



University of South Carolina
 Purchasing Department
 1600 Hampton Street, 6th floor
 Columbia, SC 29208
 Telephone: (803) 777-4115

Request for Quotation

Page One

THIS IS NOT AN ORDER

Quotation must be received No Later Than:	Send quotation to above address Attention of:	Quotation Number:	Date
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Print company name and address:

Please quote your lowest delivered price of the items(s) listed below. The Purchasing Department reserves the right to reject any or all quotes and to waive any or all technicalities.

1. If an item cannot be furnished, indicate by **NO QUOTE**.
2. All quotes must be signed by the vendor's representative and terms noted, failure to comply with this instruction may result in disqualification of the quote.
3. **FAXED QUOTES ACCEPTABLE.** FAX # (803) 777-2032

Federal I.D. or Social Security No. _____ SC Minority Certification Number (If Applicable) _____

Submitted By (Print Name) _____ Signature _____ Telephone _____

Item No.	Quantity and Unit	Description of Commodity or Services	Unit Price	Total Price

GENERAL CONDITIONS

DEFAULT: In case of default by the Contractor, the University of South Carolina reserves the right to purchase any or all items in default in the open market, charging the Contractor with any additional costs. The defaulting Contractor shall not be considered a responsible bidder until the assessed charge has been satisfied.

All amendments to and interpretation of this RFQ shall be in writing. The procurement officer shall not be legally bound by any amendment or interpretation that is not in writing.

Any contract entered into by the University of South Carolina or its agencies resulting from this quotation shall be subject to cancellation at the end of any fiscal or appropriated year unless otherwise provided by law.

Payment will be made in accordance with Section 11-35-45 of the South Carolina Consolidated procurement Code and Disbursement Regulations. Delay in receiving invoices, as well as errors and omissions on the invoices, will be considered just cause for withholding payment without losing discount privileges. The University reserves the right to withhold payment or make such deductions as may be necessary to protect the University from loss or damage because of defective work, claims, damages or to pay for repair of correction of materials furnished hereunder.

Quoted prices must remain firm for a period of thirty days beyond the Request for Quotation deadline. Unit prices will govern over extended prices unless otherwise stated.

The University of South Carolina shall consider payment discounts in the award of this contract when such discounts are for thirty days or more after final inspection and acceptance of contract requirements. Payment discounts for less than thirty days are encouraged but shall not be a factor in award determination. Please state your discount terms using the above referenced information as the University's position on the matter.

All materials and products offered must be guaranteed to meet and comply with the requirements all the specifications, terms and conditions indicated or referred to.

The award will be made in accordance with Section 11-35-1520 of the South Carolina Consolidated Procurement Code.

The University reserves the right to reject any and all quotations and to cancel the solicitation; waive any and all technicalities; the University reserves the right to reject any quotation in which the delivery time indicated to be of substantial length to cause disruption and/or delay in operation for which the item(s) is/are intended; ambiguous quotations which are uncertain as to terms, delivery, quantity or compliance with specifications may be rejected.

The contractor assumes sole responsibility and shall hold harmless the University of South Carolina, its directors, officers, employees and agents from and against any and all claims, actions or liabilities of any nature which may be asserted against them by third parties in connection with the performance of the bidder, its directors, officers, employees and agents under this agreement. The University of South Carolina agrees to accept responsibility for claims, actions or liabilities resulting from negligent acts of its employees occurring within the scope of their employment which may be asserted against them by third parties in connection with the performance of the University of South Carolina, its members, directors, officers, employees and agents under this agreement.

Contractor agrees not to refer to award of this contract in commercial advertising in such a manner to state or imply that the products or service provided are endorsed or preferred by the user.

Upon award of a contract under this quotation, the person, partnership, association or corporation to whom the award is made must comply with the laws of South Carolina that require such person or entity to be authorized and/or licensed to do business in this State. Notwithstanding the fact that applicable statutes may be exempt or exclude the successful quoter from requirements that it be authorized and/or licensed to do business in this State, by submission of this signed quote, the quoter agrees to subject itself to the jurisdiction and process of the courts of the State of South Carolina as to all matters and disputes arising or to arise under the contract and the performance thereof, including any questions as to the liability for taxes, licenses or fees levied by the State.

Termination: Subject to the provisions below, the contractor may be terminated for any reason by the University providing a thirty-day advance notice in writing is given to the contractor.

Termination for Convenience: In the event that this contract is terminated or cancelled upon request and for the convenience of the University may negotiate reasonable termination costs, if applicable.

Termination for Cause: Termination by the University for cause, default, or negligence on the part of the Contractor shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty day advance notice requirement is waived and the default provision in this bid shall apply.

