



University of South Carolina
 Purchasing Department
 1600 Hampton Street, 6th floor
 Columbia, SC 29208
 Telephone: (803) 777-4115

Request for Quotation

Page One

THIS IS NOT AN ORDER

Quotation must be received No Later Than: 9:00 AM 10 15 2019	Send quotation to above address Attention of: Dennis Gallman	Quotation Number: USC-RFQ-3546-DG	Date 10 8 2019
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Print company name and address:

Please quote your lowest delivered price of the items(s) listed below. The Purchasing Department reserves the right to reject any or all quotes and to waive any or all technicalities.

1. If an item cannot be furnished, indicate by **NO QUOTE**.
2. All quotes must be signed by the vendor's representative and terms noted, failure to comply with this instruction may result in disqualification of the quote.
3. **FAXED QUOTES ACCEPTABLE. FAX # (803) 777-2032**

Federal I.D. or Social Security No. _____ SC Minority Certification Number (If Applicable) _____

Submitted By (Print Name) _____ Signature _____ Telephone _____

Item No.	Quantity and Unit	Description of Commodity or Services	Unit Price	Total Price
1	1.0 Lot	Printing of Moore Magazine per the attached printing specification sheet and cost schedule Vendor must be within 150 Miles from Columbia South Carolina FOB DESTINATION FREIGHT INCLUDED Vendor e-mail address: _____ A faxed or emailed quote is acceptable. Quotes may be faxed to (803) 777-2032. Email To: gallmand@mailbox.sc.edu		\$ _____

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19-11150
06/13/19

PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurements by reference. MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE. SEE ATTACHED SPECIFICATIONS.

VENDOR _____ AUTHORIZED SIGNATURE _____

DESCRIPTION Moore School Magazine AGENCY BADM

Agency Contact Michael Belton or Peggy Binette Phone Number 777-5665

Quantity 46,344 Issues Per Yr _____ Flat Size 17.5 x 10.875 Folded Size 8.75 x 10.875

Pages: 40 Plus Cover Self Cover Other _____

Stock Text: 100# Opus Matte Text Other: _____

Cover: 80# Opus Matte Cover Other: _____

Ink: Text- 1 Color 2 Color 3 Color 4 Color Process

5 Color 6 Color Bleeds (No. 4) Other: Matte Aqueous Coating

Covers 1&4: 1 Color 2 Color 3 Color 4 Color Process

5 Color 6 Color Bleeds (No. 4) Other: Matte Aqueous Coating

Covers 2&3: 1 Color 2 Color 3 Color 4 Color Process

5 Color 6 Color Bleeds (No. 4) Other: Matte Aqueous Coating

MECHANICAL:

Composition & Layout provided by - Printer Agency Camera Ready Negatives Furnished Other _____

MEDIA: Electronic Transmission- Modem E-mail Other _____

Media Format- IBM Macintosh Other _____ File copied to media File printed to media

Media Type- 3.5" Floppy 44/88/200/270 Syquest EZ 135 Syquest 3.5 Magenta Optical

CD_Mac Formatted 5.25" Compact Disk Iomega ZIP Iomega Jazz Other _____

Layout Program- QuarkXpress (Ver. # 4.11) PageMaker (Ver. # 6.5) InDesign _____

Graphics Program- Illustrator (Ver. # CS5) Freehand PhotoShop (Ver. # CS5) Other _____

Fonts provided by- Vendor Agency Font Brand: _____ Fonts Used- Adobe Open fonts

Color Separating by- Vendor Agency Color Trapping by- Vendor Agency

PRINTER: Postscript PCL Other _____

Imaging Resolution Required- 600 dpi Min. 1,200 dpi Min. 2,400 dpi Min. other _____

B&W SCANS: Line Screen: _____ Scan Resolution: _____ Size: _____ No. _____

4 COLOR SCANS/ SEPARATIONS: Line Screen: 175 Scan Resolution: 300

Provided by: Vendor Agency Min. size (No. _____) 1/2 page (No. _____) Full page (No. _____)

Agency will provide: Transparency Print Art Other _____

Proofs: Photo quality, contract color proof Blueline Day time Press Check Other _____

Special Applications: Die Cut Scoring Perforations (No. _____) Embossing Foil Stamping _____

Folding: Yes No Type _____

Binding: Saddle Stitch Perfect Bind Side Staple 3 Hole Drill Collated

Plastic Bind (Color _____) Wire Bind Other _____

Packaging: Boxed _____ per box Wrapped _____ per pkg. Shrink Wrapped _____ per package

Each carton must be labeled with contents and quantity.

