

**Pre-Bid Meeting Notes  
and  
Addendum #1 to Project Manual  
for:  
USC-Salkehatchie  
Walterboro Science and Nursing Building  
Roof Replacement  
Project #: H38-9525**

**Issued September 6, 2018**

- 1) The contractor's approved storage and staging area for this project will be determined after award. There is ample room around this building to accommodate storage and staging.
- 2) Contractors were instructed by USC purchasing to check the procurement website for updates regarding this project. It is the contractor's sole responsibility to make sure they acknowledge all addendums issued for this project.
- 3) Contractors must coordinate any return site visits with Todd Padgett (Maintenance & Security Supervisor, USC Salkehatchie - Walterboro). Todd's phone number is 843-909-3778.
- 4) The use of a licensed HVAC (mechanical) contractor is required for the HVAC work associated with this roof replacement. Contractors must list their subcontractor on the revised bid form attached to this addendum.
- 5) One fan, curb, and pitch pan is to be removed and the deck opening closed. Deck closure is to be handled in the same manner as the skylight deck closures. See Figure #1 below for the location of these items. Refer to the specifications and drawings for more information.
- 6) Clarification: The existing reglet for the counterflashing on the interior wall at the elevation change is to be abandoned. The new face mounted counterflashing can be attached above it and can be installed across the window sill to achieve better flashing height. This is not a draining wall - there are no weep holes.
- 7) The pre-bid sign-in sheet is attached and is a component of this addendum.

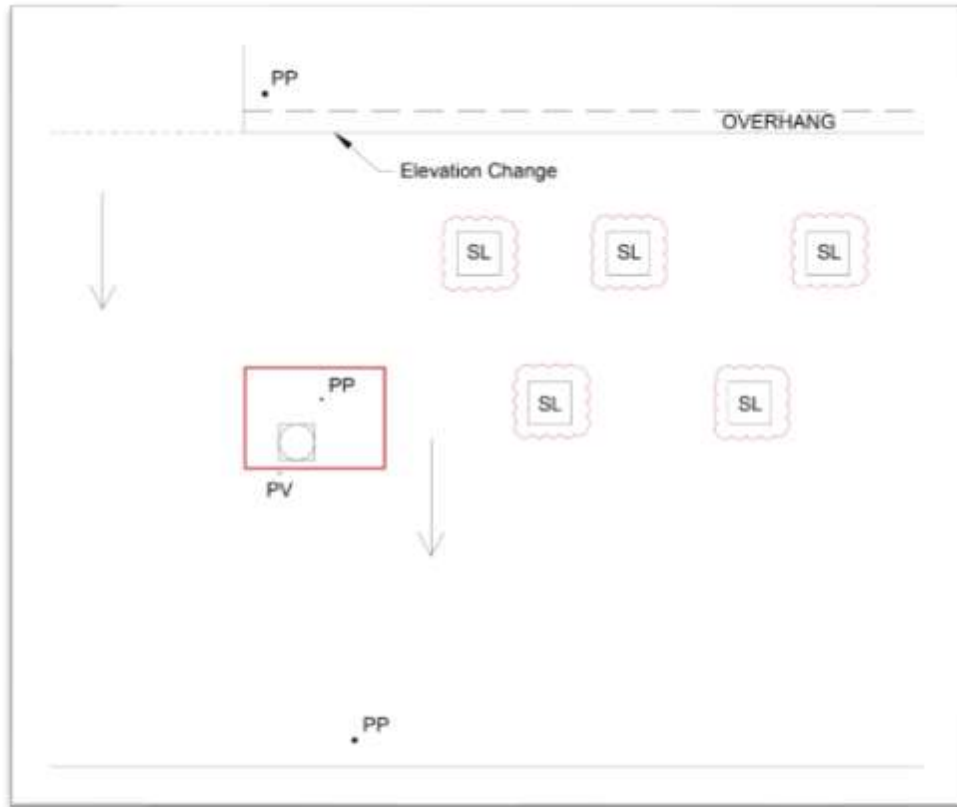


Figure 1: Excerpt from “Existing Roof Plan” showing location of fan, curb, and pitch pan to be removed bordered by a red rectangle.

