



U N I V E R S I T Y O F  
**SOUTH CAROLINA**

AMENDMENT NO.2 TO SOLICITATION

TO: ALL VENDORS  
FROM: Kevin Sanders, Procurement Manager  
SUBJECT: SOLICITATION NUMBER: USC-FPB-3354-KS  
As needed TEXT to BRAILE conversion

DATE: August 20<sup>th</sup>, 2018

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This Amendment **No.2** modifies the **Fixed Price Bid** only in the manner and to the extent as stated herein.

**Vendor Questions and Answers**

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BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 2** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
Date

Is the work loaded evenly throughout the year, or is there a large spike in work at the beginning of each semester? Many Braille producers run out of capacity at specific times of the year, especially those tasked with printing for academia.

Answer: Requirements are on an "AS NEEDED BASIS". While the University makes every effort to anticipate needs of students, there is no guarantee of timing. Generally, the University has 2-3 months advanced notice of need and will make every effort to provide the contractor with as much lead-time as is practical.

If awarded, does the vendor have the option to decline specific purchase orders, in the event they do not have capacity at that time for that specific job? Or, is all work required to be accepted, and any refusal of a PO considered a default?

Answer: Understanding the nature of the industry, the University is working to establish a Fixed Price **Bid** Contract to accommodate this situation and allow multiple contracts to insure availability of service as needed, when needed. Not having capacity to complete a project when requested will not create a default.