



UNIVERSITY OF
SOUTH CAROLINA

Posting Date: December 5, 2017

INTENT TO AWARD

This is a statement of intent to award a contract and becomes the official statement of award effective 8:00 AM December 18, 2017, unless otherwise suspended or canceled. Vendors are encouraged not to begin work on the contract or incur any costs associated with the contract prior to the effective date of the contract. The University of South Carolina assumes no liability for any expenses incurred by vendors prior to the effective date of the contract.

Bidder's right to protest as listed in section 11-35-4210 in the South Carolina Consolidated Procurement Code applies to this award. Protest to be filed with:

Chief Procurement Officer
Materials Management Office
1201 Main Street Suite 600
Columbia, SC 29201

Solicitation Number: USC-IFB-3225-CJ

Issue Date: November 8, 2017

Opening Date: November 28, 2017

Description: Provide Travel Agency Services for University of South Carolina Athletics Department

Initial Contract Term: January 28, 2018 through January 27, 2019
Maximum Contract Term: January 28, 2018 through January 27, 2023

Estimated Potential Value of Contract: \$175,000.00

Awarded To: Short's Travel Management, Inc.
ATTN: Lance Ollendieck
1203 W. Ridgeway Ave
Waterloo, IA 50701

Evaluated Amount: \$9,750.00

A. INDIVIDUAL & GROUP TICKET SALES

Estimated 1650 annual tickets X Ticket Fee \$20.00 x 1650 = \$33,000.00

ESTIMATED TOTAL EXPENSES FOR ITEM A \$33,000.00

B. ANNUAL CONTRIBUTIONS TO USC ATHLETICS

The following are suggestions. Bidder may offer others.

- 1. Gamecock Club Donation \$5,000.00
- 2. Airline Travel / Vouchers Value \$2,000.00
- 3. Other Benefits (please list):
 - Group Hotel Commissions \$11,250.00
 - Donation for Ground Travel \$5,000.00

TOTAL BENEFITS FOR ITEM B \$23,250.00

NET ANNUAL COST (A minus B)
(Est. Total Expenses less Total Benefits) \$9,750.00

Please Provide Price/Fee For Other Possible Services:

The following services will not be used in the evaluation and determination of award but the Athletics Department reserves the right to request the contractor to provide these services during the term of the contract as needed.

Air Charter Fee (USC is a current client)	Percentage	N/A	%
Motor Coach Fee	Percentage	0	%
Ticket Fee for On-line Booking	Dollars	\$0.00	

Charles C. Johnson, III.

Charles C. Johnson, III
Procurement Manager