



# UNIVERSITY OF SOUTH CAROLINA

## AMENDMENT NO. 1 TO SOLICITATION

DATE: August 30, 2017

TO: All Vendors

FROM: Juaquana Brookins, Procurement Officer

SUBJECT: USC-IFB-3187-JB

DESCRIPTION: USC Facilities Condition Assessment Services

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This Amendment No.1 modifies the Invitation for Bids only in the manner and to the extent as stated herein.

**Deadline for Receipt of Bids has been extended to September 8, 2017 at 2:00 PM EST.**

**Award posting has been extended to September 15, 2017.**

### Questions and Answers

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OFFERORS SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

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Authorized Signature

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Name of Offeror

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Date

## **Questions and Answers**

1. The IFB lists the ten buildings to be assessed according to the Scope of Work. Do these buildings have a central energy source, or does each building have its own? **Facilities are supported through a central distribution loop.** it is a central energy source, will that be included within the assessment? **This study is about the listed facilities only. No distribution infrastructure or energy plant work involved.**
2. It is our understanding that some of these facilities include laboratories for physical and chemical science classes. In situations with classrooms that require ventilation or other mechanical systems as a part of lab safety, will that equipment be included within the systems equipment? **Yes.**
3. The IFB states “report to include project location drawings”. Will you provide facility floor plans? **Yes, floor plans will be provided as needed.**
4. The IFB states that a work plan will be developed to define what may be needed for the facilities to meet the institutions requirements, along with building standards and codes. Will these institutional standards be provided as part of the IFB package? **Construction guidelines will be provided based on request.**
5. Is there a project schedule or benchmarking timeline associated with the phases of this project? **The successful bidder (contractor) should be prepared to deliver a final report to the University by no later than December 1, 2017.**
6. The first item listed under the Scope of Work appears to include exclusions that are not listed. Is this intentional or is there information not provided? **Omit “excludes under item #1 of scope of work.**
7. Will USC provide CAD or PDF as-built drawings for each of the facilities to be inventory? **No.**
8. Will the work be restricted to specific hours of the day? **No. All work to be approved and scheduled through the Facilities Department.**
9. Will USC provide complete access of the buildings and escort our team conducting the inventory and assessment? **The USC Facilities Team will provide the successful bidder (contractor) with field support through development of a plan/ schedule to assess facilities.**
10. Please confirm that no environmental assessments work are to be conducted as part of this work. No asbestos or lead based paint assessments. **This project (contract) does not include environmental or hazardous material testing.**
11. No destructive testing. Please confirm. **No destructive testing**

12. No work to be performed in confined space areas. Please confirm. **Some spaces in some locations are defined as confined spaces. The successful bidder (contractor) should be capable of accessing a confined space.**
13. There was mention of training needed for up to 10 users; would this be onsite? **Yes. At USC.** Would a web based training screen share be acceptable? **Training that is electronic, should be capable of residing on the University network.**
14. Will all 10 users need access to the software and that ability to update edit the data? Or will some only need access to login and view the reports/info regarding the facilities? **Yes, all 10 users will need access to update the date.**
15. The RFP states the contract period runs for 5 years. What is the expected start date and completion date for the current scope of work? See response to item 5 above.... **This work effort is expected to be completed and delivered to the facilities department by December 15, 2017**
16. Will USC provide staff who are knowledgeable regarding the construction and maintenance history of each facility to escort our assessment teams? **The USC facilities team will provide field support.**
17. Can USC provide multiple escorts to support multiple field data collection teams at the same time on different facilities? **Yes, escorts will be provided as needed for field data.**
18. Are there any restrictions on work days and hours of work? **No. Except Holidays. All work to be scheduled or planned in advanced through the USC Facilities Department.**
19. Scope of Work Item 3 states “Identify uniquely each major building component/system in the cyclical renewal category. Where possible, each identified item should be tied to the existing asset inventory system maintained by the University of South Carolina.” What is the existing asset inventory system maintained by the University? Can you provide example data that shows the type and level of detail included in the system? **University Facilities department uses FAMIS.**
20. Can you clarify your requirements and/or anticipated deliverables for Scope of Work item 7 “Analyze the resources needed to maintain the operability, suitability, and value of the physical assets given their current function”? This is a life cycle cost statement. **Based on the assets current condition and age, predict the cost to maintain and when replacement is needed from business standpoint.**
21. Does USC have more detail or a defined plan for what is meant by the “facilities requirements of the institution, the requirements of today's standards and codes, and the needs of changing technology as it impacts space” in Scope of Work item 8? **For this report, please make any recommendations regarding asset replacements and how new equipment, technology, or systems would better support the mission of the space involved.**

22. For Scope of Work item 11, does USC have existing “base drawings” of its facility floor plans in AutoCAD? **Most drawings are in AUTOCAD, but we have some drawings that are in other formats.**

23. For Deliverables item 1, how many project records does USC have that require the “Incorporation of pre-existing FCA data for the USC Columbia facilities portfolio with completed (or partially completed) FCA projects”? What format will the data be provided? **The last formal FCA was conducted in 2005. Only a few facilities from that report are available for this project. The reports are in hardcopy.**

24. What specific building/site infrastructure systems are included in the scope, by UNIFORMAT level? **All building systems and infrastructure that reside within the footprint of the facility.**

25. Are there security background checks or special access requirement for obtaining site access to complete the work. If yes, what is the cost per Contractor employee? All facility access will be approved and scheduled through the USC Facilities Department. USC will provide employee ID badges. **Background checks will be required of all contractor employees working in University facilities, consistent with university policy about affiliates.**

26. Will USC provide ladders/man-lifts to provide Contractor access to rooftop areas with no roof hatch or exterior access. **Any equipment rentals will be at the contractor’s cost (expense).**

27. Has a Facility Condition Assessment been previously conducted of the buildings in the scope of work? If yes, how old is the data? Will USC make the data available to the successful bidder? **The last formal FCA on campus was conducted in 2005. Where the facilities department has record or previous condition studies that information will be made available to the successful bidder (contractor).**