Copy Ready Date: TBD Delivery Date Required TBD

Inside Delivery USC Mailroom Divy Contact & Phone: _____

All copy, proofs, etc. must be picked up & delivered in person by contractor rep who is knowledgeable & capable of discussing the contract.

COST SCHEDULE
Printing Specifications

TOTAL COST FOR JOB/ISSUE

\$ _____

Delivery Date _____

VENDOR _____

AUTHORIZED SIGNATURE _____

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

Cost per _____ for additional quantities at pressrun \$ _____

Cost per _____ for less quantities at pressrun \$ _____

Cost per reprint in lots of _____ within one year of award \$ _____

Cost per signature to: add 2 page signature \$ _____ delete 2 page signature \$ _____

Cost per signature to: add 4 page signature \$ _____ delete 4 page signature \$ _____

Cost per signature to: add 8 page signature \$ _____ delete 8 page signature \$ _____

Cost per signature to: add 16 page signature \$ _____ delete 16 page signature \$ _____

Cost per page for negative and re-stripping \$ _____

Cost for customer alteration: Digital color Proof \$ _____ /per page Blueline (per page) \$ _____

Cost for Color corrections _____ \$ _____

Cost per 1/2 hour

Cost per halftone: Minimum \$ _____ Half-page \$ _____ Full-page \$ _____

Cost per duotone: Minimum \$ _____ Half-page \$ _____ Full-page \$ _____

Cost per color separation: Minimum \$ _____ Half-page \$ _____ Full-page \$ _____

Additional Information:

Halftones:

Provided by printer: Minimum size (No. _____) 1/2 page (No. _____) Full page (No. _____)

Provided by agency: Minimum size (No. _____) 1/2 page (No. _____) Full page (No. _____)

Four color seps:

Provided by printer: Minimum size (No. _____) 1/2 page (No. _____) Full page (No. _____)

Provided by agency: Minimum size (No. _____) 1/2 page (No. _____) Full page (No. _____)

SPECIAL INSTRUCTIONS

Deliver 25 samples, printer's proofs, and a copy of final electronic files on disk and a copy of the packing ticket to University Creative Services Office before delivery of completed job. **Each carton must be labeled with contents and quantity.**

1. Vendor printer facilities must be within 50 miles of Columbia 29208. Daytime press checks only.
2. Please call Peggy Binette (803-777-7704) 24 hours before delivery.
3. Will need daytime press checks on cover and at least one inside text spread prior to completing rest of press run.
4. Moore magazine is a premier publication of the business school. Only the highest quality, prepress, printing and finish will be accepted.

18 JUN 13 AM 4:24

PREFERENCES - A NOTICE TO VENDORS (SEP 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4) &(6)] [02-2B111-1]

PREFERENCES - SC/US END-PRODUCT (SEP 2009): Section 11-35-1524 provides a preference to vendors offering South Carolina end-products or US end-products, if those products are made, manufactured, or grown in SC or the US, respectively. An end-product is the tangible project identified for acquisition in this solicitation, including all component parts in final form and ready for the use intended. The terms "made," "manufactured," and "grown" are defined by Section 11-35-1524(A). By signing your offer and checking the appropriate space(s) provided and identified on the bid schedule, you certify that the end-product(s) is either made, manufactured or grown in South Carolina, or other states of the United States, as applicable. Preference will be applied as required by law. Post award substitutions are prohibited. See "Substitutions Prohibited - End Product Preferences (Sep 2009)" provision.

BID SCHEDULE

Item	Qty	Unit of Measure	Description	Extended Price
1	1	Lot	Printing of Moore School Magazine	\$

Resident Vendor Preference _____

SC End Product Preference _____

US End Product Preference _____

Note: The commodity preferences do not apply to a single unit of an item with a price in excess of \$50,000 or a single award with a total potential value in excess of \$500,000. [11-35-1524(E)(2)]

Please refer to the preference clauses listed in the terms and conditions of this solicitation to ensure that you qualify to select the above preferences.