**SE-330****LUMP SUM BID FORM***Bidders shall submit bids on only Bid Form SE-330.*

**BID SUBMITTED BY:** \_\_\_\_\_  
 (Bidder's Name)

**BID SUBMITTED TO:** University of South Carolina  
 (Owner's Name)

**FOR: PROJECT NAME:** Walterboro Science and Nursing Building Roof Replacement  
**PROJECT NUMBER:** H38-9525

**OFFER**

§ 1. In response to the Invitation for Construction Services and in compliance with the Instructions to Bidders for the above-named Project, the undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into a Contract with the Owner on the terms included in the Bidding Documents, and to perform all Work as specified or indicated in the Bidding Documents, for the prices and within the time frames indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

§ 2. Pursuant to SC Code § 11-35-3030(1), Bidder has submitted Bid Security as follows in the amount and form required by the Bidding Documents:

☐ Bid Bond with Power of Attorney      ☐ Electronic Bid Bond      ☐ Cashier's Check

(Bidder check one)

§ 3. Bidder acknowledges the receipt of the following Addenda to the Bidding Documents and has incorporated the effects of said Addenda into this Bid:

(Bidder, check all that apply. Note, there may be more boxes than actual addenda. Do not check boxes that do not apply)

**ADDENDA:**      ☐ #1      ☐ #2      ☐ #3      ☐ #4      ☐ #5

§ 4. Bidder accepts all terms and conditions of the Invitation for Bids, including, without limitation, those dealing with the disposition of Bid Security. Bidder agrees that this Bid, including all Bid Alternates, if any, may not be revoked or withdrawn after the opening of bids, and shall remain open for acceptance for a period of **60** Days following the Bid Date, or for such longer period of time that Bidder may agree to in writing upon request of the Owner.

§ 5. Bidder herewith offers to provide all labor, materials, equipment, tools of trades and labor, accessories, appliances, warranties and guarantees, and to pay all royalties, fees, permits, licenses and applicable taxes necessary to complete the following items of construction work:

§ 6.1 **BASE BID WORK** (as indicated in the Bidding Documents and generally described as follows): Replacement of all the roofs on the building

\$ \_\_\_\_\_, which sum is hereafter called the Base Bid.

(Bidder to insert Base Bid Amount on line above)

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§ 6.2 **BID ALTERNATES** as indicated in the Bidding Documents and generally described as follows:

**ALTERNATE # 1** (Brief Description): N/A

☐ **ADD TO** or ☐ **DEDUCT FROM BASE BID: \$** \_\_\_\_\_

(Bidder to mark appropriate box to clearly indicate the price adjustment offered for each Alternate)

**ALTERNATE # 2** (Brief Description): N/A

☐ **ADD TO** or ☐ **DEDUCT FROM BASE BID: \$** \_\_\_\_\_

(Bidder to mark appropriate box to clearly indicate the price adjustment offered for each Alternate)

**ALTERNATE # 3** (Brief Description): N/A

☐ **ADD TO** or ☐ **DEDUCT FROM BASE BID: \$** \_\_\_\_\_

(Bidder to mark appropriate box to clearly indicate the price adjustment offered for each Alternate)

### § 6.3 UNIT PRICES:

**BIDDER** offers for the Agency's consideration and use, the following UNIT PRICES. The UNIT PRICES offered by BIDDER indicate the amount to be added to or deducted from the CONTRACT SUM for each item-unit combination. UNIT PRICES include all costs to the Agency, including those for materials, labor, equipment, tools of trades and labor, fees, taxes, insurance, bonding, overhead, profit, etc. The Agency reserves the right to include or not to include any of the following UNIT PRICES in the Contract and to negotiate the UNIT PRICES with BIDDER.

<b>No.</b>	<b>ITEM</b>	<b>UNIT OF MEASURE</b>	<b>ADD</b>	<b>DEDUCT</b>
<u>1.</u>	<u>Cementitious Wood Fiber Deck Replacement</u>	<u>Square Feet</u>	<u>\$</u>	<u>\$</u>
<u>2.</u>	<u>Wood nailer replacement</u>	<u>LBF</u>	<u>\$</u>	<u>\$</u>
<u>3.</u>	_____	_____	<u>\$</u>	<u>\$</u>
<u>4.</u>	_____	_____	<u>\$</u>	<u>\$</u>
<u>5.</u>	_____	_____	<u>\$</u>	<u>\$</u>
<u>6.</u>	_____	_____	<u>\$</u>	<u>\$</u>

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### § 7. LISTING OF PROPOSED SUBCONTRACTORS PURSUANT TO SECTION 3020(b)(i), CHAPTER 35, TITLE 11 OF THE SOUTH CAROLINA CODE OF LAWS, AS AMENDED (See Instructions on the following page BF-2A)

Bidder shall use the below-listed Subcontractors in the performance of the Subcontractor Specialty Classification work listed:

(A) SUBCONTRACTOR SPECIALTY (Completed by Owner)	(B) CLASSIFICATION or SUBCLASSIFICATION ABBREVIATION (Completed by Owner)	(C) SUBCONTRACTOR'S or PRIME CONTRACTOR'S NAME (Required - must be completed by Bidder)	(D) SUBCONTRACTOR'S or PRIME CONTRACTOR'S SC LICENSE NUMBER (Requested, but not Required)
<b>BASE BID</b>			
Heating	HT		
Air Conditioning	AC		
<b>ALTERNATE #1</b>			
<b>ALTERNATE #2</b>			
<b>ALTERNATE #3</b>			

If a Bid Alternate is accepted, Subcontractors listed for the Bid Alternate shall be used for the work of both the Alternate and the Base Bid work.

