



University of South Carolina
 Purchasing Department
 1600 Hampton Street, 6th floor
 Columbia, SC 29208
 Telephone: (803) 777-4115

Request for Quotation

Page One

THIS IS NOT AN ORDER

Quotation must be received No Later Than:	Send quotation to above address Attention of:	Quotation Number:	Date
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Print company name and address:

Please quote your lowest delivered price of the items(s) listed below. The Purchasing Department reserves the right to reject any or all quotes and to waive any or all technicalities.

1. If an item cannot be furnished, indicate by **NO QUOTE**.
2. All quotes must be signed by the vendor's representative and terms noted, failure to comply with this instruction may result in disqualification of the quote.
3. **FAXED QUOTES ACCEPTABLE.** FAX # (803) 777-2032

If the product preference is applicable follow these instructions:

Check (X) on the appropriate line: SC End Product _____ US End Product _____ **and** indicate by asterick (*) next to the item number on the bid schedule which preference applies.

NON-RESIDENT VENDORS ONLY: Yes _____ No _____ We have read and applied for (or already have) a non-resident taxpayer affidavit (I-312).

RESIDENT VENDOR PREFERENCE: Yes _____ No _____ SC Resident Vendor Preference as defined in Section 11-35-1524 of the SC Consolidated Procurement Code.

Federal I.D. or Social Security No. _____ SC Minority Certification Number (If Applicable) _____

Submitted By (Print Name) _____ Signature _____ Telephone _____

Item No.	Quantity and Unit	Description of Commodity or Services	Unit Price	Total Price



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COLUMBIA CAMPUS

FACULTY/STAFF CLING-CAL PERMITS FOR SCHOOL YEAR 2009 - 2010

<u>DESIGNATION</u>	<u>NUMBERS</u>	<u>TOTAL</u>
B	1-300	300
C	1-200	200
CC	1-150	150
CDC	1-100	100
D	1-300	300
E	1-250	250
G	1-150	150
H	1-700	700
K	1-100 (2 of each #)	200
M	1-250	250
MM	1-50	50
N	1-250	250
P	1-50	50
QQ	1-500	500
U	1-200	200
WW	1-500	500
X	1-50	50
Y	1-150	150
Z	1-2800	2800
SHC	1-50	50
RS	1-200 (2 of each #)	400
Handicap Emblem	1-500	500
Trustee	No Numbers	50
Board of Visitors	No Numbers	50
TOTAL		8200

Expiration date to be August 15, 2010 unless otherwise specified

STUDENT CLING-CAL PERMITS FOR SCHOOL YEAR 2009 - 2010

<u>DESIGNATION</u>	<u>NUMBERS</u>	<u>TOTAL</u>
S	1-4500	4500
CS	1-4500	4500
GS	1-3000	3000
GV (expires Jan. 1, 2010)	1-700	700
(expires May 15, 2010)	701-1400	700
EV (expires Jan. 1, 2010)	1-25	25
(expires May 15, 2010)	26-50	25
TOTAL		<u>13450</u>

Expiration date to be August 15, 2010 unless otherwise specified

GARAGE CLING-CAL PERMITS FOR SCHOOL YEAR 2009 - 2010

<u>DESIGNATION</u>	<u>NUMBERS</u>	<u>TOTAL</u>
BA -(expires Jan 1, 2010)	No Numbers	50
(expires May 15, 2010)	No Numbers	50
(expires July 3, 2010)	No Numbers	50
(expires Aug 15, 2010)	1 - 326	326
(expires Aug 15, 2010)	No Numbers	50
BG (expires Jan 1, 2010)	1-1200	1200
(expires May 15, 2010)	2501 - 3700	1200
(expires July 3, 2010)	5001 - 5500	500
(expires Aug 15, 2010)	5501 - 6000	500
BK (no expiration date)	1 - 34	34
BS -(expires Jan 1, 2010)	1-2500	2500
(expires May 15, 2010)	2501-5000	2500
(expires July 3, 2010)	5001-5500	500
(expires Aug 15, 2010)	5501-6500	1000
DPC - (expires Jan 1, 2010)	1-500	500
(expires May 15, 2010)	2501-3000	500
(expires Aug 15, 2010)	5501-5600	100
DPG - (expires Jan 1, 2010)	1-500	500
(expires May 15, 2010)	2501 - 3000	500
(expires July 3, 2010)	5001 - 5200	200
(expires Aug 15, 2010)	5501 - 6000	500

