

SE-610 INVITATION FOR PROFESSIONAL SERVICES INDEFINITE DELIVERY CONTRACT

PROJECT NAME: Mechanical Consultant Indefinite Delivery Contracts

PROJECT NUMBER: H27-D249-FW

PROJECT LOCATION: USC System wide Campuses

USC (the "Agency") requests letters of interest and a current resume of qualifications from persons or firms interested in providing professional services to the Agency on an as-requested basis during a period of time specified below. The Agency Coordinator will receive resumes until the deadline and at the address indicated below. An Agency Selection Committee will evaluate each of the persons or firms interviewed using the criteria set forth in Section 11-35-3220 of the SC Code of Laws, as amended, and any other special qualifications required pursuant to this solicitation.

LICENSURE: To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

Any questions concerning this solicitation must be addressed to the Agency Coordinator listed below.

PUBLIC NOTICES: All notices (Notice of Meetings, Notice for Selection for Interviews SE-612, and Notification of Intent to Award SE-619) shall be posted at the following location: 743 Greene St., Lobby Area, Columbia, SC 29208

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Mechanical - see attached

CONTRACT INFORMATION

1. The contract period of the awarded Indefinite Delivery Contract (IDC): two years
2. Maximum expenditures over the period of the awarded IDC: \$ 500,000.00
3. Maximum single project expenditure that will be allowed under the awarded IDC: \$ 200,00.00
4. Maximum number of IDC's Agency may award under this solicitation: _____
5. Method Agency will use to award Delivery Orders under the awarded IDC: Availability and qualifications
6. Terms and Conditions of the IDC may be viewed at: http://purchasing.sc.edu
7. Minimum dollar value of services Agency will procure under each awarded IDC (Check box if Applicable): \$ _____

INTERESTED PERSONS AND FIRMS SHOULD SUBMIT A CURRENT STANDARD FEDERAL FORM 330, THE NAME AND CONTACT INFORMATION, INCLUDING EMAIL, OF A PRIMARY CONTACT; A CERTIFICATION STATING WHETHER THE PERSON OR FIRM IS A RESIDENT OF SOUTH CAROLINA (SEE SC CODE SECTION 11-35-3215); AND THE FOLLOWING ADDITIONAL INFORMATION: Please provide a USB flash drive along with your hard copies

To submit confidential information, see http://procurement.sc.gov/PS/general/scbo/SCBO_Notes_060512.pdf.

In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 30 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form is not included in this count.

All written communications with parties submitting information **WILL** **WILL NOT** be via email.

RESUME DEADLINE DATE: 5/25/2016 **TIME:** 2:00pm **NUMBER OF COPIES:** 6

Agency **WILL** **WILL NOT** accept submittals via email. Submittals via email shall be in a Portable Document Format (.pdf).

AGENCY: Unviersity of South Carolina

AGENCY PROJECT COORDINATOR: Lind Jackson

TITLE: Procurement Manager

ADDRESS: Street/PO Box: 743 Greene Steet

City: Columbia

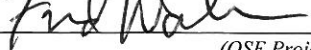
State: SC

ZIP: 29208-

EMAIL: ljackson@fmc.sc.edu

TELEPHONE: (83) 777-3489

FAX: (803) 777-7334

APPROVED BY: 
(OSE Project Manager)

DATE: 5/5/2016

INSTRUCTIONS TO THE AGENCY:

1. Submit a copy of the completed SE-610 to the OSE Project Manager in Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.

Provide all mechanical engineering services on an as-needed basis for the University of South Carolina. The term of the IDC contracts is two years, with a maximum contract value of \$500,000. A single delivery order has a maximum value of \$200,000. The scope of work for this contract may consist of feasibility studies, cost estimating, design documents & specification preparation, as required to design various HVAC & plumbing systems. The majority of systems will interface with the campus central energy distribution systems, consisting of large boilers, chillers & distribution pumps & piping. Some delivery orders executed under this IDC may require coordination of work with other University consultants, i.e., architects, engineers, inspection & testing firms, etc. In accordance with the State of South Carolina Preferred Purchasing Policy, (SC Code 11-35-3215) all businesses responding to this invitation shall submit a certification with its response stating whether the business is a resident of South Carolina. The University intends to award up to four contracts. The A/E will be subject to a performance appraisal as defined in the Manual for Planning & Execution of State Permanent Improvements, Part II. Small and minority businesses are encouraged to apply.