENCY PROJECT COORDINATOR: Michelle Robinson
EMAIL: marobins@mailbox.sc.edu **TELEPHONE:** (803) 777-3489

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Michelle Robinson
1300 Pickens Street
Columbia SC 29208

MAIL SERVICE:

Attn: Michelle Robinson
1300 Pickens Street
Columbia SC 29208

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Mechanical and Electrical Design

OTHER SPECIAL QUALIFICATIONS REQUIRED: _____ **N/A**

ANTICIPATED CONSTRUCTION COST RANGE: \$ \$4,500,000 to \$ \$5,000,000 **N/A**

• **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current **STANDARD FEDERAL FORM 330**;
 2. The Name and Contact Information, including Email, of a Primary Contact;
 3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
 4. Response to Selection Criteria set forth in SC Code §11-35-3220.
- **PUBLIC NOTICES:** All notices (Notice of Meetings; Notification of Selection for Interviews; and Notification of Selection for Contract Negotiation) shall be posted at the following location: 1300 Pickens Street, Columbia SC 29208
 - **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
 - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
 - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
 - All written communications with parties submitting information will be via email.
 - Agency will accept submittals via email above: **YES** **NO**
 - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY: _____


 (OSE Project Manager)

DATE: 2/18/20

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.

AE Services - Scope of work for Smith Science Mechanical System Replacement

- The Smith Science Center was constructed in 1984 and provides academic spaces for classroom-labs, general education classrooms, food services space and administrative offices. It is comprised of 4-stories and approximately 70,670 GSF.
 - USC Upstate serves 6,000 FTE students
- Mechanical scope of work to replace entire mechanical and exhaust system. This building is served by the campus energy plant – this scope does not include chiller or cooling tower replacement.
- Scope to include 3-4 new fume hoods and replacement of 6-12 existing fume hoods and affiliated infrastructure: power, gas, air, water, associated AHU's and VAV's.
- Scope to replace entire lay-in ceiling – required to replace ductwork.
- Scope to include new LED lighting, minor FA upgrades and affiliated mechanical equipment. Existing LED lighting in classrooms and labs to be reused.
- AE services to provide:
 - Mechanical design to replace entire mechanical system
 - Electrical design for lighting, minor FA upgrades and affiliated mechanical equipment
- Schedule notes:
 - Start construction on January 2, 2021 with substantial completion desired by June 30, 2021.
 - Food Service area on first floor desired to remain in operation during the spring semester – January through May 5, 2021.