HG (expires Aug 15, 2010)	13 - 231	219
(expires Aug 15, 2010)	No Numbers	50
HS - (expires Jan 1, 2010)	1 - 17	17
(expires Jan 1, 2010)	No Numbers	10
(expires May 15, 2010)	No Numbers	10
(expires Aug 15, 2010)	1 - 17	17
HZC - (expires Jan 1, 2010)	1-500	500
(expires May 15, 2010)	2501-3000	500
(expires Aug 15, 2010)	5501-5600	100
HZG - (expires Jan 1, 2010)	1-500	500
(expires May 15, 2010)	2501 - 3000	500
(expires July 3, 2010)	5001 - 5200	200
(expires Aug 15, 2010)	5501 - 6000	500
MS - (expires Aug 15, 2010)	1-30	30
PG - (expires Jan 1, 2010)	415 - 1396	982
(expires Jan 1, 2010)	No Numbers	100
(expires May 15, 2010)	415 - 1396	982
(expires May 15, 2010)	No Numbers	100
(expires July 3, 2010)	No Numbers	500
(expires Aug 15, 2010)	415 - 1396	982
(expires Aug 15, 2010)	No Numbers	500
SG - (expires Jan 1, 2010)	1-1200	1200
(expires May 15, 2010)	2501 - 3700	1200
(expires July 3, 2010)	5001 - 5500	500
(expires Aug 15, 2010)	5501 - 6250	750
SP - (expires Jan 1, 2010)	1-46 and 75	47
(expires May 15, 2010)	1-46 and 75	47
(expires July 3, 2010)	No Numbers	30
(expires Aug 15, 2010)	1-46 and 75	47
(expires Aug 15, 2110)	No Numbers	30
SU - (no expiration date)	1 - 29	29
SSG -(expires Jan 1, 2010)	No Numbers	25
(expires May 15, 2010)	No Numbers	50
(expires Aug 15, 2010)	1 - 152	152
(expires Aug 15, 2010)	No Numbers	25

TOTAL

24691

Expiration date as specified

**MOTORCYCLE DECALS
(reflective)**

<u>DESIGNATION</u>	<u>NUMBERS</u>	<u>TOTAL</u>
MC	1-350	350

Expiration date to be August 15, 2010

BLANK CLING-CAL PERMITS

<u>DESIGNATION</u>	<u>NUMBERS</u>	<u>TOTAL</u>
(no designation)	(no numbers)	1000

No expiration date

SPECIAL CLING-CAL PERMITS

<u>DESIGNATION</u>	<u>NUMBERS</u>	<u>TOTAL</u>
Admin Permit (green background)	1-200	200
Limited Access (yellow background)	1-350	350
Vendor Permit (light blue background)	1-400	<u>400</u>

TOTAL

950

Expiration date to be designated as " Expires 08/15/2010 " (see attached art work)

SPECIFICATIONS FOR PARKING PERMITS FOR SCHOOL YEAR 2009 – 2010

CLING-CAL PERMITS

MATERIAL: Permit shall be manufactured using a highly plasticized vinyl, opaque white, 8 mils in thickness.

FEATURES: Permits shall function without a pressure-sensitive adhesion. Provides removable, reusable graphics that work without adhesives when applied to a clean smooth surface. Permit shall be fade resistant and must remain legible for one year. Permits must be guaranteed to perform satisfactorily in the heat and not break in the cold and withstand the general intended use. When correctly applied permit must remain until intentionally removed.

SIZE: Approximate size is 2 3/4" X 4 3/4". Shape to be consistent with submitted artwork.

