



# UNIVERSITY OF SOUTH CAROLINA

AMENDMENT NO. 2 TO SOLICITATION

TO: ALL VENDORS

FROM: Charles Johnson, Procurement Manager

SUBJECT: SOLICITATION NUMBER: USC-BVB-3192-CJ

DESCRIPTION: Print Manufacturing Operating System and E-Commerce Site for the Department of Communications Resources of the University of South Carolina

DATE: September 26, 2017

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This Amendment No. 2 modifies the Best Value Bid only in the manner and to the extent as stated herein.

The Deadline for Receipt of Bids (Bid Opening) has been changed from September 28, 2017 at 3:00 PM to October 2, 2017 at 3:00 PM.

Vendor Questions and Answers

A new clause, Authorized Agent, has been added to Section II. Instructions to Offerors – A. General Instructions of the solicitation.

The Code of Laws Available clause in Section II. Instructions to Offerors – A. General Instructions of the solicitation has been modified/revised.

The Information for Offerors to Submit clause in Section IV. Information For Offerors To Submit of the solicitation has been modified/revised.

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**BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT NO. 2 IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
Date

## **THE FOLLOWING QUESTIONS WERE RECEIVED FROM VENDOR A:**

**Question # 1:** I'm combing through your **Best Value Bid** document. On pages **14 through 17**, are you looking for some kind of 'best value bid' response that needs to be entered onto those pages?

**ANSWER:** In Item B (Bidder's Responses to select Preferred Requirements in the Requirements Table located in Section III of the solicitation) of the Bid Contents clause in Section IV (Information for Offerors to Submit) of the solicitation, we request bidders/offerors in their bids to explain in detail exactly if and how its proposed Print Operating System / E-Commerce Order Site meets each of the select Preferred Requirements in the Requirements Table located in Section III of the solicitation. We also request Offeror/Bidder to cite its current customers (customer name and physical address, contact person's name, telephone number, and current email address) that are currently utilizing each of the select Preferred Requirements in the Requirements Table located in Section III of the solicitation.

**Question # 2:** I'm not seeing any clear definition of the number of licenses or seats required for your system. For example, previously Michael had us provide him with a proposal for a **Base System** which included **16 CORE licenses + 2 (RDC) Shop floor Data Collection Stations + 2 CRM Only** licenses.

Then we provided proposals for:

**Creative Services:** 3 Core Licenses + 6 RDC (Remote Data Capture) Stations + 2 CRM Licenses + 1 Multi-Company Module

**Writers Group:** 1 Core License + 4 RDC (Remote Data Capture) Stations

**Digital Strategy:** 1 Core License + 4 RDC (Remote Data Capture) Stations

**Shop Floor:** 11 RDC (Remote Data Capture) Stations

All of which could be added at any time in the future... What are your actual configuration requirements?

**ANSWER:** I am unclear of the actual answer required for this question, but I believe it is trying to determine the number of users accessing the software.

**Op System: One director, three department heads, six department supervisors, four estimators/order entry/invoicing employees, and nine other employees that will record shop floor data.**

**E-Commerce Storefront: B2B = unlimited users, B2C = unlimited**

**THE FOLLOWING NEW CLAUSE HAS BEEN ADDED TO SECTION II. INSTRUCTIONS TO OFFERORS – A. GENERAL INSTRUCTIONS OF THE SOLICITATION:**

**AUTHORIZED AGENT (FEB 2015)**

All authority regarding this procurement is vested solely with the responsible Procurement Officer. Unless specifically delegated in writing, the Procurement Officer is the only government official authorized to bind the government with regard to this procurement or the resulting contract.

**THE CODE OF LAWS AVAILABLE CLAUSE IN SECTION II. INSTRUCTIONS TO OFFERORS – A. GENERAL INSTRUCTIONS OF THE SOLICITATION HAS BEEN MODIFIED/REVISED AND NOW READS AS FOLLOWS:**

**CODE OF LAWS AVAILABLE (JAN 2006):** The South Carolina Code of Laws, including the Consolidated Procurement Code, is available at:

<http://www.scstatehouse.gov/code/statmast.php>

The South Carolina Regulations are available at:

<http://www.scstatehouse.gov/coderegs/statmast.php>

**THE INFORMATION FOR OFFERORS TO SUBMIT CLAUSE IN SECTION IV. INFORMATION FOR OFFERORS TO SUBMIT HAS BEEN REVISED/MODIFIED AND NOW READS AS FOLLOWS:**

**INFORMATION FOR OFFERORS TO SUBMIT – GENERAL (MAR 2015):** You shall submit a signed Cover Page and Page Two. Your offer should include all other information and documents requested in this part and in parts II.B. Special Instructions; III. Scope of Work; V. Qualifications; VIII. Bidding Schedule/Price Proposal; and any appropriate attachments addressed in Part IX. Attachments to Solicitations. You should submit a summary of all insurance policies you have or plan to acquire to comply with the insurance requirements stated herein, if any, including policy types; coverage types; limits, sub-limits, and deductibles for each policy and coverage type; the carrier's A.M. Best rating; and whether the policy is written on an occurrence or claims-made basis.