

AMENDMENT TO SOLICITATION

Amendment No. 2

DATE: June 18, 2015

TO: ALL VENDORS

FROM: Mac Stiles, Procurement Manager

SOLICITATION NUMBER: USC-RFQ-2833-MS

DESCRIPTION: Maintain Indoor Plants at Koger Center

This **Amendment No. 2** modifies the **Request For Quotation** only in the manner and to the extent as stated herein.

ITEM ONE - Amend Contractor Specifications

Specification #5 is revised to read:

Plants are to be rotated relative to any predominate light source in order to maintain an attractive shape throughout the year. Light meter readings shall be taken as requested if the plants look below standard. The contractor shall, with University approval, adjust plant types if light meter readings indicate inadequate or excessive amounts of light for the plants specified.

Specification #9 is revised to read:

Authorized replacement of existing pre-installed plants will be made by the Contractor at the University's expense. All plants used for replacements are to be of hand-selected, superior quality and guaranteed by the Contractor. All replacement plants shall be subject to inspection and approval by the University. Any authorized replacement plant which dies, discolors, or is deemed unacceptable by USC will be subsequently replaced at the Contractor's expense.

ITEM TWO - Vendor Question

Q1: If the plant replacements for this solicitation will be the responsibility of the contractor (as stated in paragraph 5 of the original bid document), and if a new contractor is chosen, will the current vendor honor the existing contract in effect and replace the plants in question?

A1: See Item One for Amended Contractor Specifications. Replacement of pre-existing plants will be the responsibility of the University. As owner of all plants covered under the maintenance agreement, the University, at its own risk and expense, reserves the right to accept or reject any recommendations made by the Contractor to change plants throughout the life of the contract.

ITEM THREE - Extend Deadline for Receipt of Quotations

The deadline for Receipt of Quotations is changed to June 23, 2015 @ 3:00pm.

Bidder shall acknowledge receipt of Amendment No. 2 in the space provided below and return it with their bid response. Failure to do so may subject bid to rejection.	
Authorized Signature	Name of Offeror
Date	