



U N I V E R S I T Y O F  
**SOUTH CAROLINA**

**AMENDMENT NO. 1**

**TO: ALL VENDORS**

**FROM: William (Dennis) Gallman**

**SUBJECT: USC-RFQ-2685-DG/Furnish/Deliver Printing of Garnet & Black Magazine**

**DATE: September 2, 2014**

This Amendment No.1 modifies the IFB only in the manner and to the extent as stated herein.

**ITEM ONE: Incorporate the attached printing specifications.**

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT NO.1 IN THE SPACE PROVIDED BELOW AND RETURN IT **WITH THEIR BID RESPONSE.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Date

**Office of Student Media  
University of South Carolina  
332 Russell House University Union  
1400 Greene Street  
Columbia, SC 29208**

**Printing Specifications for printing the 2014-15 Garnet & Black magazine**

**SECTION A: CONDITIONS**

1. Specifications are for printing and delivery of the Garnet & Black magazine.
2. Publication Schedule: The Garnet & Black magazine is published **FOUR TIMES PER YEAR**, according to the attached schedule. The schedule may be updated as needed by the Director of Student Media.
3. Submission Format/Printing: The Garnet & Black will provide the printer with the job in an InDesign CS6 document via digital transmission or on a DVD-ROM with all fonts, photos and artwork. The printer will be provided with a color laser copy of all pages for reference. All photos and artwork submitted to the printer are to be reproduced with the best of quality as closely to the original as possible. The printer will be responsible for returning all copy and disks to the magazine.
4. Submission Schedule: Pickup of all work submitted to the printer will occur at the University of South Carolina, in room 343 of the Russell House University Union, or other campus location designated by the Director of Student Media. Submission deadlines will be according to the attached publication schedule.
5. Delivery: Printer will be responsible for delivery of the magazines to room 339 of the Russell House University Union.
6. Payment: Payments for printing will be coordinated through the University Purchasing Department with an open purchase order. All invoices are to be mailed directly to the Office of Student Media, ATTN: Business Manager, 343 RHUU, 1400 Greene Street, Columbia, SC 29208.
7. Quality: The printer will be required to issue a credit to Garnet & Black for all printing errors brought to the printer's attention within one week from the date of occurrence. This includes, but is not limited to, additional delivery charges due to printer errors. The printer will employ only qualified, professional staff to work on Garnet & Black. Professional printing, with careful attention to detail must be maintained at all times.
8. Bidders who have not printed work for Student Media in the last two years must submit samples of work comparable to that in these specifications, which have been

printed in the plant which will print the job for which these bids are being submitted. Samples must represent the quality of work which will be reflected in all work performed for Student Media. If samples are requested and are not received within three working days, vendor's bid will be rejected for being nonresponsive.

9. Samples of paper to be used in Garnet & Black must accompany the bid.

## **SECTION B: SPECIFICATIONS**

1. Quantity:  
8,000 copies
2. Issues (per year):  
4
3. Folded Size:  
8 1/2 x 11"
4. Stock:  
60lb Sappi FLO Gloss White Text
5. Number of pages:  
48 including self-cover
6. Ink:
  - Full color 4/4, all pages
  - Bleeds, all pages
7. Media:  
Electronic submission  
DVD-ROM  
InDesign CS6, Illustrator CS6, Photoshop CS6, Acrobat X
8. Printer:  
Imaging resolution required 2400 dpi
9. Binding:  
Saddle stitch
10. Packaging:  
Boxed, weighing no more than 30 pounds per box.
11. Proofs: Color proof for full color signatures and cover