HIPAA Law: The Contractor agrees that to the extent that some or all of the activities within the scope of this Contract are subject to the Health Insurance Portability Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the University of South Carolina may require to ensure compliance. Additional information may be viewed at: <http://www.sc.edu/hipaa/>

SPECIAL CONDITIONS

LICENSES, PERMITS, INSURANCE: All costs for required licenses, permits and insurance shall be borne by the Bidder.

The University of South Carolina requires all contractual activities to be performed in a manner that is consistent with all applicable federal, state and local laws, regulations, rules, rulings and ordinances. These include, but are not limited to: the Occupational Safety and Health Act, The Environmental Protection Act, The South Carolina Hazardous Waste Management Act.

IMPORTANT – Please Note – Vendors, we MUST have your Federal ID # (company) or Social Security # (individual) before processing any invoices for payment. Failure to provide this information will result in delay of payments until this information is received. Please include this information with your quote.

SCOPE OF WORK

Prefabricated Metal Building

It is the intent of the University of South Carolina to solicit quotes to supply one (1) prefabricated metal building to serve as a new pay booth at the Horizon Parking Garage, located in Columbia South Carolina. Materials included in this request for quotes are listed below as well as the listed in the product specifications section 013129 – Prefabricated Metal Buildings and Shelters (3 pages).

Product specifications of the building unit to be supplied must be included with quote along with lead time for delivery.

Quote to include product specifications, submittal of standard shop drawings, freight, and shipping.

Shipping location (FOB Destination):
Bull Street Parking Garage
Columbia, South Carolina 29208

Off-loading, installation, anchoring, and final electrical hook-up to be done by Owner. USC will provide concrete pad and its construction.

Prefabricated metal building is to be a factory built unit. Building unit will be installed in the state of South Carolina and should meet all state requirements for wind load and seismic requirements. At a minimum the building unit should meet all Class C construction requirements, as per the 2009 International Building Code. No permits required.

Prefabricated metal build must be delivered no later than July 15, 2015.

The materials and products listed in the following documents establish a standard of functionality, dimension, appearance, and quality to be met.

Substitutions of equal products are acceptable and it promotes fair competition. Any proposed substitution must be submitted to Lana Widener, Procurement Officer, along with supporting documentation verifying equality no later than Thursday, June 12, 2014, 4 pm for review.

SPECIFICATIONS

7'6"x5'6" or 90" X 66" with an interior height of not less than 80", ADA Compliant prefabricated metal building to serve as new parking booth. The exterior height should not be less than 94 ½" including a 4" built up floor system and a 10 ½" built up roof system.

Roof should overhang structure by 3".

Building is to be constructed of metal steel with a seamless finish.

Structural frame must be tubular steel with galvanized steel construction on all exposed surfaces. Include top suspended anodized aluminum door with viewing panel installed on smooth overhead track operating system.

Industrial grade anodized aluminum window framing with tinted insulated safety glass and glazing.

Also the following items are to be included with structure:

- 1) HVAC unit, 208v, 17,500 BTU C – 13,000 BTU H Thru-Wall HVAC. Wall cutout to be properly framed and insulated.
- 2) All door hardware to be ADA compliant with lockset.
- 3) Transaction Window aluminum casing to begin at 32" A.F.F. Sliding glass section to be 33" A.F.F. Inside sill height to be 34" A.F.F. to cover stainless steel ball bearing track system. Outside sill height to be 38". Single slide side to be 2 ft. wide X 4' full height, with horizontal sliding. Transaction window should be flush with the height of all other viewing windows at roughly 4' including framing and glazing.
- 4) All glass to include transaction window and viewing panel in door to be tinted insulated safety glass.
- 5) 41 SF Aluminum tread plate floor with standard floor access cutout.
- 6) Insulation in walls to be R-10, ceiling to be R-19.
- 7) Standard plastic laminate shelf, 22" in depth and run the full width of wall minus pocket for sliding entry door. Shelf to be 32" A.F.F.
- 8) Shelf to include two (2) 2" diameter holes located at opposite rear corners for wire access.
- 9) Interior surface mounted electrical panel. Panel to be 100 amp, single phase – with 12 circuit load center with main breaker. Owner to supply power to panel. See drawing detail for locations.
- 10) Duplex 115v receptacle, and single 208v standard receptacle surface mounted on inside for pay booth equipment. To include factory installed electrical wiring. See drawing detail for locations.
- 11) Phone / Data Jack with conduit run. CAT6 cable to be run and connected by Owner.
- 12) Ceiling mounted fluorescent light fixture to be 64 watt T-8. Light fixture to be controlled by wall switch with conduit located near entry way. Include factory installed electrical wiring for full operation.
- 13) Exterior roof with a minimum overhang of 3".
- 14) Exterior body to be single color paint. Provide samples to owner for selection.