COLORS: As indicated on examples, black and garnet (not red).

PRINTING: Permits to be printed on one side. All printing and numbering on permits shall be done using sun resistant inks that will remain in good legible condition for a period of one year after permit has been in use on vehicle.

For Columbia campus cling-cal permits only: Add holographic reflective border element, design consisting of nine (9) double alternating square blocks. This seal is to be visible from the viewing side of the permit. See artwork example provided.

NUMBERING: Permits shall be consecutively numbered in accurate sequences using 1 " numbers. All prefixes and handicapped emblems to be 1" in height. See attached sample for exact font size and style.

BARCODE: Include barcode on Columbia campus permits. See artwork provided.

PACKAGING: All permits to be wrapped and packaged in lots of no more than 100 in designated groups. The outside of each package is to be marked according to the permit prefix and numbers. All inside boxes and shipping containers are to be sealed with safety tape.

LINER: The protective liner used shall be an easy-release type and shall be removed by peeling without the use of water or other solvents. The liner shall have printed instructions for attaching permit to vehicle. Instructions to read as follows:

THE ATTACHED PARKING PERMIT IS VALID FOR PARKING IN DESIGNATED AREAS ONLY:

1. To be valid, permit must be affixed to rear window on left (driver's) side so it will be visible to anyone standing at rear of vehicle.
2. Glass must be clean and dust free. Remove previous permit.

3. To apply, remove protective cover sheet from front of permit. Press permit on inside glass, cling side facing out, making sure edges are adhered to glass surface.
4. Permit may be easily transferred by lifting any corner and gently pulling away from glass. Cling qualities may be refreshed by rinsing permit in cold water and drying.

BLANK CLING-CAL PERMITS

MATERIAL: Permit shall be manufactured using a highly plasticized vinyl, opaque white, 8 mils in thickness.

FEATURES: Permits shall function without a pressure-sensitive adhesion. Provides removable, reusable graphics that work without adhesives when applied to a clean smooth surface. Permit shall be fade resistant and must remain legible for one year. Permits must be guaranteed to perform satisfactorily in the heat and not break in the cold and withstand the general intended use. When correctly applied permit must remain until intentionally removed.

SIZE: Approximate size is 2 3/4" X 4 3/4". Shape to be consistent with submitted artwork.

COLORS: As indicated on examples. Black, gray, and garnet (not red)

PRINTING: Permits to be printed on one side. All printing on permits shall be done using sun resistant inks that will remain in good legible condition for a period of one year after permit has been in use on vehicle.

NUMBERING: None

PACKAGING: Permits to be packaged in lots of no more than 100. The outside of each package is to be marked accordingly. All inside boxes and shipping containers are to be sealed with safety tape

LINER: The protective liner used shall be an easy-release type and shall be removed by peeling without the use of water or other solvents. The liner shall have printed instructions for attaching permit to vehicle. Instructions to read as follows:

THE ATTACHED PARKING PERMIT IS VALID FOR PARKING IN DESIGNATED AREAS ONLY:

1. To be valid, permit must be affixed to rear window on left (driver's) side so it will be visible to anyone standing at rear of vehicle.
2. Glass must be clean and dust free. Remove previous permit.
3. To apply, remove protective cover sheet from front of permit. Press permit on inside glass, cling side facing out, making sure edges are adhered to glass surface.
4. Permit may be easily transferred by lifting any corner and gently pulling away from glass. Cling qualities may be refreshed by rinsing permit in cold water and drying.

CLING-CAL SPECIAL PERMITS:

MATERIAL: Permit shall be manufactured using a highly plasticized vinyl, opaque white, 8 mils in thickness.

FEATURES: Permits shall function without a pressure-sensitive adhesion. Provides removable, reusable graphics that work without adhesives when applied to a clean smooth surface. Permit shall be fade resistant and must remain legible for one year. Permits must be guaranteed to perform satisfactorily in the heat and not break in the cold and withstand the general intended use. When correctly applied permit must remain until intentionally removed.

