



UNIVERSITY OF
SOUTH CAROLINA

AMENDMENT TO SOLICITATION

Amendment No. 1

DATE: April 16, 2015

TO: ALL VENDORS

FROM: Mac Stiles, Procurement Manager

SOLICITATION NUMBER: USC-RFQ-2794-MS

DESCRIPTION: Furnish & Deliver HVAC Filters

Amendment No. 1 modifies the Request for Quotation only in the manner and to the extent as stated herein.

Item One – Vendor Questions

Q1: Under Filter Specifications the size of filters is to be exact sizes. Normally we make filters 3/8" less on both dimensions in order to compensate for variances in holding frames. Is this rule to be followed or is it exact as listed?

A1: Please deliver filters in the exact sizes specified. No exceptions.

Q2: Under Delivery, are all filters to be delivered at one time to one location?

A2: All filters should be delivered during the week of April 27th through May 1st to the specified locations in the schedule. All three months' worth of filters should be delivered no later than May 1, 2015.

Q3: Also under delivery requirements there is only 9 days from the bid opening to required delivery date. Can this be extended? We would need at least five full weeks to ship (25 working days) the whole order. We could deliver the May requirements in 3 weeks and the balance in 2 more weeks. Over 4000 are odd size and these require a lot of hand labor.

A3: All filters should be delivered by May 1st. The deadline cannot be extended. The University executes the filter change-out while students are off campus, and it is imperative that the filters are delivered before that occurs so the filters can be prepared for change-out as soon as the semester ends.

Bidder shall acknowledge receipt of Amendment No. 1 in the space provided below and return it with their bid response. Failure to do so may subject bid to rejection.

Authorized Signature

Name of Offeror

Date