

SE-610

INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY/OWNER: University of South Carolina (U of SC)

PROJECT NAME: Electrical Engineering Services Indefinite Quantity Contract

PROJECT NUMBER: H27-P003-JM

PROJECT LOCATION: University of South Carolina System Wide Campuses

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: U of SC requests letters of interest and a current resume of qualifications from persons or firms interested in providing Electrical Engineering services to the Agency on an as-requested basis during a period of time specified below. A Selection Committee will evaluate each of the submittals using the criteria set forth in Section 11-35-3220 and 11-35-3230 of the SC Code of Laws. Additional information can be found at: <https://purchasing.sc.edu>. Work may be at any of the U of SC Campuses.

RESUME DEADLINE DATE: 9/10/2019 **TIME:** 3:00 PM **NUMBER OF COPIES:** 8

ANTICIPATED PROJECT DELIVERY METHOD: **Design-Bid-Build** **N/A**

AGENCY PROJECT COORDINATOR: Michelle Robinson, CPPB

EMAIL: marobins@mailbox.sc.edu **TELEPHONE:** 803-777-3489

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Michelle Robinson, CPPB

1300 Pickens Street

Columbia, SC 29208

MAIL SERVICE:

Attn: Michelle Robinson, CPPB

1300 Pickens Street

Columbia, SC 29208

CONTRACT INFORMATION

- | | |
|------------------------------------------------------------------------------------------|----------------------|
| 1. The Contract period of the awarded Indefinite Quantity Contract (IDQ): | <u>Two Years</u> |
| 2. Maximum expenditures over the period of the awarded IDQ: | <u>\$ 500,000.00</u> |
| 3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ: | <u>\$ 200,000.00</u> |
| 4. Maximum number of IDQ's Agency may award under this solicitation: | <u>5</u> |

• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.

• **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-612, Notification of Selection for Interviews-IDQ; and SE-619, Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location: 1300 Pickens St., Columbia, SC 29208

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

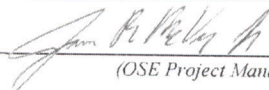
• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.

• All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY:



(OSE Project Manager)

DATE: 08/19/19

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.

IDQ- Electrical Engineering Services – H27-P003-JM

Description of Professional Services Anticipated for Project:

The University of South Carolina will be selecting up to five (5) electrical consulting firms to provide design services, including but not limited to renovations, repairs, maintenance and new construction for miscellaneous projects. Some work orders executed under this contract may require the firm to coordinate work with other University consultants (i.e., architects, engineers, inspection and testing firms, LEED consultants and others as needed) to complete the design for assigned projects. Firms selected for award will be required to submit certification stating whether the business is or is not a South Carolina resident. Experience working with state agencies preferred. Also, experience working on an "on call" or "as needed" basis preferred. At the discretion of the University, selected firms could be asked to provide services at any USC campus around the state. There will be no travel reimbursement for projects within a 50-mile radius of the principal's office. Small business and minority participation are strongly encouraged.