SIZE: Approximate size is 2 3/4" X 2 3/4". Shape to be consistent with submitted artwork.

COLORS: As indicated on examples.

PRINTING: Permits to be printed on one side. All printing and numbering on permits shall be done using sun resistant inks that will remain in good legible condition for a period of one year after permit has been in use on vehicle.

NUMBERING: Permits shall be consecutively numbered in accurate sequences using 5/8" numbers.

PACKAGING: All permits to be packaged in lots of no more than 100 in designated groups. The outside of each package is to be marked according to the permit prefix and numbers. All inside boxes and shipping containers are to be sealed with safety tape.

LINER: The protective liner used shall be an easy-release type and shall be removed by peeling without the use of water or other solvents. The liner shall have printed instructions to read as follows:

Affix permit to rear window on left (driver's) side so
as to be visible to anyone standing at rear of vehicle
Press permit on inside glass, cling side facing out,
making sure edges are adhered to glass surface.
Remove previous permit.

Note: For providing service only.

Avoid extended periods of parking. This permit is valid in
faculty, staff, and student lots only. Permit is NOT valid in
USC Service vehicle, Reserved, Handicap or Meter spaces.

All vehicles must be parked head-in. Back-in parking
is prohibited in all USC lots, including meter spaces.

PERMIT USE WILL BE MONITORED

HANG-TAG PERMITS

MATERIAL: Hang-tag shall be manufactured using a heavy, durable, sunlight resistant, .023" filled polypropylene. Polyethylene material is not acceptable. The permits must be guaranteed to perform satisfactorily in the heat and not break in the cold and withstand the general intended use with daily handling and transferring.

SIZE: Approximate size is 2 3/4" X 4 3/4". Shape of hang-tag to be consistent with submitted artwork (standard size).

COLORS: As indicated on examples. Red to be comparable to PMS 201.

PRINTING: Permits to be printed on both sides. All printing and numbering on permits shall be done using sun resistant inks that will remain in good legible condition for a period of one year after permit has been in use on vehicle.

NUMBERING: Permits shall be consecutively numbered on both sides in accurate sequences using 3/8 " numbers. All prefixes and handicapped emblems to be 5/8" in height.

PACKAGING: All permits to be packaged in lots of no more than 100 in designated groups. The outside of each package is to be marked according to the permit prefix and numbers. All inside boxes and shipping containers are to be sealed with safety tape.

DECALS – REFLECTIVE (motorcycle decal)

MATERIAL: Designed for use as reflective annual stickers on smooth surface. The sheetings are pre-coated with pressure sensitive adhesive protected by a removable paper liner, which shall be scored to facilitate removal.

Material has a counterfeit-proof mark integral in the sheeting, making unauthorized reproduction extremely difficult. The marks are visible during daylight but disappear by reflected light at night.

Stickers processed of this material shall be moisture resistant, free from ragged edges, cracks and blisters. They shall not craze, check nor flake.

SIZE: 2" X 3"

ADHESIVE: The reflective material shall include a pre-coated pressure sensitive adhesive which may be applied without the necessity for additional adhesive, water, other solvents or heat techniques. This pre-coated adhesive must permit application at temperatures as low as 32 degrees F.

LINER: The protective liner used shall be an easy-release type and shall be removed by peeling without the use of water or other solvents. The liner shall be slit to aid in application of decal and shall have printed instructions for attaching decal to vehicle. Instructions to read as follows:

THE ATTACHED PARKING DECAL IS VALID FOR PARKING IN DESIGNATED AREAS ONLY:

1. Remove previous decal.
2. Clean and dry fender surface.
3. Peel off protective backing.
4. Affix decal so as to be visible to anyone standing at rear of vehicle.

CLEAR COAT: The decal shall be clear coated after all printing and numbering is completed. Clear coat to be as recommended by the processor to be compatible with the sheeting and shall remain clear while providing additional abrasion resistance.