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## LUMP SUM BID FORM

### INSTRUCTIONS FOR SUBCONTRACTOR LISTING

1. Section 7 of the Bid Form sets forth an Owner-developed list of contractor/subcontractor specialties by contractor license classification or subclassification for which Bidder is required to identify the entity (subcontractor(s) and/or himself) Bidder will use to perform the work of each listed specialty.
  - a. **Columns A & B:** The Owner fills out these columns to identify the contractor/subcontractor specialty and related license abbreviation for which the Bidder must list either a subcontractor or himself as the entity that will perform this work. In Column A, the subcontractor specialty is identified by name and in Column B, the related contractor license abbreviation (per Title 40 of the SC Code of Laws) is listed. Abbreviations of licenses can be found at: <http://www.llr.state.sc.us/POL/Contractors/PDFFiles/CLBClassificationAbbreviations.pdf> . If the owner has not identified a specialty, the Bidder does not list a subcontractor.
  - b. **Columns C and D:** In these columns, the Bidder identifies the subcontractors it will use for the work of each specialty and license listed by the Owner in columns A & B. Bidder must identify only the subcontractor(s) who will perform the work and no others. Bidders should make sure that their identification of each subcontractor is clear and unambiguous. A listing that could be any number of different entities may be cause for rejection of the bid as non-responsive. For example, a listing of M&M without additional information may be problematic if there are multiple different licensed contractors in South Carolina whose names start with M&M.
2. **Subcontractor Defined:** For purposes of subcontractor listing, a subcontractor is an entity who will perform work or render service to the prime contractor to or about the construction site pursuant to a contract with the prime contractor. Bidder should not identify sub-subcontractors in the spaces provided on the bid form but only those entities with which Bidder will contract directly. Likewise, do not identify material suppliers, manufacturers, and fabricators that will not perform physical work at the site of the project but will only supply materials or equipment to the Bidder or proposed subcontractor(s).
3. **Subcontractor Qualifications:** Bidder must only list subcontractors who possess a South Carolina contractor's license that includes the license classification and/or subclassification identified by the Owner in columns A & B. The subcontractor license must also be within the appropriate license group for the work of the specialty. If Bidder lists a subcontractor who is not qualified to perform the work, the Bidder will be rejected as non-responsive.
4. **Use of Own forces:** If, under the terms of the Bidding Documents and SC Contractor Licensing laws, Bidder is qualified to perform the work of a listed specialty and Bidder does not intend to subcontract such work but to use Bidder's own employees to perform such work, the Bidder must insert its own name in the space provided for that specialty.
5. **Use of Multiple Subcontractors:**
  - a. If Bidder intends to use multiple subcontractors to perform the work of a single specialty listing, Bidder must insert the name of each subcontractor Bidder will use, preferably separating the name of each by the word **"and"**. If Bidder intends to use both his own employees to perform a part of the work of a single specialty listing and to use one or more subcontractors to perform the remaining work for that specialty listing, Bidder must insert his own name and the name of each subcontractor, preferably separating the name of each with the word **"and"**. Bidder must use each entity listed for the work of a single specialty listing in the performance of that work.
  - b. **Optional Listing Prohibited:** Bidder may not list multiple subcontractors for a specialty listing, in a form that provides the Bidder the option, after bid opening or award, to choose one or more but not all the listed subcontractors to perform the work for which they are listed. A listing, which on its face requires subsequent explanation to determine whether it is an optional listing, is non-responsive. If Bidder intends to use multiple entities to perform the work for a single specialty listing, Bidder must clearly set forth on the bid form such intent. Bidder may accomplish this by simply inserting the word **"and"** between the names of each entity listed for that specialty. Agency will reject as non-responsive a listing that contains the names of multiple subcontractors separated by a blank space, the word **"or"**, a virgule (that is a /), or any separator that the Agency may reasonably interpret as an optional listing.
6. If Bidder is awarded the contract, Bidder must, except with the approval of the Agency for good cause shown, use the listed entities to perform the work for which they are listed.
7. If Bidder is awarded the contract, Bidder will not be allowed to substitute another entity as subcontractor in place of a subcontractor listed in Section 7 of the Bid except for one or more of the reasons allowed by the SC Code of Laws.
8. Bidder's failure to identify an entity (subcontractor or himself) to perform the work of a subcontractor specialty listed in columns A & B will render the Bid non-responsive.

