



AMENDMENT TO SOLICITATION

Amendment No. 1

DATE: October 5, 2018
TO: ALL VENDORS
FROM: Leann DeLoach, Procurement Specialist
SOLICITATION: USC-RFP-3361-LD
DESCRIPTION: Provide Promotion and Support for Employee Voluntary Benefits

Amendment No. 1 modifies this Request for Proposals only in the manner and to the extent as stated herein.

Question & Answers

1. Is the university looking for a single provider to administer all the benefits listed: Whole Life Insurance, Long-Term Care, Short-Term Disability, Employee Discount Programs, Critical Illness, and Legal Assistance? Or can a bidder select one of the benefits to specialize in, like long-term care insurance? Will there be training for use of the equipment or are the provided technicians already to know how to use this gear?

A bidder can select one of the benefits that they specialize in for the RFP. If someone has a portal for all voluntary benefits that would be great but it's not required.

2. Approximately how many employees are on each campus?

They are 8,000 benefits eligible employees and the number for each campus varies that majority of the employees are on the Columbia Campus.

Bidder shall acknowledge receipt of Amendment No. 1 in the space provided below and return it with their bid response. Failure to do so may delay award of contract.

Authorized Signature

Name of Offeror

Date