



U N I V E R S I T Y O F  
**SOUTH CAROLINA**

AMENDMENT NO. 1

**TO:** ALL VENDORS  
**FROM:** William (Dennis) Gallman  
**SUBJECT:** USC-RFQ-2446-DG  
**OPENING DATE AND TIME:** (SEE ITEM TWO)  
**DATE:** May 23,2013

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This Amendment No. 1 modifies the RFQ only in the manner and to the extent as stated herein.

ITEM ONE: Delete Printing Specifications and Incorporate Revised Specifications  
Incorporate the following: Vendor must be located 200 miles from Columbia SC

ITEM TWO: NO CHANGE

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BIDDER SHALL ACKNOWLEDGE RECEIPT OF Amendment. 1 IN THE SPACE PROVIDED BELOW AND RETURN IT **WITH THEIR IFB RESPONSE**. FAILURE TO DO SO MAY SUBJECT RFQ TO REJECTION.

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Authorized Signature

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Firm

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Date

**Office of Student Media  
University of South Carolina  
343 Russell House University Union  
1400 Greene Street  
Columbia SC 29208**

*REVISED SPECIFICATION*

Printing Specifications for printing the 2013 Discover Carolina magazine

**SECTION A: CONDITIONS**

1. Specifications are for printing and delivery of the Discover Carolina magazine.
2. Publication Schedule: Discover Carolina is published one time per year, according to the attached schedule. The schedule may be updated as needed by the Director of Student Media.
3. Submission Format/Printing: Student Media will provide the printer with the job in an InDesign CS6 document on CD-ROM, DVD-ROM, other digital media or FTP transfer with all fonts, photos and artwork. The printer will be provided with a color laser copy of all pages for reference. All photos and artwork submitted to the printer are to be reproduced with the best of quality as closely to the original as possible. The printer will be responsible for returning all copy and disks to the magazine.
4. Submission Schedule: Pickup of all work submitted to the printer will occur at the University of South Carolina, in room 343 of the Russell House University Union, or other campus location designated by the Director of Student Media. Submission deadlines will be according to the attached publication schedule.
5. Delivery: Printer will be responsible for delivery of the magazines to a designated location in the Office of Student Media on the 3<sup>rd</sup> floor of the Russell House University Union AND USC Printing Services mailroom at 1600 Hampton Street. Amounts of split deliveries TBD.
6. Payment: Payments for printing will be coordinated through the University Purchasing Department with an open purchase order. All invoices are to be mailed directly to the Office of Student Media, ATTN: Business Manager, 343 RHUU, 1400 Greene Street, Columbia, SC 29208.
7. Quality: The printer will be required to issue a credit to Student Media for all printing errors brought to the printer's attention within one week of delivery. This includes, but is not limited to, additional delivery charges due to printer errors. The printer will employ only qualified, professional

staff to work on Discover Carolina. Professional printing, with careful attention to detail must be maintained at all times.

8. Bidders who have not printed work for Student Media in the last two years must submit samples of work comparable to that in these specifications which have been printed in the plant which will print the job for which these bids are being submitted. Samples must represent the quality of work which will be reflected in all work performed for Student Media. If samples are requested and are not received within three working days, vendor's bid will be rejected for being nonresponsive.
9. Samples of paper to be used must accompany the bid.

#### SECTION B: SPECIFICATIONS

1. Quantity:  
7,000 copies
2. Issues (per year):  
1
3. Final Size:  
5.5" x 8.5"
4. Stock:  
Text: 60 lb Anthem MATTE Text FSC Recycled (10% PCW)  
Cover: 80 lb Anthem MATTE Cover FSC Recycled (10% PCW)
5. Number of pages:  
152, PLUS cover
6. Ink:
  - Full color 4/4, all pages
  - Full Bleeds throughout
7. Media:  
Electronic submission  
CD-ROM, DVD-ROM, FTP transfer  
InDesign CS6, Illustrator CS6, Photoshop CS6, Acrobat X
8. Printer:  
Imaging resolution required 2400 dpi or better
9. Binding:  
Perfect Bound

- 10. Packaging:  
Boxed, weighing no more than 30 pounds per box.
- 11. Proofs:  
Digital color proof for full color signatures and cover
- 12. Publication schedule: Tentative schedule  

To the printer	Completed job delivered
May 20, 2013	June 7, 2013

SECTION C: QUOTATION FOR PRINTING

Number of pages	7,000 copies	Additional copies, per 1,000 Up to 8,000	Additional copies, per 1,000 Up to 9,000
128 pages + Cover full color			
144 pages + Cover full color			
152 pages + Cover full color			
160 pages + Cover full color			
168 pages + Cover full color			

Additional Charges for Optional Services

Please provide quote on hourly rate cost for customer alterations.

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