WEATHERING QUALITIES: The complete decal shall be guaranteed not to fade, crack or peel and shall remain in legible condition for one year. They shall be further guaranteed, if correctly applied, to adhere for one year.

COLORS: As indicated on examples. Red to be comparable to PMS 201.

NUMBERING: Permits shall be consecutively numbered. Prefixes and numbers to be 9/16" in height.

PACKAGING: Group to be wrapped in packages of no more than 100. The outside of each package is to be marked according to decal prefix and numbers.

Z
3682

Expires August 15, 2010



S
SOUTH CAROLINA

BG
8523

Expires August 15, 2010



RSU
SOUTH CAROLINA

SG
2530

Expires August 15, 2010



ERS
SOUTH CAROLINA

MC 217

Expires August 15, 2009

UNIVERSITY OF SOUTH CAROLINA
and
236
Limited Access
30 DAY MAX



UNIVERSITY OF SOUTH CAROLINA

**Vehicle Management
and Parking Services**

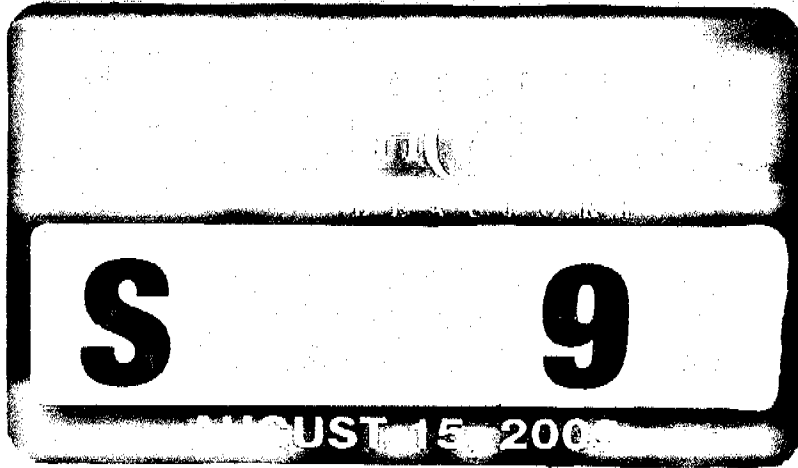
225

Vendor Permit

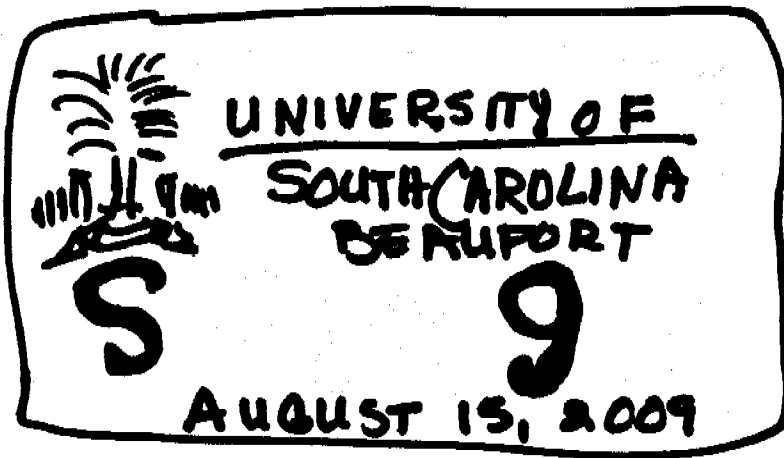
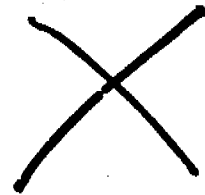
Expires 8/15/2009

UNIVERSITY OF SOUTH CAROLINA
**Vehicle Management
and Parking Services**
172
Admin. Permit
Expires 8/15/2009

see specs for color changes



Last Year

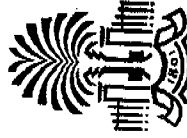


Black Ink
White
Background

↗ This is what we want.
No other color - Too hard
for ~~them~~ security to see thru
tinted windows.