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### § 8. LIST OF MANUFACTURERS, MATERIAL SUPPLIERS, AND SUBCONTRACTORS OTHER THAN SUBCONTRACTORS LISTED IN SECTION 7 ABOVE (*FOR INFORMATION ONLY*):

Pursuant to instructions in the Invitation for Construction Services, if any, Bidder will provide to Owner upon the Owner's request and within 24 hours of such request, a listing of manufacturers, material suppliers, and subcontractors, other than those listed in Section 7 above, that Bidder intends to use on the project. Bidder acknowledges and agrees that this list is provided for purposes of determining responsibility and not pursuant to the subcontractor listing requirements of SC Code § 11-35-3020(b)(i).

### § 9. TIME OF CONTRACT PERFORMANCE AND LIQUIDATED DAMAGES

#### a) CONTRACT TIME

Bidder agrees that the Date of Commencement of the Work shall be established in a Notice to Proceed to be issued by the Owner. Bidder agrees to substantially complete the Work within 60 Calendar Days from the Date of Commencement, subject to adjustments as provided in the Contract Documents.

#### b) LIQUIDATED DAMAGES

Bidder further agrees that from the compensation to be paid, the Owner shall retain as Liquidated Damages the amount of \$ 250.00 for each Calendar Day the actual construction time required to achieve Substantial Completion exceeds the specified or adjusted time for Substantial Completion as provided in the Contract Documents. This amount is intended by the parties as the predetermined measure of compensation for actual damages, not as a penalty for nonperformance.

### § 10. AGREEMENTS

- a) Bidder agrees that this bid is subject to the requirements of the laws of the State of South Carolina.
- b) Bidder agrees that at any time prior to the issuance of the Notice to Proceed for this Project, this Project may be canceled for the convenience of, and without cost to, the State.
- c) Bidder agrees that neither the State of South Carolina nor any of its agencies, employees or agents shall be responsible for any bid preparation costs, or any costs or charges of any type, should all bids be rejected or the Project canceled for any reason prior to the issuance of the Notice to Proceed.

### § 11. ELECTRONIC BID BOND

By signing below, the Principal is affirming that the identified electronic bid bond has been executed and that the Principal and Surety are firmly bound unto the State of South Carolina under the terms and conditions of the AIA Document A310, Bid Bond, included in the Bidding Documents.

**ELECTRONIC BID BOND NUMBER:** \_\_\_\_\_

**SIGNATURE AND TITLE:** \_\_\_\_\_

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**LUMP SUM BID FORM****CONTRACTOR'S CLASSIFICATIONS AND SUBCLASSIFICATIONS WITH LIMITATION****SC Contractor's License Number(s):** \_\_\_\_\_**Classification(s) & Limits:** \_\_\_\_\_**Subclassification(s) & Limits:** \_\_\_\_\_

By signing this Bid, the person signing reaffirms all representation and certification made by both the person signing and the Bidder, including without limitation, those appearing in Article 2 of the SCOSE Version of the AIA A701, Instructions to Bidders, is expressly incorporated by reference.

**BIDDER'S LEGAL NAME:** \_\_\_\_\_**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_**EMAIL:** \_\_\_\_\_**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_**PRINT NAME:** \_\_\_\_\_**TITLE:** \_\_\_\_\_



# University of South Carolina - Salkehatchie

## Pre Bid Sign In Sheet

Walterboro, South Carolina

USC Salkehatchie Sckeince/Nursing Building Roof  
Replacement

H38-9525

Project Name:

State Project Number:

Pre Bid Date & Time & Location: August 28, 2018; 10:00AM; Walterboro Main Building Room 111

SWMBE Contractor?	Name	Company Name	Address	Phone #	Email
SWMBE	Van Hauser	LCK/USC Representative	130 Gervais St, Site 601 Columbia, SC	803-351-5725	vhouser@lckcs.com
SWMBE	BRUN DAVIS	LCK/USC REP	134 MEETING ST STE 100 CHAS SC	803-720-7002	BDANIS@LCKCS.COM
SWMBE	Todd Padgett	USC Maint	807 Hampton Walterboro SC	843-909-3778	padgettKD@911boxSC.edu
SWMBE	Rox Duvivier	Symmers Roofing		770-354-9052	Rox@SymmersRoofing.com
SWMBE	Steve Lyon	Lyon & Associates LLC		803-873-0874	stevelyon@lyonandassociates.net
SWMBE	Rob Lyon	Lyon & Associates		803-622-0433	roblyon@lyonandassociates.net
SWMBE	David Traub	Salter Roofing	7134 Gresham Rd W. Charleston SC	919-625-6202	dtraub@salterroofing.com
SWMBE	Cory Parker	RPI Roofing	429 Longwood Dr Richmond Hill, GA 31324	912-312-9405	CPARKER@RPIRoof.com IDEATON@RPIRoof.com
SWMBE					
SWMBE					

\*\*\*By signing this sheet you agree to receive information electronically.