Section 13129

Prefabricated Metal Buildings and Shelters

PART 1 – GENERAL

- 1.1 Provide materials only to furnish prefabricated portable steel building.
- 1.2 Related work Specified Elsewhere or to be done by Owner.
 - A. Electrical service supply and connection.
 - B. Site/Foundation work.
 - C. Off-loading
 - D. Anchoring and installation.
 - E. Plumbing and piping (when required).
- 1.3 Quality Assurance
 - A. Structures shall be the product of a manufacturer with a minimum of 10 years- documented experience in the design and fabrication of portable steel buildings.

- B. A pre-approved manufacturer is Porta-King Building Systems, 4133 Shoreline Drive, Earth City, MO 63045, Ph. 1-800-284-5346, and Fax 1-314-291-2857, www.portaking.com email info@portaking.com. Substitutions are allowed but they must meet or exceed specified requirements outlined in this document. Provide with your quote all specifications to include dimensions for product to be provided.
- C. Prefabricated buildings by manufacturers other than the one approved shall submit sufficient data to enable approval to be given. As a minimum: Design drawings and /or calculations, applicable certifications, catalog information, and color samples showing equal range of variety.
- D. Electrical devices factory installed within the prefabricated building shall be UL listed. Factory installed wiring system shall bear UL Classification insignia certifying compliance with the National Electrical Code, 2011 and previous editions.
- E. Adherence to applicable portions of state and local building codes is the responsibility of the supplier. Building manufacturer shall not be responsible for permits, special engineering calculations or architectural type drawings unless otherwise notified.
- F. Design Loads: 50 PSF live load, 30 PSF wind load.

1.4 References

- A. The prefabricated building manufacturer shall provide with quote the locations and owners of three (3) similar buildings that have been in service more than three (3) years. This will allow the owner to inspect on site and obtain a statement from the owners on the quality of workmanship (fit and finish).

1.5 Submittals

- A. Upon award of order, manufacturer shall prepare and submit copies of shop drawings as required for the building required for this project. Drawings shall include elevations, section, floor plan, electric schedule, service entrance locations, and anchor clip detail.
- B. Color charts illustrating available colors and patterns for specified finishes shall be submitted to owner for prompt selections.
- C. Product Manufacture Warranty documents. A minimum of a five (5) year warranty to be provided for product being quoted.

PART 2 – PRODUCTS

2.1 Product Construction

Building shall be of welded steel construction with all intersecting welded connections ground smooth. Overall height to be as indicated on drawings. Model number to be Durasteel *DA75SL* as manufactured by Porta-King Building Systems or an approved equal.

- A. Structural corners and uprights to be 2"x2"x.120 structural ASTM A500 Grade B welded tubing.

2.2 Wall and Ceiling Panels

Wall panels shall be 14 gauge galvanized steel on exterior and 16 gauge galvanized steel on interior. Overall wall thickness shall be 2". Ceiling to be 14 gauge galvanized steel, painted to match total building.

- A. Provide R-10 wall insulation and R-19 ceiling insulation.

2.3 Finish

Exterior surfaces of steel walls and corners shall be full flush, smooth, and unbroken by visible seams or caulked joints (any visible seam is not acceptable). Interior wall surfaces shall be flush, smooth welded construction with no exposed fasteners. All interior and exterior surfaces shall be electrostatically painted with rust inhibitive epoxy primer and shall have a finish coat of air-dry industrial acrylic paint. Building to be painted one color, as selected from standard acrylic finishes.

2.4 Floor Structure

Floor structure to be an integral part of the building with 1 ½” solid waterproof insulating core fit tight against panels and fastened to bottom structural base frame.

- A. Finished floor shall be 3003 Treadbrite safety treadplate floor covering.

2.5 Doors

Doors to be of anodized aluminum, 1 ¾” tubular construction and half-glazed. Bottom portion to include panel finish to match interior and exterior building walls.

- A. Sliding door to be ceiling suspended in overhead track assembly and shall be fully weather-stripped. Sliding doors shall incorporate a maximum-security laminated hook bolt deadlock with removable cylinders. Door clearance to be 32” clear opening, with ½” high threshold.
- B. ADA compliant door shall include lever lockset.

2.6 Windows and Glazing

Windows shall have anodized aluminum frames and inserts and to be industrial quality with active window panel to slide horizontally on stainless steel, ball-bearing rollers (plastic rollers are not Acceptable). Windows to include inside positive locking device. Exterior window sill height to be 38” (inside sill height 34” from finished floor).

- A. Windows to be glazed with 5/8” tinted insulated tempered safety glass.
- B. Provide a full-height horizontal sliding transaction window with fixed adjacent side window within the wall panel. Cashier window to be 33” a.f.f.

2.7 Counter

Furnish 22” deep, full-width minus sliding door pocket *plastic laminate* counter, per plans, 32” a.f.f. Provide sample colors to Owner for selection. Length should cover the width of wall taking into consideration the sliding entry door clearance needed.