Recgo Tape & Label - 800.436.6988

REMOVE BEFORE VEHICLE IS IN MOTION



UNIVERSITY OF
SOUTH CAROLINA

UNION

Student
214

AUGUST 15, 2009

Remove Tape & Label - 800.334.3008
REMOVE BEFORE VEHICLE IS IN MOTION



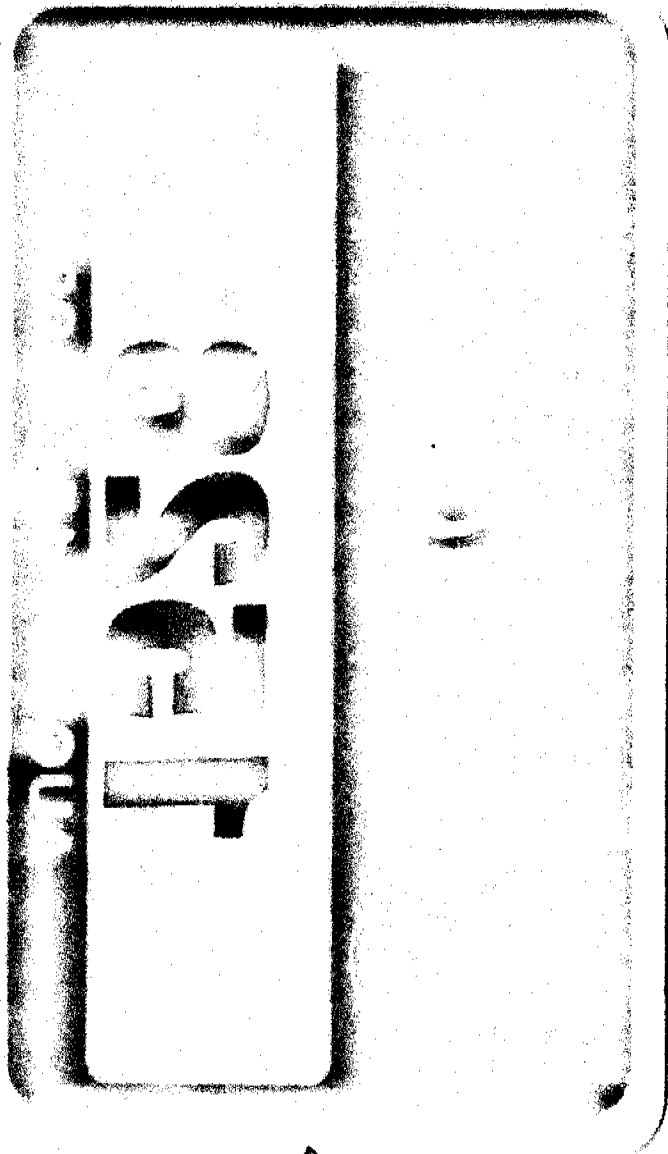
UNIVERSITY OF
SOUTH CAROLINA.

UNION

Faculty/Staff

025

AUGUST 15, 2008



*see copy for
permit right side up*

MONTECALVO

1528

MILWAUKEE ST. 20106

FS 125

S 650

GENERAL CONDITIONS

DEFAULT: In case or default by the Contractor, the University of South Carolina reserves the right to purchase any or all items in default in the open market, charging the Contractor with any additional costs. The defaulting Contractor shall not be considered a responsible bidder until the assessed charge has been satisfied.

All amendments to and interpretation of this RFQ shall be in writing. The procurement officer shall not be legally bound by any amendment or interpretation that is not in writing.

SC/US PREFERENCE: In order to receive the South Carolina/United States made, manufactured or grown end-product preference, you must check the appropriate space (s) provided on the face of the quotation form. This preference does not apply to services.

Any contract entered into by the University of South Carolina or its agencies resulting from this quotation shall be subject to cancellation at the end of any fiscal or appropriated year unless otherwise provided by law.

