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## Addendum No. 1

Date Issued: October 27, 2016

Project: University of South Carolina Sumter  
Nettles-Schwartz Building and Arts & Letters Building Roof Repair  
200 Miller Road  
Sumter, SC 29150

WMBE Project Number: 2016-77

Attachment: 1. Pre-Bid Minutes  
2. Pre-Bid Sign In Sheet  
3. Questions & Answers

This addendum modifies the Contract Documents as stated herein and shown on any accompanying drawings or attachments and is part of the Contract Documents.

Bidder shall acknowledge receipt of all addenda issued in the space provided on the Bid Form. Failure to acknowledge addenda may result in the bidders bid being rejected as non-responsive.

This addendum consists of 8 pages including attachments.

1. Changes to Bidding Requirements: None
2. Changes to Specifications: None
3. Changes to Drawings: None.

End of Addendum No. 1



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## Attachment No. 1

### Non-Mandatory Pre-Bid Meeting Minutes

Date of Meeting: October 18, 2017

Time of Meeting: 10:00 AM

Project: University of South Carolina Sumter  
Nettles-Schwartz Building and Arts & Letters Building Roof Repair  
200 Miller Road  
Sumter, SC 29150

WMBE Project Number: 2016-77

#### **GENERAL**

1. Introduction of Consultant and Owner.
2. This is the Non-Mandatory Pre-Bid Conference for USC Sumter Nettles-Schwartz Building and Arts & Letters Building roof repairs. All attendees are requested to sign the sign in sheet.
3. Only the written word as contained in the Bid Documents, including any addenda, is binding.
4. It is the bidders' responsibility to read and review all of the Bid Documents, including addenda.
5. Statements made by the Owner and/or the Consultant are for the sole purpose of calling the bidders' attention to items of importance in the Bid Documents. Any changes to the documents must be in writing prior to bid.
6. All questions or requests for clarification must be submitted in writing. All responses will be made in the form of addenda to the bid documents. No questions will be answered after 5:00 PM on October 25, 2017.
7. Addendum to be issued on October 27, 2017 by 2:00 PM.

## **INVITATION FOR CONSTRUCTION SERVICES**

1. Each bid shall have Bid Security of not less than 5% of the base bid amount.
2. The successful bidder shall provide a Performance Bond and a Labor and Material Payment Bond, each in the full amount of the contract price.
3. Bidders and all subcontractors shall be licensed in accordance with the requirements of the Contractors' Licensing Board.
4. Bids will be received and opened at 2:00 PM on November 1, 2017 at 1300 Pickens Street, Columbia South Carolina 29208.
5. Bidders shall be responsible for having their bid at the designated place for receiving bids no later than the time set for the bid opening. Once the bidding has been declared closed, all late bids, including bids improperly delivered, shall be rejected as being nonresponsive.

## **INSTRUCTIONS TO BIDDERS**

1. Requests for substitutions must be submitted to the Consultant at least 10 days prior to the bid date. Proof of equality of substitutions is the responsibility of the proposer. The Consultant's decision to approve or disapprove of the requested substitutions shall be final.
2. The Consultant shall include in an addendum the approved substitutions.
3. It is the bidder's responsibility to determine, prior to submitting a bid, that all addenda issued have been received. If the pre-bid is mandatory, the bidders should verify that their firm's name has been included in an addendum.
4. Bidders shall not qualify their bid.
5. A Bid Bond in the amount of 5% shall be provided with the bid along with a certificate of insurance.
6. Bids sent by mail or other special delivery service (UPS, FED-EX, etc.) should be labeled "Bid Enclosed".
7. Bids shall be received at the address indicated prior to the time of the bid opening. Bids not received prior to the time of the bid opening shall be rejected as being nonresponsive.
8. The official time for receipt of Bids will be determined by reference to the clock designated by the Owner's procurement officer or his/her designee.

## **BID FORM**

1. Bidders shall indicate the form of the bid security.
2. Bidders shall acknowledge all addenda.
3. By submitting a bid, Bidders agree that the Base Bid price and any associated prices requested shall not be revoked or withdrawn for a period of sixty (60) calendar days.

4. Bidders shall check the box in front of "ADD TO" or "DEDUCT FROM" so as to clearly indicate the price adjustment to the Base Bid for each Alternate. All requested Alternates must be bid in order for the bid to be considered responsive.
5. The Bidder should furnish requested unit prices. The agency reserves the right to include or not to include the unit prices in the contract and to negotiate unit prices with the Bidder. Unit prices have no bearing on the contract award with this bid form and should not be read at the bid opening.
6. After Substantial Completion has been determined, the Contractor has 30 calendar days from the Substantial Completion date to reach Final Completion.
7. Failure to reach Substantial Completion within the contract time will result in Liquidated Damages in the amount of \$200 per calendar day.

