



AMENDMENT TO SOLICITATION

Amendment No. 1

DATE: June 1, 2018
TO: ALL VENDORS
FROM: Leann DeLoach, Procurement Specialist
SOLICITATION: USC-RFP-3309-LD
DESCRIPTION: Provide Qualified Professional Sports Broadcast Audio and Visual Personnel for Various Athletic Production Events

Amendment No. 1 modifies this Request for Proposals only in the manner and to the extent as stated herein.

Question & Answers

1. What specific equipment models shall the provided personal need to be capable of operating?
Grass Valley Karrera Production Switcher
Grass Valley K2 Dyno Replay System
Ross Xpression Dual Channel Graphics
Ross Carbonite Production Switcher
Evertz Dreamcatcher Replay System
Sony HSC300 Broadcast Cameras (combination of build ups and box lenses)
Cobham Wireless Camera System
Digico SD9 Digital Audio Console
Digico SD11 Digital Audio Console
Enco HotShot Audio Playback System
Evertz Magnum Control System
RTS Intercom System
2. Will there be training for use of the equipment or are the provided technicians already to know how to use this gear?
Technician should know how to operate the equipment
3. If the University decides to change equipment by buying or replacing current equipment, is the contractor responsible for operating the new gear as long as it is a similar-purpose, professional product?
Yes, personnel will also be invited to take part in vendor training when new equipment is purchased
4. What can be billed outside of this annual contract amount?
Athletic events that exceed the number of events outlined in the RFP including additional games, NCAA post season tournaments, NIT basketball. USC Commencement and convocations would be billed directly to the university not to athletics. The number of events in the RFP are being used to compare pricing amongst the vendors replying to the RFP. If additional games/productions exceed the events listed in the RFP billing would be appropriate based on the rates charged for those per event costs.
5. If a significant game is delayed by weather can extra time be billed?
If the game is rescheduled prior to crew call, no.
6. If a game is rescheduled after the contractor staff arrives, can the technician time for a rescheduled event be billed additionally?
If the game is rescheduled after crew is on site, yes.
7. If a portion a game is rescheduled after the contractor staff arrives, can the technician time for a rescheduled portion of the even be billed additionally?
Yes

8. The bid specifies an “approximate” number of games and asks for a fixed annual price. If extra games are scheduled (playoffs, etc.) can extra time be billed?
Yes, NCAA post season games are billed separately
9. Again, the bid specifies an “approximate” number of games and asks for a fixed priced for services for a year. If fewer games are scheduled is a billing discount expected by the University?
Yes, billing will be on an event by event basis according to the cost provided by the bidder based on the events listed.
10. Is contractor to setup some or all of this portable equipment for each game?
Freelance personnel are responsible for camera and audio setup at each game
11. Is contractor to transport some or all of this portable equipment to the venues?
No, University personnel will transport equipment from site to site.
12. Is contractor to provide vehicles to transport equipment if transportation is required?
No
13. If contractor is required to transport equipment, was this time already included in the time estimates for each event (number of hours to arrive prior to game time)?
Setup time was included in the time estimated. Equipment will be on-side.
14. Who decides the contents of each scoreboard or television broadcast?
University of South Carolina Athletic Department Staff
15. Does the University have a producer who will designate the flow and format of each broadcast?
Yes
16. How will required elements (advertising and promotions) be planned?
Through the Producer and Associate Producer
17. Will the contracted technicians need to coordinate with USC marketing?
No
18. Are the contractor provided technicians responsible for pre-producing any content or graphics?
Yes, accounted for in the estimated setup time.
19. Are supplies and extendables (gaffer’s tape, board marking tape, SD Cards for camera preset memor, etc.) provided by the contractor or by the University?
Supplies will be provided by the Athletics Department
20. Since on-air talent is to be selected/approved by the University but included in the bid costs, can the University provide the rates that this talent will be paid?
Yes, in the past talent has been paid the same as the rest of the crew, i.e.: camera op, audio
21. If the University changes on-air talent during the 5-year contract period, can any increases in cost be billed additionally?
Talent is hired on a season basis not a long-term contract. If the University agrees to a new rate for talent, then any additional cost could be billed.
22. Is parking provided by the University for these specified technicians for some or all of these venues?
Yes
23. Is the bid requirement to “Provide the names, email, and phone numbers of firm’s staffing” part of the bid process, or just indicating that the successful bidder will need to provide this information?
The successful bidder would need to supply complete crew list and would be subject to the background check policy.
24. Will the University consider contractors with fewer than three sports-broadcasting references?
Yes
25. Will the University consider contractors with three broadcast references, if some or all of these are not sports broadcasts?
Yes
26. Is the on-screen talent for scoreboard productions in various sports provided and paid by the University outside of this contract?
Talent is only for SEC Network productions and paid as part of this contract
27. Is there a dress code, especially for the camera operators and other technicians who may be seen by the public during execution of their duties?