Payment will be made in accordance with Section 11-35-45 of the South Carolina Consolidated Procurement Code and Disbursement Regulations. Delay in receiving invoices, as well as errors and omissions on the invoices, will be considered just cause for withholding payment without losing discount privileges. The University reserves the right to withhold payment or make such deductions as may be necessary to protect the University from loss or damage because of defective work, claims, damages or to pay for repair of correction of materials furnished hereunder.

Quoted prices must remain firm for a period of thirty days beyond the Request for Quotation deadline. Unit prices will govern over extended prices unless otherwise stated.

The University of South Carolina shall consider payment discounts in the award of this contract when such discounts are for thirty days or more after final inspection and acceptance of contract requirements. Payment discounts for less than thirty days are encouraged but shall not be a factor in award determination. Please state your discount terms using the above referenced information as the University's position on the matter.

All materials and products offered must be guaranteed to meet and comply with the requirements all the specifications, terms and conditions indicated or referred to.

The award will be made in accordance with Section 11-35-1520 of the South Carolina Consolidated Procurement Code.

The University reserves the right to reject any and all quotations and to cancel the solicitation; waive any and all technicalities; the University reserves the right to reject any quotation in which the delivery time indicated to be of substantial length to cause disruption and/or delay in operation for which the item(s) is/are intended; ambiguous quotations which are uncertain as to terms, delivery, quantity or compliance with specifications may be rejected.

The successful contractor assumes sole responsibility and shall hold harmless the University of South Carolina, its directors, officers, employees and agents from and against any and all claims, actions or liabilities of any nature which may be asserted against them by third parties in connection with the performance of the successful bidder, its directors, officers, employees and agents under this agreement. The University of South Carolina agrees to accept responsibility for claims, actions or liabilities resulting from negligent acts of its employees occurring within the scope of their employment which may be asserted against them by third parties in connection with the performance of the University of South Carolina, its members, directors, officers, employees and agents under this agreement.

Contractor agrees not to refer to award of this contract in commercial advertising in such a manner to state or imply that the products or service provided are endorsed or preferred by the user.

Upon award of a contract under this quotation, the person, partnership, association or corporation to whom the award is made must comply with the laws of South Carolina that require such person or entity to be authorized and/or licensed to do business in this State. Notwithstanding the fact that applicable statutes may be exempt or exclude the successful quoter from requirements that it be authorized and/or licensed to do business in this State, by submission of this signed quote, the quoter agrees to subject itself to the jurisdiction and process of the courts of the State of South Carolina as to all matters and disputes arising or to arise under the contract and the performance thereof, including any questions as to the liability for taxes, licenses or fees levied by the State.

Termination: Subject to the provisions below, the contractor may be terminated for any reason by the University providing a thirty-day advance notice in writing is given to the contractor.

Termination for Convenience: In the event that this contract is terminated or cancelled upon request and for the convenience of the University may negotiate reasonable termination costs, if applicable.

Termination for Cause: Termination by the University for cause, default, or negligence on the part of the Contractor shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty day advance notice requirement is waived and the default provision in this bid shall apply.

HIPAA Law: The Contractor agrees that to the extent that some or all of the activities within the scope of this Contract are subject to the Health Insurance Portability Accountability Act of 1996, P.L. 104-91, as amended (“HIPAA”), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the University of South Carolina may require to ensure compliance. Additional information may be viewed at: <http://www.sc.edu/hipaa/>

SPECIAL CONDITIONS

LICENSES, PERMITS, INSURANCE: All costs for required licenses, permits and insurance shall be borne by the Bidder.

The University of South Carolina requires all contractual activities to be performed in a manner that is consistent with all applicable federal, state and local laws, regulations, rules, rulings and ordinances. These include, but are not limited to: the Occupational safety and Health Act, The Environmental Protection Act, The South Carolina Hazardous Waste Management Act.

IMPORTANT – Please Note

Vendors, we **MUST** have your Federal ID # (company) or Social Security # (individual) before processing any invoices for payment. Failure to provide this information will result in delay of payments until this information is received. Please include this information with your quote.