#### **GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION**

1. Contractors are required to obtain the necessary licenses and permits.
2. WMBE will be making periodic inspections throughout the course of this project.
3. Contractors are required to notify the Consultant at least 72 hours in advance of the manufacturer's inspections.
4. Insurance and Bonds:
  - a. Bidders should verify their ability to comply with all insurance and bonding requirements of the project prior to submittal of their bid.
  - b. No work shall be permitted until all insurance requirements and certificates have been provided to the Owner.

#### **CONCLUSION**

1. Remind all attendees to sign the sign-in sheet and provide all requested information before leaving the pre-bid.
2. Emphasize the following:
  - a. Late bids shall be rejected as non-responsive.
  - b. Bids without proper bid security, when required, shall be rejected as non-responsive.
  - c. Bid Bonds shall be provided on the AIA Document A310, Bid Bond or an equivalent form.
  - d. Qualified bids shall be rejected as nonresponsive.
3. Questions raised after the pre-bid conference and during the bidding stage should be directed to the Consultant. The Consultant will provide answers to questions and other clarifying information to bidders by addendum.
4. All lines of communication during the bidding stage should be through the WM Building Envelope Consultants.

5. Open the pre-bid meeting for questions by bidders.
6. The meeting continued at the facility until all contractors left the site.

**University of South Carolina - Sumter**  
**Pre Bid Sign In Sheet**  
 Sumter, South Carolina

Project Name: USC Sumter Nettles - Schwartz Building and Arts & Letters Building Roof Repairs  
 Project Number: H39-1321  
 Pre Bid Date & Time: October 18, 2017 10:00 AM

SWIMBE?	Name	Company Name	Address	Phone #	Email
Yes No	Van Hauser	LCK/USC Representative	1301 Gervias St., Suite 601 Columbia, SC	803-351-5725	vanhauser@lcks.com
Yes No	MIKE HUGHES	WEST ROOFING	530 BONIB ACRES 30755 TUNNEL HILL, GA	706 270-3952	MIKE IN A WEST ROOFING SYSTEMS.COM
Yes No	DAN WILSON	BASF	503 Brooklyn Mcdonald GA	770-883 7732	DAN.ROOF@collence@6mi.com
Yes No	Guy Williams	ACI	P.O. BOX 27419 19706 Greensboro, N.C.	336-294 0507	gwilliams@american.ctss.com
Yes No	Gris McDonald	Heritage Roofing	122 Royal Oak Ln Let, SC 29072	803-796 5327	gris.mcdonald@ heritageroofing.co.com
Yes No	CHRIS WATTS	WMBE	512 LIMESTONE PT. CHARLTON, SC.	803-260- 4532	CHRIS@WMBECONSULTANTS.COM
Yes No	Bruce Blumberg	USC SUMTER	200 MILLER RD SUMTER, SC 29150	803- 938-3838	bruceb@uscsumter.edu
Yes No	MARK Waldron	Southern Roofing Devl	485 N WISE DR SUMTER SC	803-236-4400	mark@SouthernRoofing.com
Yes No	Tom Keller	Brazos Urethane	1031 N. 6TH ST. TEXAS CITY TEXAS 77590	850 444 4898	t-keller@Brazosurethane.com

Chandler @ specialized roofing.com

\*\*\*\*By signing this sheet you agree to receive information electronically.  
 Chandler Carithers Specialized Roofing & Insulation  
 CHRIS RICHARDS ARC INC.  
 1135 BUSINESS RD  
 MURFREESBORO, SC  
 29574

INFO@ARCINCORPORATED.ORG





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## Questions and Answers

1. Question: Who determines what areas of the existing roof needs to be torn out and have new spray foam applied? If someone from your firm is determining these areas, when will they be marked?

Answer: WMBE plans to work with the successful contractor and manufacturer to determine the areas needing repair as necessary to perform the work. This is intended to take place shortly before or after the start of the project. The Pre-roofing conference is likely the best day for this to occur.

2. Question: Are Gaco and Acella roof foam products acceptable to use?

Answer: Only if approved by the coating manufacturer as indicated in the contract documents.

3. Question: How long does the roof warranty need to be and does the warranty need to apply to the material and labor?

Answer: See Section 075613, 1.7, A.

4. Does an anti-slip coating need to be applied to the silicone coating?

Answer: Yes. See Section 075613, 2.2, D.

5. How much metal work is included in the project and will metal colors be chosen from manufacturer's standard colors?

Answer: There is some limited metal work involved. Metal colors be chosen from manufacturer's standard colors.