



UNIVERSITY OF  
**SOUTH CAROLINA**

**AMENDMENT TO SOLICITATION**

**Amendment No. 2**

**DATE:** July 31, 2014

**TO:** ALL VENDORS

**FROM:** Mac Stiles, Procurement Manager

**SOLICITATION NUMBER:** USC-RFP-2642-MS

**DESCRIPTION:** Provide Postage Metering Equipment and Accounting Software

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This **Amendment No. 2** modifies the **Request For Proposal** only in the manner and to the extent as stated herein.

**Item One**      VENDOR QUESTIONS

Question 1

Will the University of South Carolina allow the vendor to bid excluding the requirement covered in Amendment 1?

Answer

**The amendment as stated requires that the vendor provide the necessary computer hardware and software to support the system. We would not consider a bid which would not include the acknowledgement (and acceptance) of Amendment #1.**

Question 2

Can the vendor offer as an alternative, the terms and conditions of the State of South Carolina Contract 5000012613 in lieu of the terms of the solicitation?

Answer

**The terms and conditions of the current solicitation prevail and supersede any and all prior contracts entered into by the University of South Carolina or the State of South Carolina.**

**The Responsiveness clause provides for: (b) Multiple Offers. Offerors may submit more than one Offer, provided that each Offer has significant differences other than price. Each separate Offer must satisfy all Solicitation requirements. If this solicitation is an Invitation for Bids, each separate offer must be submitted as a separate document. If this solicitation is a Request for Proposals, multiple offers may be submitted as one document, provided that you clearly differentiate between each offer and you submit a separate cost proposal for each offer, if applicable.**

**Question 3**

The proposed solution requires licensed software, will the University enter into a mutually agreeable software license if the Offeror is awarded the bid?

**Answer**

**Any and all license agreements that the offeror wants the University to consider are to be clearly labeled “SAMPLE” and included with the proposal submitted by the offeror.**

**Question 4**

Per our conversation with Barry Meyers during our walk through, he mentioned that he would like to do some printing. Can you confirm that there is a requirement for the mailing machine to have the ability to print in color unlimited graphics, logos, permit numbers and QR Codes, stored on the system with no charge per message?

**Answer**

**Yes, we must have the ability to add/create color graphics, logos, or any special message with no charge to the University per message/logo/design.**

**Question 5**

It is our understanding that all lease in the state of South Carolina must go through Ontario Leasing. Therefore can the University explain to Neopost the procurement for this solicitation? In other words if awarded this contract will Ontario Leasing issue a purchase order for the purchase amount to Neopost USA? Then Ontario Leasing would lease the equipment to University of South Carolina.

**Answer**

**Use the following link for FAQ on the State contract to lease Postal Equipment: <http://www.mmo.sc.gov/webfiles/ITSUB/FAQ - Postal Equipment.doc>**

**We adopt the above contract and language for the lease of the Postal Equipment, the State’s SEA-Standard Lease Agreement form applies.**

Question 6

Since the state of South Carolina is an active participant in the WSCA/NASPO contract under Contract number 5000012572 would the University of South Carolina be willing to utilize the WSCA/NASPO contract terms and conditions for this procurement?

Answer

**We would consider the WSCA contract pricing per normal SC Procurement code if amenable to the needs of our solicitation for this specific application (cost, value, and technology to meet upcoming USPS regulation changes).**

**If any State contract vendor covers all the needs and value-added services that USC requires, then if the pricing is reasonable, we could go that route. Our understanding is that all the things needed are not under contract.**

**The terms and conditions of the current solicitation prevail and supersede any and all prior contracts entered into by the University of South Carolina or the State of South Carolina.**

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Bidder shall acknowledge receipt of Amendment No. 2 in the space provided below and return it with their bid response. Failure to do so may subject bid to rejection.

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Authorized Signature

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Name of Offeror

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Date