Yes, athletics will provide shirts to be worn by the crew. Crew would need to wear appropriate clothing for each event. Shorts are permissible when temperature and humidity require them. Shoes that cover the foot are required. No sandals.

28. Are meals provided by the University for any of these technicians on any work sites?
On occasion meals are provided, specifically full days like football or tournaments. All other events crew is on their own.
29. If meals are not provided by the University, will the schedules for these technicians allow for meal breaks during the broadcast days?
Yes
30. As video engineering can be a fairly broad category, what are the responsibilities of the “Engineer On Site” where this is specified? Specifically, does the “Engineer On Site” need to be qualified to deal with the fiber and/or satellite transmission or just the on-site video production equipment?
Troubleshoot any issues, fiber, video, audio or cameras, with the production. The engineer should be well versed in all aspects of television engineering.
31. For Football Video Board productions, is an “Engineer On Site” provided by the University or is engineering still the responsibility of the contractor?
The Engineer in Charge, EIC, and an assistant engineer will be provided by the university.
32. What is the maximum number of simultaneous productions that may need to be staffed at the same time? What sports would these be that would be held simultaneously?
Four, only have 4 control rooms. Basketball video board, Baseball video board, Softball for SEC Network, Baseball for SEC Network
33. It seems that there is a lot of grey area in this bid specification. Can a purchasing agent and/or specifying entity from the University meet with potential contractors at the locations?
Yes
34. If so, would such a meeting be for all potential contractors and the same time?
Yes
35. Is such a meeting with USC a mandatory requirement to bid?
No
36. “The contractor will be required to conduct background checks for all full-time, part-time, temporary, or volunteer staffed employees and approved by the University...” Is the background check a SLED criminal background check or something else? How is this to be documented? Does the University want a copy of the background check for each employee?
The contractor must submit to a background check. Background checks go beyond SLED check. Event workers can submit the application electronically on our website, which is secure. DLES conducts the background check, we do not accept any other check. There is no charge and we do not share the outcomes (good, bad, or indifferent). We will provide a list of who has submitted and which of those have been approved to work. *Currently there is no charge but if this changes the contractor will be notified and required to cover the costs of this background check.
37. If advertising and/or graphics must be pre-built by the contractor prior to an event (possibly days before the event), may this time be billed separately from this quote? If it is to be included in this proposal, is there an estimated time frame to pre-build this content? Which events would this apply: football, etc.?
No, if graphics need to be pre-built for an event, University full time staff would prepare such graphics.

Offer Submission Extension:

Date to Submit Offer: NEW DATE: June 7, 2018 @ 3:00PM

Award Extension:

Award Posting Date: NEW DATE: June 25, 2018

Bidder shall acknowledge receipt of Amendment No. 1 in the space provided below and return it with their bid response. Failure to do so may delay award of contract.

Authorized Signature

Name of Offeror

Date