2.8 Electrical

Electrical service to include single phase, 100 amp capacity load center, pre-wired in conduit, with one 208v circuit and four 115v circuit capacity – provide two spare circuits. Conduits to be recessed in walls and electrical boxes and fixtures surface mounted. All electric work shall be in compliance with the National Electrical Code. All electrical components shall bear the UL label.

- A. Furnish one 115v duplex outlet, and one 208v single outlet.
- B. Lights to be fluorescent type fixture with acrylic lens and wall switch (tubes to be furnished by others).

- C. Include one Thru-Wall HVAC unit *208V, 17,500 BTU C / 13,000 BTU H.*

2.9 Exterior Roof

Exterior steel roof with 3” overhang and 6” high fascia. Roof to be insulated.

- A. Provide a standing seam roof constructed of minimum 26 gauge steel material. Kynar/Hylar roof finish available with manufacturers standard color selections. Roof to be waterproof with insulation.

NOTE: Substitutions for standing seam roof are acceptable such as a standard membrane skin or TPM system to create weather tight seal. Refer to building dimensions. Roof system should be built up shed profile. A gable or hip profile will not be acceptable. *Any other substitutions must be requested in writing by question deadline of April 28, 2015, 11 am.*

PART 3 – EXECUTION

3.1 General

Owner to install prefabricated buildings on a flat and level concrete pad in accordance with the manufacturer’s placement drawings. Position unit over the utility stub-ups; verify building is level and anchored. Anchors will be supplied on site, by others.

ADDITIONAL CONDITIONS

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - SC/US END-PRODUCT (SEP 2009): Section 11-35-1524 provides a preference to vendors offering South Carolina end-products or US end-products, if those products are made, manufactured, or grown in SC or the US, respectively. An end-product is the tangible project identified for acquisition in this solicitation, including all component parts in final form and ready for the use intended. The terms "made," "manufactured," and "grown" are defined by Section 11-35-1524(A). By signing your offer and checking the appropriate space(s) provided and identified on the bid schedule, you certify that the end-product(s) is either made, manufactured or grown in South Carolina, or other states of the United States, as applicable. Preference will be applied as required by law. Post award substitutions are prohibited. See "Substitutions Prohibited - End Product Preferences (Sep 2009)" provision.

PREFERENCES - RESIDENT VENDOR PREFERENCE (SEP 2009): To qualify for the RVP, you must maintain an office in this state. An office is a nonmobile place for the regular transaction of business or performance of a particular service which has been operated as such by the bidder for at least one year before the bid opening and during that year the place has been staffed for at least fifty weeks by at least two employees for at least thirty five hours a week each. In addition, you must either: (1) maintain at a location in South Carolina at the time of the bid an inventory of expendable items which are representative of the general type of commodities for which the award will be made and which have a minimum total value, based on the bid price, equal to the lesser of fifty thousand dollars [\$50,000] or the annual amount of the contract; or (2) be a manufacturer headquartered and having an annual payroll of at least one million dollars in South Carolina and the end product being sold is either made or processed from raw materials into a finished end product by that manufacturer or its affiliate (as defined in Section 1563 of the Internal Revenue Code).

SUBSTITUTIONS PROHIBITED - END PRODUCT PREFERENCES (SEP 2009): If you receive the award as a result of the South Carolina end product or United States end product preference, you may not substitute a nonqualifying end product for a qualified end product. If you violate this provision, the State may terminate your contract for cause and you may be debarred. In addition, you shall pay to the State an amount equal to twice the difference between the price paid by the State and your evaluated price for the item for which you delivered a substitute. [11-35-1534(B)(4)]

MINORITY PARTICIPATION (JAN 2006)

Is the bidder a South Carolina Certified Minority Business? Yes NO

Is the bidder a Minority Business certified by another governmental entity? Yes NO

If so, please list the certifying governmental entity: _____

Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? Yes NO

If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? Yes NO

Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? Yes NO

If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? Yes NO

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- Traditional minority
- Traditional minority, but female
- Women (Caucasian females)
- Hispanic minorities
- DOT referral (Traditional minority)
- DOT referral (Caucasian female)
- Temporary certification
- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

Commodity (Material)

(do not include sales tax in your price, this will be calculated after award)

Item	Qty	Unit of Measure	Description	Unit Price
1	1	each	7'6"x5'6" or 90" X 66" with an interior height of not less than 80", ADA Compliant prefabricated metal building to serve as new parking booth as specified in this solicitation (includes delivery/freight costs).	\$ _____

Manufacturer: _____ Product #: _____

- Resident Vendor Preference _____
- SC End Product Preference _____
- US End Product Preference _____

DELIVERY ARO: _____