



U N I V E R S I T Y O F
SOUTH CAROLINA

AMENDMENT NO.2 TO SOLICITATION

TO: ALL VENDORS
FROM: Kevin Sanders, Procurement Manager
SUBJECT: SOLICITATION NUMBER: USC-RFP-2465-KS
HIPPA audit consultant

DATE: July 09, 2013

This Amendment **No.2** modifies the Request for quote only in the manner and to the extent as stated herein.

Vendor Questions/Answers

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO.2** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Name of Offeror

Date

1. To help quantify the scope and level of effort to assess the current level of HIPAA compliance, can you provide some additional details as to the current list of covered entities and business associates that may be in-scope? We understand this may change based on the planned scoping activities to further refine the designations of covered entities and business associates at USC.

Based on previous work performed, we have identified at least four covered entities within our University system. Additional covered entities may be identified during the course of work. We expect to identify relatively few business associates within our University environment.

2. Can you please provide some details regarding how involved the USC Internal Audit Department will be during this project? Will the Internal Audit Department provide resources to assist in some or all of the key project activities? If so, what assumptions can be made to the level of support?

USC's Audit & Advisory Services (AAS) department intends to have one full time professional staff committed to HIPAA compliance during the course of work. USC expects that the consulting firm provide support and council for each phase of the engagement. Support and council includes, but is not limited to, review of audit procedures, audit program, reports or memos, and participation in entrance and exit meetings for auditees.

3. Section III (Scope of Work / Specifications) of the RFP, defines six project goals. What is the anticipated timeline for the completion of the first three goals, (1) identifying covered entities and business associates, (2) assessing current state, and (3) providing recommendations on compliance issues?

We expect identification of covered entities and business associates (phase 1) to be concurrent with other phases. Assessing the current level of compliance at covered entities (phase 2) will constitute the bulk of work and may be estimated based on the four covered entities identified in question 1. As covered entities are evaluated, Phase 3 is expected to occur in conjunction with USC's University Technology Services (UTS) department.